

**MEMORANDUM**

**TO:** Council President Schutt and Members of Council  
**FROM:** Shane McAviney, Director of Parks and Recreation  
Sean Supler, Program and Facility Manager  
**DATE:** July 29, 2020  
**RE:** **Parkview Softball Field Renovations**

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A request for proposals to provide renovations at Parkview Softball Complex were submitted. The Village received a total of 2 written proposals but had reached out to others that are listed below:

<b>Mayfield Village Field Renovations Quotes 2019/2020</b>			
<b>Company</b>		<b>Cost</b>	<b>Reference Check</b>
Ag Design		*\$24,260	
Lewis Landscape		*\$33,036	X
*Vizmeg			

The proposals were evaluated through overall price, quality of work, and materials being used. \*Note – due to the ongoing pandemic, businesses are having to bypass work altogether or delay due to a shortage of workers.

Parkview Softball Fields are currently 13 years old and have not had any major renovations done to them since they first opened. After reviewing the proposals, and the scope of the work that we would like done, we recommend Lewis Landscape for the renovations. Please refer to the attached quotes for more detailed description but a couple of key points why we recommend them include:

- Grass Warning Track on the Red Field Only, that will help stop infield dirt being washed away onto the walking path that has causes issues since the fields opened (see pictures #1- #4 on attachment)
- A total of 84 tons of material will be added to each field where Ag is 44 tons/field. This means Lewis will be removing older infield dirt which will help with the final grading the infields. (see pictures #5 - #8 on attachment)

This expense is accounted for in The Recreation Departments budget.

Approval Requested:

***A motion to authorize an expenditure in an amount **not to exceed \$33,036 to Lewis Landscape for the renovations of Parkview Softball Fields*****

cc: Mayor Brenda T. Bodnar  
Department Heads

**MAYFIELD VILLAGE REQUISITION**

PO #: \_\_\_\_\_

REQ. #: 41438

VENDOR #: \_\_\_\_\_

DEPT.: Parks

DATE: 7/28/20

VENDOR NAME: Lewis Landscaping and Nursery

BILLING ADDRESS 1: 36026 Minor Road

ADDRESS 2: \_\_\_\_\_

CITY, STATE, ZIP: Copley, Ohio 44321

PHONE: 330.388.5535 CONTACT: Wilson Lewis

TIN: \_\_\_\_\_

**ITEM / SERVICE:**

QUANTITY	UNIT	DESCRIPTION	PRICE/UNIT	AMOUNT
		Softball fields - renovations		\$33,036
		Addition of grass area		
		to control field material loss		

JUSTIFICATION OF NEED: See attached memo

ACCOUNT #: 411.341.

AMOUNT: \$33,036

REQUESTED BY: Shane McAune

DEPT. APPROVAL: Shane McAune

MAYOR'S APPROVAL: \_\_\_\_\_

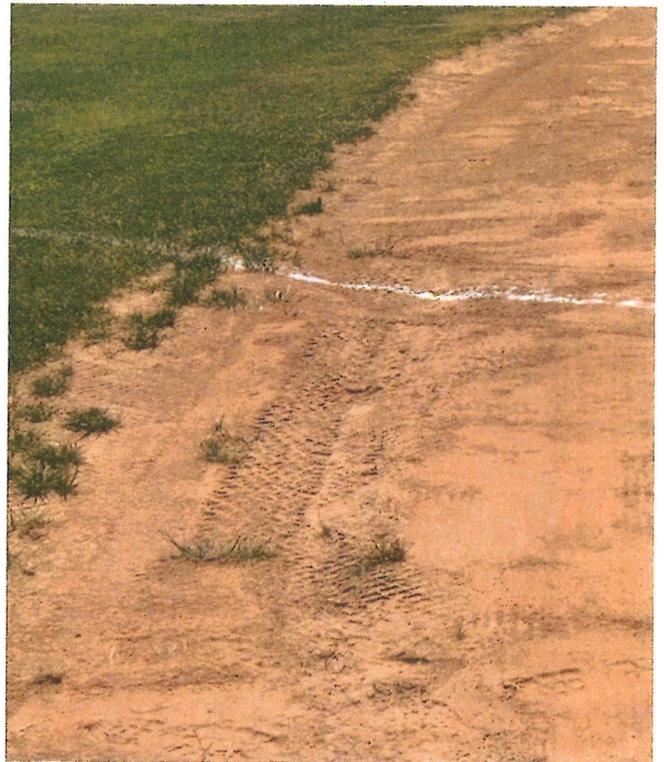
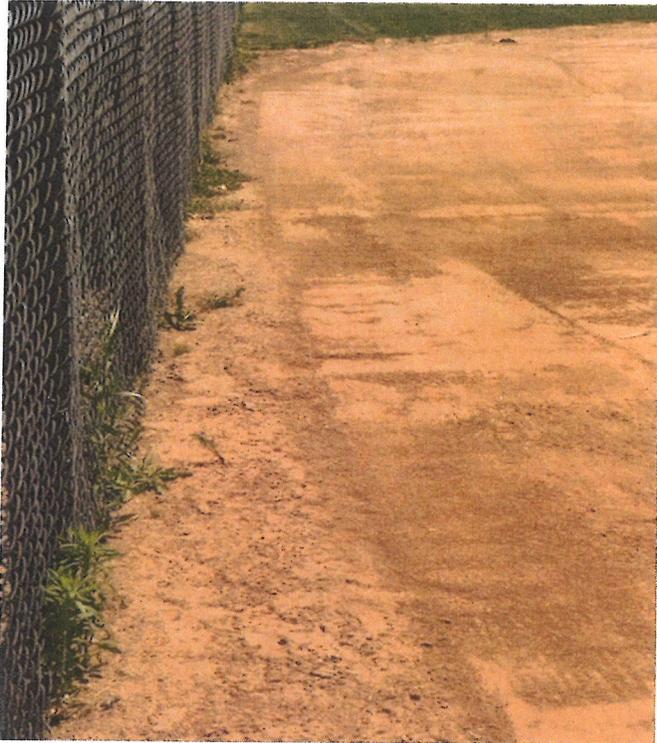
CLERK: \_\_\_\_\_

(Certification of Council Approval)

FINANCE DIRECTOR INITIAL: \_\_\_\_\_ NOTES: Joe Council \* see memo

August 2020

Pictures #5 – #8 showing overall need for renovations, new dirt and new batters boxes/home plates.



Pictures #1 - #4 showing need for Grass Warning Track on Red Field

