

COUNCIL CAUCUS MINUTES
Monday, January 9, 2023 – 7:00 p.m.
Mayfield Village Civic Hall-Mayfield Village Civic Center
6622 Wilson Mills Road, Mayfield Village, Ohio

The Council of Mayfield Village met in Caucus Session on Monday, January 9, 2023. Council President Schutt called the meeting to order at 7:00 p.m.

ROLL CALL: Present: Mr. Arndt, Mrs. Jurcisek, Mr. Marquardt,
Mr. Meyers, Mr. Murphy, Mr. Schutt and Mr. Williams

Also Present: Mayor Bodnar, Ms. Calta, Mr. Wynne,
Mr. Cappello, Chief Carcioppolo, Chief Matias,
Mr. Russell, Mr. Sipos, Mr. Marquart,
Mr. McAvinew, Ms. Wolgamuth and Mrs. Betsa

Absent: None

MAYOR

Thank you, Council President. I just wanted to wish everyone again a Happy New Year. I also wanted to let you know that there was an event called *Bricks and Sticks* earlier this evening for the St. Jude's Dream Home that will be built in Mayfield Village. I believe it is supposed to be completed around June. It was a lovely event. I left each member of Council a card with a scannable QRL code that you can scan and get more information it. As I am apprised of what's going on over there, I will keep you all posted. Thanks.

Council President Schutt stated, thank you, Mayor Bodnar.

COUNCIL PRESIDENT

Council President Schutt stated, I also would like to wish everyone a Happy New Year. We have a couple of birthdays, Tom Cappello, January 16th. Happy Early Birthday. And Happy Early Birthday to Councilman Bill Marquardt, January 23rd.

The next Regular Meeting of Council is scheduled for Monday, January 23rd at 7:00 p.m.

NEW BUSINESS FOR DISCUSSION

1) Building Inspector Services – 2023 (not to exceed \$36,000) (Ordinance 2015-27) (Finance)

Mr. Wynne stated, back in 2015, we made a decision that instead of having a part-time Building Inspector on staff on the payroll that we would go the Independent Contractor route and we signed up with Anthony Carbone who performs those services for us at a rate of \$45 an hour. He serves as needed. Typically on an annual basis, the cost runs between \$25,000-30,000 a year, but we budget \$3,000 a month just to make sure we have the services covered. This is the annual legislation to renew his contract for 2023.

Council President Schutt asked, any questions for Mr. Wynne?

There were none.

Council President Schutt stated, thank you, Mr. Wynne.

2) Legislation

- a. **Expressing the intent of Mayfield Village in 2023 to sell by internet auction personal property, including motor vehicles and other property referenced in R.C. 721.15 which are no longer needed for public use or are obsolete or unfit for the use for which they were acquired. (Resolution 2023-01) (Finance)**

Mr. Wynne stated, this is our annual legislation that when Council approves the sale of Village assets or declares them to be surplus it allows me to use internet auction sites like Govdeals.com to sell those assets. This is an annual requirement of the Ohio Revised Code.

- b. **Appropriations for period from January 1, 2023 and ending December 31, 2023 (in title only) (Ordinance 2023-01) (Finance)**
- c. **Amended Official Certificate of Estimated Resources for 2023 (Resolution 2023-02)(in title only) (Finance)**

Mr. Wynne stated, in March, Council will be passing the final budget for 2023. In read only, this is our appropriations budget for 2023 and the second, the amended official certificate is our revenue budget for 2023. I plan to have drafts of the budget in Council's hands sometime in early February for discussion purposes for final approval during the month of March.

d. FSA Accounting Funding – 2023 (Resolution 2023-03) (Finance)

Mr. Wynne stated, this is our flexible spending account. Employees on an annual basis have the option to sign up and make contributions to a flexible spending account to help take care of some of their health care expenses. This is a pass-through because it is 100% paid for by the employees through payroll deduction. This is the annual legislation for the enrollment that took place in December of last year for this coming year.

Council President Schutt asked, any questions for Mr. Wynne?

There were none.

Council President Schutt stated, thank you, Mr. Wynne.

- 3) **2023 Annual Service Agreements for AED's, LifePaks and Lucas CPR machines (Stryker ProCare Services - \$14,487.80) (Fire Department)**
- 4) **2023 Annual Fee – Reporting Software (ESO - \$14,000) (Fire Department)**
- 5) **Maintenance for ambulance power load system and power cots (Stryker ProCare Services – 2-year agreement at \$6,639.35 per year totaling \$13,278.70) (Fire Department)**
- 6) **Replacement of LifePak 15 (Stryker Medical - \$27,338.12) (Fire Department)**

Chief Carcioppolo stated, thank you Council President. Happy New Year to everyone if I didn't say it to you in person. I have four items on the agenda for your consideration this month. Two of them are renewals for Service Agreements with Stryker ProCare Services. We had to do multi-year contracts to get a 15% reduction on the cost of that. There are two separate ones because there are separate types of equipment. The first one is for our Automated External Defibrillators for the whole Village. That includes the ones in all of the public buildings, Police Department, Fire Department. That also includes our LifePaks. We have two of them, one on each front-line ambulance and our two CPR machines. With this renewal, we couldn't do a multi-year because one of our monitors is the first version. Anyone, including me and everyone at the Fire Station can look at it and it looks identical to the other one, but it's Version 1 of the LifePak 15 and apparently there's internal components that they no longer make so they can't offer more than a one-year service agreement on it. Their recommendation was that we need to replace it because if we do have it go down, that would be detrimental to our ability to provide a paramedic level of service.

Item #6 is replacement of the LifePak 15 which I did not have budgeted for in my capital 5-year budget because I didn't know about the age of the unit or the different versions. Our other unit was purchased in 2018 and it's a Version 4+ which is what this version, if we proceeded with this purchase, we would end up buying another 4+ Version. That's the most recent version that they make is what we currently have as one of our units Version 1 which is the original. That price, \$27,338.12, is subtracting our trade-in value for the old one and stripping off all of the reusable components that we can put on the new monitor. That's on there for your consideration. The one-year contract is going to take anywhere between 8 to 10 months which was a ballpark, it wasn't in concrete if we get this when we order it. That's on there for that purpose. Staying with the one

year agreement is what I would recommend because we won't have the serial number to do a multi-year and they gave us the multi-year 15% discount on this single year. There's also an AED that Parks and Recreation ordered last year that we haven't received yet. That's not on here because we don't have a serial number for it. There may be another one that they purchase that needs to be added on. All the new units come with a one-year warranty so once we receive those we can add them on to a multi-year contract next year. That takes care of Item #3 and #6.

Item #5 is a renewal of the Stryker ProCare Services for our power load and our power cot system. That's a total of \$13,278.70 for two years. Each year will be \$6,639.35. That takes care of all of our maintenance and emergency calls if they need to fix the cot or load system.

Item #4 is the 2023 annual fee for reporting software. In 2014, we combined three disparate databases into one called Emergency Reporting. We took firehouse EMS charts and filemaker and moved all that data into one system so that we can conduct all of our Fire Department business out of one cloud based system. Emergency Reporting was the big up and coming provider at that time. It has since been purchased by ESO. That's who we have paid the last year or two. They haven't updated the EMS portion of it because Emergency Reporting's EMS module wasn't really up to snuff with the rest of them, so ESO hasn't put any money into redeveloping that. The National Emergency Medical Information Sharing System, the Federal level, has different reporting requirements. We were supposed to have had this done by the end of last year but due to the time that it takes to do this, they ended up extending that time period. We were waiting to transition into this last year, but that never happened. Since it's harder to work out of disparate systems, the decision to move everything at the same time is here now because I don't want to go through multiple migrations and have everything in different places. That's why this is on here. It's also a more robust system. It's capable of doing scheduling. We don't currently have scheduling software. It's just a lot more of a robust system and it's kind of the way that everyone's going and we are kind of forced into going that way. I didn't really want to do another migration into a new system, but we kind of have to and it's just a lot of work.

Chief Carcioppolo asked, are there any questions?

Mr. Meyers asked, is the LifePak 15 one unit?

Chief Carcioppolo replied, one unit. We have two of them. It's probably our most technical piece of paramedic equipment. It does 12 lead EKG's, blood gas monitors, CO2 volumes, electrical therapy more than an AED. An AED is limited. This gives us the ability to do diagnoses in the field and advanced electrical therapy.

Council President Schutt asked, any other questions for Chief Carcioppolo?

There were none.

Council President Schutt stated, thank you Chief.

Chief Carcioppolo replied, thank you.

7) Toilet and handwashing rentals for 2023 season (Miller Portables Restrooms - \$17,600) (Parks and Recreation)

Mr. McAviney stated, thank you Council President. Parks Department has 5 items for Council this month. The first one is our portable handwashing rentals for 2023. That is for all of the events, The Grove, Cruise Night, all events, sports, playground. We put them all in one package. Miller Portable is a new company for us. They also come with the ability versus other companies of pro-rating if your event goes over a day or two versus most companies will charge you for the week or two weeks or a month. They will charge you by the day which is a potential cost savings in that area.

8) Rookie Sports Program – 2023 (Amanda Slutsky dba Rookie Sports Club-not to exceed \$55,000) (pass through) (Parks and Recreation)

Mr. McAviney reported, we continue to develop our partnership with Rookie Sports. We collected about \$50,000 last year in programming. They get 75-80% of it. We keep 20-25% of it. They are also on the hook for all of the uniforms and cost of personnel. We just promote it. They run great programs. It's one of the programs that's really grown since I have been here from the level they were at to the level they are at now. It's definitely been an improvement. A lot of the school district residents enjoy the program.

9) Geese Control Program – 2023 (Ohio Geese Control - \$12,370.05) (Parks and Recreation)

Mr. McAviney reported, we try to keep geese and geese droppings out of the parks. You will basically be seeing dogs walking around all summer. They do a very good job. This is one of the programs that if you take a break from doing it, the geese will come back. They will destroy your grass and parks. There's nothing you can do.

10) Community Partnership on Aging 2023 renewal (not to exceed \$32,000) (Parks and Recreation)

Mr. McAviney reported, we partner with them for all of our adult activities. We have worked with them since I have been here on a variety of different activities. They do movies, yoga and things like that. They are a nice supplement to the older adult programs that we currently offer.

11) Fireworks 2023 (American Fireworks – year 2 of 3 year agreement - \$20,000) (Parks and Recreation) (Resolution 2023-04)

Mr. McAviney reported, we changed the dates last year from the last Saturday in June to the first Saturday in July for our Fourth of July Celebration. When I got new proposals, that would have been the last proposal because we had a three year proposal last year. The proposal had a three year option on it. We have been with American Fireworks before I got here. They are a local company out of Hudson, Ohio. I like working with them. Every time I have received proposals,

whether here or in Barberton, they always come back as the lower. Because they are local, they don't have to charge transporting fees. They are able to give everyone a better price because of that.

Mr. McAvinew stated, those are the items on my agenda. Does anyone have any questions?

There were none.

Council President Schutt stated, thank you, Mr. McAvinew.

- 12) Service Agreement for CAD for 2023 (TAC Management - \$13,388.40) (Police Department)**
- 13) Motorola Solutions (2023 Contract - \$36,671.22) (Police Department)**
- 14) Renewal of Cleaning Services at Police Department for 2023 (City Wide - \$12,298.20)**
- 15) Back-up connectivity in the dispatch center – 2023 (Agile Network Builders, LLC - \$14,880)**

Chief Matias stated, thank you, Council President. I have four items on the agenda. They are all renewals. We renew them each year. The first one is our Service Agreement with TAC for our computer aided dispatch and our records. The second one is Motorola Solutions which is the maintenance agreement for our dispatch center. They take care of updating and making sure everything in dispatch keeps running.

Item #15 is also for dispatch. It's our back-up connectivity in the dispatch center. It's a redundancy to make sure our dispatch center is connected.

Item #14 is a renewal of cleaning services at the Police Department for 2023. The crew that CityWide has doing our police station has been doing a fantastic job. It was a little rough there with some of the other cleaning companies, but CityWide has been doing a great job.

Chief Matias asked, are there any questions?

There were none.

Chief Matias stated, I did want to provide one quick update on our photo enforcement program. I have been running some data. At the end of December I took a sample of a whole year of data from the ODOT speed monitor and then our own data that I have been monitoring for our program. Using the same method we saw in 2019 forward where we saw a dramatic increase in the amount of high speeds particularly 85+ up on 271, what we are seeing now since the photo enforcement program started is the numbers I am seeing are a 22% reduction in the amount of the high speed 85+. We are very happy with that. There's still a lot going on up there but I just wanted to keep everyone updated on this program. I will have a full presentation at the next Council meeting to run off the numbers to show exactly how effective it has been.

Council President Schutt stated, sounds good. Any questions for Chief Matias?

There were none.

Council President Schutt stated, thank you Chief. Looking forward to the presentation of the numbers you had from before the program to now.

ANY OTHER MATTER BEFORE COUNCIL

Council President Schutt asked, are there any other matters to come before Council this evening?

Mr. Wynne stated, just an update on the Community Room. The water mitigation process at the Community Room has been completed by Skoda Construction. Last week on Thursday Diane Wolgamuth and I met with Skoda Construction and the insurance adjuster and did a walk through of the building to make sure that everything that needs to be taken care of was identified. The insurance adjuster is in the process right now of putting together their estimate of the repairs to the facility to review with Skoda Construction before the work commences. We have \$1,000 deductible on the insurance policy so that's the maximum cost to us. Everything else will be handled with the insurance company and Skoda.

The second item is the 2021 audit has finally wrapped up. Mayor and Council, you should be receiving an e-mail this week some time from the State Auditor's office with draft copies of the auditor report and the management letter for your review. We have the option of an exit conference with the Auditor's office if we want to. We have done those before and didn't feel they brought much to the table. I discussed it with the Mayor and she did not feel there was a need for an exit conference and if we decide to do that we will all be asked to sign a waiver saying we waive the exit conference and that would wrap up the audit for 2021. You can look for that e-mail some time this week and we will just go from there.

Mrs. Juncisek asked, any issues with the audit?

Mr. Wynne replied, there were a couple of reclassification entries on the statements. It's called the Hinkle System which you have to submit at the end of February so a couple of reclassification entries on there resulting from when we put the budget together for this year, when you deficit spend, I guess there's a difference in classification on one of the statements that I wasn't familiar with so I had to make that adjustment but it had no impact to the fund balances. It's just a reclassification between line items on the same statement.

Mrs. Juncisek stated, thanks. Is 3 months still an estimate for the Community Room, do you know, that it's out of commission?

Ms. Wolgamuth replied, were anticipating, thought at least 3 months. I think at this point it will go faster than that. They are very ready to get going so he's just waiting on the go ahead from the insurance company. I think at this point, I am hopeful it will be by the end of February, but it's all dependent on materials if they can get what they need.

Mrs. Jurcisek stated okay. Sure.

Mr. Meyers asked, is it supposed to be a dry system or no?

Ms. Wolgamuth replied, yes.

Mr. Meyers asked, it is?

Ms. Wolgamuth stated, yes.

Mr. Meyers stated, okay. I just wondered why it froze then. If it's dry, how could it freeze? I thought being where the pipes were above the insulation that should have all been fine. When they tested it, did they leave water in it?

Ms. Wolgamuth replied, that's what we don't know but I think they will be investigating that.

Mr. Meyers asked, who does the testing?

Ms. Wolgamuth replied S.A. Communale.

Council President Schutt stated, thank you for the updates. Are there any other matters to come before Council?

There were none.

There being no further matters, the meeting concluded at 7:22 p.m.

Respectfully submitted,

Mary E. Betsa, MMC
Clerk of Council