

DRAFT
MINUTES OF THE MEETING OF THE
MAYFIELD COMMUNITY IMPROVEMENT CORPORATION
Mayfield Village, Ohio
Monday, May 18, 2020 – 7:00 p.m.
Videoconferenced in Main Conference Room-Mayfield Village Civic Center

The trustees of the Mayfield Community Improvement Corporation met virtually on Monday, May 18, 2020 immediately preceding the Regular Meeting of Council. President Mills called the meeting to order at 7:00 p.m. The videoconferenced meeting can be accessed by going to <https://www.youtube.com/watch?v=bu-k4GYEyXQ>.

President Mills stated, this meeting has been duly noticed and is being held in accordance with Ohio Revised Code Section 121.22 specific to recent amendments made in light of the current COVID-19 declared emergency (House Bill 197). MCIC is meeting remotely, via electronic means, with the public being able to livestream by accessing the meeting on a link posted on the website. MCIC is conducting these proceedings in compliance with all applicable State Laws and regulations.

Mrs. Betsa, may I have a Roll Call please?

ROLL CALL: Present: Mrs. Jurcisek
Mr. Marquardt
Mr. Meyers
Mrs. Mills
Mr. Murphy
Mr. Schutt
Mr. Williams

Absent: None

Also Present: Mayor Bodnar, Mr. Wynne, Mr. Coyne and Mr. Marquart

Approval of Minutes of March 16, 2020

Mrs. Jurcisek, seconded by Mr. Marquardt, made a motion to approve the minutes of March 16, 2020.

President Mills asked, is there any discussion?

There was none.

Roll Call:	AYES:	All	Motion Carried
	NAYS:	None	Minutes of March 16, 2020
			Approved as Written

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Annual Review of Mars Electric Economic Development Incentive Agreement

President Mills asked, Mr. Marquart, please report on the Mars Electric Economic Development Incentive packet.

Mr. Marquart stated, thank you President Mills and all members of the MCIC for meeting this evening. As you will see in your packets, we are reporting tonight on the Mars Electric Incentive Agreement. This is the last agreement that we will review this year. As you will see in your packets, Mars Electric is in the third year of a five-year agreement. The minimum income tax revenue baseline is \$82,890 per year. In the last 12 months, they actually generated \$169,442 which exceeds the minimum baseline by \$86,552 and the 30% rebate per the agreement due this year will be \$50,833. I would be happy to entertain any questions or comments at this time.

President Mills asked, are there any questions of Mr. Marquart, please?

There were none.

- **Motion to approve the 2019 Economic Development Incentive grant payment to Mars Electric in the amount of \$50,833.00.**

Mr. Murphy, seconded by Mr. Meyers, made a motion to approve the 2019 Economic Development grant payment to Mars Electric in the amount of \$50,833.

Roll Call:	AYES:	All	Motion Carried
	NAYS:	None	Grant Payment Approved

ANY OTHER MATTERS

President Mills asked, are there any other questions that need to be answered? Mr. Wynne, are you all right?

Mr. Wynne replied, yes. I'm good.

ADJOURNMENT

Mr. Meyers, seconded by Mr. Marquardt, moved to adjourn the meeting.

The meeting adjourned at 7:10 p.m.

Respectfully submitted,

Mary E. Betsa, MMC
Clerk of Council

MAYFIELD COMMUNITY IMPROVEMENT CORPORATION

RESOLUTION OF THE BOARD OF TRUSTEES

This Resolution is made by the Board of Trustees of the Mayfield Community Improvement Corporation in an open session on the 21st day of September 2020. The undersigned resolve, declare and determine as follows:

WHEREAS, the Mayfield Community Improvement Corporation (the "MCIC") in accordance with R.C. 1724.10 was designated by the Council of Mayfield Village as the agency and instrumentality of Mayfield Village for industrial, commercial, distribution and commercial development and entered into a plan of such development for the Municipality; and

WHEREAS, the sole purpose of the MCIC is to advance, encourage, and promote the industrial, economic, commercial, and civic development of Mayfield, Village, Ohio, by acting as the designated agency of Mayfield Village, Ohio, for the industrial, commercial, distribution, and research development in such political subdivision in accordance with R.C. 1724.10; and

WHEREAS, the COVID-19 pandemic has not diminished over the summer and the crisis continues to impact small businesses within Mayfield Village; and

WHEREAS, in order to support the Mayfield Village business community, MCIC would like to establish the COVID-19 Small Business Relief Fund in order to provide grants to local businesses specifically to assist them with payroll, rent or mortgage payments, utilities, PPE or sanitizing supplies to operate safely.

NOW, THEREFORE,

BE IT RESOLVED that the MCIC hereby creates the COVID-19 Small Business Relief Grant Program that will provide eligible businesses located within the Village of Mayfield grants up to \$2,500; to assist with payroll, rent or mortgage payments, utilities, PPE or sanitizing supplies to operate safely; and

BE IT FURTHER RESOLVED that the MCIC and the Mayfield Village Economic Development Manager shall review the applications, in the form attached hereto to this resolution, submitted for grants under the COVID-19 Small Business Relief Grant Program and approve qualifying applications in the order received until the funds are exhausted; and

BE IT FURTHER RESOLVED that the MCIC further requests that the Council of the Village of Mayfield provide MCIC with \$50,000 in order to fund the COVID-19 Small Business Relief Grant Program.

Executed as of the date set forth above:

William Marquardt

Allen Meyers

Patsy Mills

Stephen Schutt

Denny Murphy

Jennifer Jurcisek

George Williams

MAYFIELD COMMUNITY IMPROVEMENT CORPORATION



Lillian "Patsy" Mills, President

6622 Wilson Mills Road
Mayfield Village, OH 44143
440-461-2210

2020 SMALL BUSINESS RELIEF FUND GRANT APPLICATION

The COVID-19 pandemic has not diminished over the summer and the crisis continues to impact small businesses. Mayfield Village is pleased to establish a *Small Business Relief Fund* in order to support its business community. The Mayfield Community Improvement Corporation (MCIC), with the approval of Mayfield Village Council, has funded a \$50,000 grant program to provide grants to twenty or more local businesses specifically to assist them with payroll, rent or mortgage payments, utilities, PPE or sanitizing supplies necessary to operate safely.

The maximum grant amount to be awarded is \$2,500.00. In order to be eligible, applicants must:

- be physically located in Mayfield Village,
- employ twenty (20) or fewer persons,
- operate from a leased or owned commercial property (home-based businesses do not qualify),
- be in good standing with Mayfield Village (no outstanding citations),
- be able to document eligible expenses equal to the amount of the grant, and
- demonstrate a negative financial impact related to COVID-19.

Mayfield Village employees and elected officials are not eligible to apply or receive funds.

1) APPLICANT: _____

ADDRESS: _____

CONTACT: _____ TITLE: _____

PHONE: _____ MOBILE: _____

EMAIL: _____ TAX ID: _____

2) AMOUNT OF GRANT REQUESTED:

\$1,000 [] \$1,500 [] \$2,000 [] \$2,500 []

3) DESCRIBE HOW COVID-19 HAS NEGATIVELY AFFECTED YOUR BUSINESS:

4) Please provide documentation that clearly illustrates financial loss or negative impact related to COVID-19. Examples include, but are not limited to:

- Gross Sales (2019 vs. 2020 or pre-COVID vs. post-COVID 2020),
- Profit & Loss Statement (2019 vs. 2020 or pre-COVID vs. post-COVID 2020), and
- Payroll Records that reflect a reduction in force pre-COVID vs. post-COVID.

5) Please provide documentation that demonstrates eligible business expenses incurred between April 1, 2020 and September 30, 2020. Eligible expenses include payroll, rent or mortgage payments, utilities or the purchase of personal protective equipment (PPE) or sanitizing supplies and must total at least the amount of the grant requested. Examples of relevant documentation include, but are not limited to:

- payroll records,
- rent payment(s) including cancelled check or statement,
- mortgage payment(s) including cancelled check or statement,
- utility payment(s) including cancelled check or statement,
- receipts for PPE for staff, needed to operate safely, and
- receipts for sanitizing equipment/supplies, needed to operate safely during the pandemic.

The following questions are for informational purposes only, and will not affect your eligibility for the grant:

6) YEARS IN MAYFIELD VILLAGE: 1 - 2 [] 3 - 5 [] 6 or more []

7) DOES THE COMPANY OWN [] LEASE [] ITS FACILITY? YEARS REMAINING ON LEASE? _____

8) EMPLOYEES AS OF AUGUST 31, 2020: 1 - 5 [] 6 - 10 [] 11 - 15 [] 16 - 20 []

9) DID YOUR BUSINESS TEMPORARILY CLOSE DUE TO THE COVID-19 CRISIS (stay-at-home orders, e.g.)?
No [] 1 - 4 weeks [] 5 - 8 weeks [] 9 weeks or more []

10) HAS YOUR BUSINESS PARTICIPATED IN ANY OF THE FOLLOWING (check all that apply):

- | | | |
|--|---------------|----------------|
| ▪ SBA PAYCHECK PROTECTION PROGRAM (PPP) | APPLIED [] | RECEIVED [] |
| ▪ SBA ECONOMIC INJURY DISASTER LOAN (EIDL) | APPLIED [] | RECEIVED [] |
| ▪ CUYAHOGA COUNTY STABILIZATION FUND | APPLIED [] | RECEIVED [] |

Applications must be received by email or fax by October 16, 2020 at 4:00 pm. In order to be considered eligible, applications must be complete, including the documentation requested above. Applications will be processed, and funds distributed, in the order that they are received until the *Relief Fund* is exhausted. Funding is subject to final approval by the MCIC and Mayfield Village Council.

I, the undersigned, attest that the above is true and accurate to the best of my knowledge.

SIGNATURE: _____ DATE: _____

(PRINTED): _____ TITLE: _____

QUESTIONS? CONTACT ECONOMIC DEVELOPMENT MANAGER JOHN MARQUART AT 440-461-7864
EMAIL THIS APPLICATION TO: jmarquart@mayfieldvillage.com – or – FAX TO: 440-461-7349
by October 16, 2020 at 4:00 pm