

**DRAFT**  
**MINUTES OF THE MAYFIELD VILLAGE**  
**CIVIL SERVICE COMMISSION MEETING**  
**Videoconferenced in Main Conference Room-Mayfield Village Civic Center**  
**Monday, November 16, 2020 – 5:00 p.m.**

The Civil Service Commission met virtually via ZOOM on Monday, November 16, 2020. Chairman DeBaggis called the meeting to order at 5:00 p.m.

Chairman DeBaggis stated, this meeting has been duly noticed and is being held in accordance with Ohio Revised Code Section 121.22 specific to recent amendments made in light of the current COVID-19 declared emergency (House Bill 197). The Commission is meeting remotely, via electronic means, with the public being able to livestream by accessing the meeting on a link posted on the website. The videoconferenced meeting can be accessed by going to <https://www.youtube.com/watch?v=S5reapfg21U>.

The Civil Service Commission is conducting these proceedings in compliance with all applicable State Laws and regulations.

Chairman DeBaggis stated, Mrs. Betsa, may I have a Roll Call?

Present:                    Mr. DeBaggis  
                                  Mr. Bucci  
                                  Mr. Tarkowsky

Also Present:            Chief Carcioppolo

Absent:                    None

•     **Approval of Minutes of Meeting of Monday, May 18, 2020**

Mr. Bucci, seconded by Mr. Tarkowsky, moved to approve the Minutes of the Meeting of Monday, May 18, 2020.

Chairman DeBaggis asked, any discussion?

There was none.

ROLL CALL:	Ayes: All	Motion Carried
	Nays: None	May 18, 2020 Minutes
		Approved As Written

•     **Update on Multi-City Testing for Entry Level Firefighter**

Chairman DeBaggis reported, the examination was held at the Hilton Garden Inn. It went well. It was very well organized. There were long lines. The waiting between tests was probably the

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biggest drawback because there was cleaning that needed to be done between tests. That went well. It was just a matter of waiting a little longer than we thought we would. Everyone was cooperative.

Chairman DeBaggis stated, we received the results of the tests and have a good field of applicants. I have already received e-mails that they are looking to do this again next year. I think we are pretty happy with it. Gino, do you want to comment as far as continuing to do this as a multi-city project?

Chief Carcioppolo stated, we did get a pool of about double the size of what we had the last time we gave it internally, just in Mayfield Village. This exam doubled our pool of applicants. The exam also made it more advantageous for the candidate because they end up on eight different city's lists by taking one test. This was organized by Lyndhurst. It made the application process easier; it wasn't burdening Mary Beth with taking applications.

Chairman DeBaggis asked, do we know, Mary Beth, what the final cost was to the Village and the difference between doing it ourselves or participating in this?

Mrs. Betsa stated, I have not received the invoice yet, but my guess is the cost is lower.

Chairman DeBaggis stated, so we think it is going to be considerably lower than what we have been paying?

Mrs. Betsa replied, yes, definitely.

Chairman DeBaggis stated, okay, good. We have the Eligibility List. I think it's been e-mailed to the Commission members. The list will need to be certified by the Commission.

**Motion to certify the entry-level Firefighter/Paramedic eligibility list**

Mr. Bucci, seconded by Mr. Tarkowsky moved to certify the entry-level Firefighter/Paramedic eligibility list.

Chairman DeBaggis asked, discussion?

There was none.

ROLL CALL:

Ayes: All

Nays: None

Motion Carried

Firefighter/Paramedic Eligibility

List Certified-November 16, 2020

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**Motion to authorize Mrs. Betsa to send the final ranking letters to the candidates.**

Mr. Bucci, seconded by Mr. Tarkowsky moved to authorize Mrs. Betsa to send the final ranking letters to the candidates.

Chairman DeBaggis asked, discussion?

There was none.

ROLL CALL:           Ayes: All                           Motion Carried  
                          Nays: None

**Motion to authorize Mrs. Betsa to provide the Fire Chief with the top 10 application packets.**

Mr. Bucci, seconded by Mr. Tarkowsky moved to authorize Mrs. Betsa to provide the Fire Chief with the top 10 application packets.

Chairman DeBaggis asked, discussion?

There was none.

ROLL CALL:           Ayes: All                           Motion Carried  
                          Nays: None

**Rules of the Mayfield Village Civil Service Commission**

Chairman DeBaggis stated, this past election, one of the issues on the ballot related to the Rules of the Mayfield Village Civil Service Commission, the proposed Charter amendment relating to Promotional Examinations, was passed by the electorate. Our Rules should reflect that same language. The Commission was e-mailed a copy of the Rules with the referenced change highlighted on page 8 – Article IV, Section 4.2.

**Motion to amend Article IV, Section 4.2 to include the amended Charter language passed by the electorate.**

Mr. Bucci, seconded by Mr. Tarkowsky moved to amend Article IV, Section 4.2 to include the amended Charter language passed by the electorate.

Chairman DeBaggis asked, discussion?

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There was none.

ROLL CALL:	Ayes: All	Motion Carried
	Nays: None	Rules Amended

Chairman DeBaggis stated, since this has been approved, Mary Beth would you please make the revisions and forward a revised copy to the Commission, Chief Carcioppolo, Chief Matias, Doug Metzung, Mayor Bodnar, the Law Department and Diane Wolgamuth?

Mrs. Betsa replied, yes.

Chairman DeBaggis stated, thank you.

**Service Department Update**

Chairman DeBaggis stated, the eligibility list for the Service Department will be expiring on December 23<sup>rd</sup>. The Service Director will be updating the Commission as to whether or not the list should be extended. If it needs to be extended, the Commission will need to meet before the expiration of the list. Stay tuned.

**Any Other Matters**

Chairman DeBaggis asked, gentlemen, are there any other matters to come before the Commission?

Mr. Bucci stated, I have one question for the Chief. Since we are only sending 10 applications to you and you have 8 cities drawing from the list, is 10 sufficient?

Chief Carcioppolo replied, yes, because if any of the candidates are offered a job at a city that they would rather work at, they are free to leave the other one. They don't get removed from the list if another city takes them.

Mr. Bucci stated, okay. All right. Thank you.

Chief Carcioppolo stated, thank you.

Chairman DeBaggis asked, anything else?

There were no further matters.

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**Motion to adjourn**

Mr. Bucci, seconded by Mr. Tarkowsky moved to adjourn.

ROLL CALL:

Ayes: All

Nays: None

Motion Carried

Meeting adjourned

at 5:16 p.m.

Respectfully submitted,

Mary E. Betsa, MMC, Secretary

Mayfield Village Civil Service Commission