

**DRAFT**  
**MINUTES OF A COUNCIL CAUCUS**  
**Mayfield Village Reserve Hall - Mayfield Village Civic Center**  
**Monday, January 3, 2022 – 7:00 p.m.**

The Council of Mayfield Village met in Caucus Session on Monday, January 3, 2022. Council President Schutt stated, good evening, everyone and welcome to the Mayfield Village, Ohio Council Caucus meeting. Today is Monday, January 3, 2022. It is 7:01 p.m.

**ROLL CALL:**           **Present:**       Mr. Arndt, Mrs. Jurcisek, Mr. Marquardt,  
Mr. Meyers, Mr. Murphy, Mr. Williams,  
and Mr. Schutt

**Also Present:**     Mayor Bodnar, Ms. Calta, Mr. Coyne,  
Mr. Wynne, Chief Carcioppolo, Mr. Cappello,  
Chief Matias, Mr. Marquart,  
Mr. Sipos, Mr. Russell, Mrs. Echt  
Ms. Wolgamuth and Mrs. Betsa

**Absent:**           None

**PENDING LEGISLATION**

- **Ordinance No. 2021-14**, entitled, “An Ordinance enacting Chapter 1175 Beta Core Commercial District Overlay and revising the zone map of Mayfield Village so as to overlay the Beta Core Commercial District over certain properties located on Beta Drive in Mayfield Village.” Introduced by Mayor Bodnar. (Administration) (First Reading – October 18, 2021; Amended November 15, 2021 - Second Reading – November 15, 2021; Amended December 6, 2021 – Second Reading December 6, 2021 – Second Reading December 20, 2021)

Council President Schutt asked, are there any questions?

There were none.

Council President Schutt stated, a public hearing will be held on this legislation at 6:00 p.m. on Tuesday, January 18<sup>th</sup>. The legislation will then be on Third Read at our Council meeting that same evening at 7:00 p.m.

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- **Ordinance No. 2021-17**, entitled, “An Ordinance repealing Mayfield Village Codified Ordinance Chapter 975 Tool and Equipment Lending Program in its entirety.” Introduced by Mayor Bodnar. (Service Department) (First Reading – November 15, 2021; Second Reading – December 20, 2021)

Council President Schutt asked, are there any questions?

There were none.

Council President Schutt stated, this Ordinance will be on Third Read at the Regular Meeting of Council on Tuesday, January 18<sup>th</sup>.

- **Ordinance No. 2021-18**, entitled, “An ordinance enacting Mayfield Village Codified Ordinance Chapter 1187 Solar Energy Systems.” Introduced by Mayor Bodnar (Administration) (First Reading – December 20, 2021)

Council President Schutt asked, are there any questions?

There were none.

Council President Schutt stated, this Ordinance will also be on Third Read at the Regular Meeting of Council on Tuesday, January 18<sup>th</sup>.

## **MAYOR**

Thanks. I would like to just again wish you all a Very Happy New Year. I hope 2022 is a great year health wise, financially-wise. I am happy to be working with you this year. Thank you. I am very happy to be working with this wonderful Council and am looking forward to our year ahead together.

Council President Schutt stated, thank you, Mayor Bodnar.

## **COUNCIL PRESIDENT**

I just wanted to echo some of what the Mayor discussed at our meeting before the Council Caucus meeting. I want to welcome and congratulate Ward 2 Council member Mark Arndt. I also want to congratulate Ward 4 Council member George Williams and Council member At-Large Al Meyers on being re-elected. Also, congratulations to Mrs. Betsa, Mr. Cappello, Mr. Wynne and Mr. Coyne and welcome back Ms. Calta. We look forward to working with all of you.

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Also, thanks to all the Committee, Board and Commission members. They say it takes a Village to run a Village and it really does. We really appreciate everybody's hard work, dedication and willingness to volunteer in our great Village. Thank you.

We have a couple of birthdays. Happy early Birthday to Mr. Cappello. His birthday is January 16<sup>th</sup>. Happy early Birthday to Councilman Bill Marquardt as well. His birthday is January 23<sup>rd</sup>.

The next Regular Meeting of Council is scheduled for Tuesday, January 18<sup>th</sup> at 7:00 p.m. We will be meeting on Tuesday due to the holiday on Monday for MLK Day.

That's all I have at this time.

### **ADMINISTRATION**

Council President Schutt stated, welcome back, Ms. Wolgamuth.

Ms. Wolgamuth stated, thank you Council President.

- **Data Recovery Back-Up and Miscellaneous Support for Server (All Covered - \$15,000)**

Ms. Wolgamuth reported, this is the annual expenditure to All-Covered. It's \$15,000 and it covers the monthly charge for data recovery back-up for our server. It's also for additional services billed throughout the year. Usually, \$15,000 covers it.

- **ODNR Capital Grant Agreement for Restroom/Kitchen Renovations**

Ms. Wolgamuth reported, you all know that we got two capital grants from the State of Ohio for the renovation of the kitchen and the restrooms. One of the grants is being administered by ODNR. The other one is being handled by the OFCC. We got the Grant Agreement from ODNR. That will be on the agenda for approval this month. The OFCC has 60 days to review our application.

Ms. Wolgamuth stated, if there are any questions, I am happy to answer them.

There were none.

Council President Schutt stated, thank you Ms. Wolgamuth.

Ms. Wolgamuth stated, thank you.

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### **FINANCE DEPARTMENT**

#### **. Building Inspector Services - 2022 (not to exceed \$36,000) (Ordinance 2015-27)**

Mr. Wynne reported, we have had an arrangement with Mr. Anthony Carbone since 2016 to provide building inspector services to assist our Building Commissioner. We budget \$3,000 a month. He is compensated at the rate of \$45 an hour. He usually comes in much lower than that. In 2021, our actual expense was \$22,000. It was \$18,000 the year before. We budget \$36,000 for the year just to have it available if needed.

#### **. Everstream (year 5 of 5 year Agreement)**

Mr. Wynne reported, Everstream provides our internet service to all of our Village facilities. They also do the maintenance on the fiber ring on Beta Drive. The annual cost of this Agreement is \$18,996.

#### **. Legislation:**

- Appropriations for period from January 1, 2022 and ending December 31, 2022 (in title only) (Ordinance 2022-01)
- Amended Official Certificate of Estimated Resources for 2022 (Resolution 2022-02) (in title only)

Mr. Wynne reported these two items will be in title only. It's approval of our 2022 budget for expenditures and revenues. It needs to be approved by March 31<sup>st</sup>. We will be working on that. I will be meeting with the Department Heads during the month of January. I hope to have a draft copy in Council's hand by the end of the month. So, these will be read in title for January and February and the detail will be attached in March.

- Expressing the intent of Mayfield Village in 2022 to sell by internet auction personal property, including motor vehicles and other property referenced in R.C. 721.15 which are no longer needed for public use or are obsolete or unfit for the use for which they were acquired. (Resolution 2022-01)

Mr. Wynne reported, when we replace our assets, we like to auction them on Govdeals.com. In order to do that, we are required to have Council approval.

- FSA Account Funding – 2022 (Resolution 2022-03)

Mr. Wynne reported, this is the annual funding for 2022. It will be \$50,520. It is fully funded by the employees through payroll deduction based upon their own elections. We start paying the

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company right away, so we usually request approval by Council in January in order to start funding those reimbursements and medical payments when they come due.

Mr. Wynne stated, that is the end of my report. Any questions on any of the items?

There were none.

Council President Schutt stated, thank you, Mr. Wynne.

**FIRE DEPARTMENT**

. **2022 Annual Service Agreement – AED’s (Stryker - \$13,800).**

Chief Carcioppolo reported this is for our AED’s. It covers all of the AED’s for Mayfield Village including the Community Room, Civic Center, ballfields, Police and Fire Department. It is a multi-year agreement which was approved by Council. It’s just on there so that you know that the expenditure is coming up.

. **2022 Annual Hydrant Fee (Cleveland Division of Water - \$10,100)**

Chief Carcioppolo reported, the charge from the Division of Water is correct for the amount of hydrants we have.

Chief Carcioppolo asked, any questions?

There were none.

Chief Carcioppolo stated, Happy New Year.

Council President Schutt stated, thank you, Chief Carcioppolo.

**PARKS AND  
RECREATION**

. **Rookie Sports - 2022 (pass through)**

Mrs. Echt reported, this is an annual contract. They handle our youth sports programs through the year.

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. **Ohio Geese Control – 2022**

Mrs. Echt reported, this is the company that controls the geese population at Parkview.

Mrs. Echt asked, any questions?

There were none.

Mrs. Echt stated, thank you.

Council President Schutt stated, thank you Mrs. Echt.

**POLICE DEPARTMENT**

Chief Matias stated, the first three items are renewals.

. **Service Agreement for CAD (TAC Management Co.)**

Chief Matias reported, this is a service agreement with TAC for our computer-aided dispatch and records management. We don't have a final number on that. We will have that for you before the Council meeting.

. **Back Up Connectivity in the Dispatch Center (Agile Network Builders, LLC – \$14,880)**

Chief Matias reported, this is our back-connectivity for dispatch.

. **Authorization of renewal of Cleaning Services with City Wide for the Police Department for 2022 (\$11,940)**

Chief Matias reported, City Wide provides cleaning services for the Police Department.

. **SPAN Dues – 2022 (\$29,450.00)**

Chief Matias stated, you should have received a letter on this. This is our contribution divided by the SPAN cities. The SPAN dues take care of our special units, our SWAT team, bomb squad, crisis team, drug enforcement unit and our accident investigation unit. The dues are split up. The dues for 2022 is \$29,450. It's a little bit of an increase from last year's dues and that's due to some necessary equipment that the SWAT team and particularly the bomb squad needs to maintain their certification.

Council President Schutt stated, thank you, Chief Matias.

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**SERVICE DEPARTMENT**

Mr. Cappello reported, we do these three items every year.

- **Memorandum of Understanding with the Cuyahoga County Board of Health for Phase II Stormwater Services in 2022-2025 (Resolution 2022-04)**

Mr. Cappello reported, this is a Memorandum of Understanding with the Cuyahoga County Board of Health for the Phase II Stormwater Services. This is something we have done over time. It has helped us to be in compliance with our Phase II requirements.

- **Authorization of continuation of services with the Cuyahoga Soil and Water Conservation District for PIPE Program – 2022 (\$6,000)**

Mr. Cappello reported, this is authorization to continue with the Cuyahoga County Soil and Water Conservation District for our Public Information and Public Education Program. It is \$6,000. This gets reimbursed. Cuyahoga County Soil and Water can't get money from the Sewer District. There's an accounting procedure. We get reimbursed that \$6,000. It's also part of our Phase II.

- **Authorization of continuation of services with Cuyahoga Soil and Water Conservation District for technical assistance – 2022 (\$13,000)**

Mr. Cappello reported, this is authorization to continue with the Cuyahoga County Soil and Water Conservation District for technical assistance. They take care of all stormwater issues, like all of the houses being built over in Montebello or anywhere else in the Village where there's construction. They have a stormwater pollution prevention plan and do the inspections. They also do a yearly inventory inspection of all the retention basins, all the water quality, everything like that. They give us a report that helps us to be in compliance also with our Phase II.

Mr. Cappello stated, if there are any questions, feel free to ask.

Council President Schutt stated, thank you Mr. Cappello. Mr. Sipos, did you have anything to add?

Mr. Sipos replied, no, I don't. he covered it all. Thank you.

**ANY OTHER MATTER BEFORE COUNCIL**

Council President Schutt asked, are there any other matters to come before Council tonight?

There were none.

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There being no further matters, the meeting concluded at 7:14 p.m.

Respectfully submitted,

Mary E. Betsa, MMC

Clerk of Council