



MAYFIELD VILLAGE

6622 Wilson Mills Road Mayfield Village, OH 44143

POLICE DEPARTMENT – 620 SOM Center Road
440.461.1234 · FAX 440.684.0454
police@mayfieldvillage.com · www.mayfieldvillage.com

Brenda T. Bodnar
Mayor

Paul J. Matias
Chief of Police

MEMORANDUM

TO: Council President Schutt & Members of Council

FROM: Police Chief Paul Matias

DATE: January 28, 2020

RE: **SPAN Contributions for 2020**

The Suburban Police Anti-Crime Network (SPAN), was established in 1972 as a cooperative effort between governments for the mutual interchange and sharing of police personnel and police equipment, as well as police equipment to be jointly acquired and owned, to be utilized by all participating members. These members are Mayfield Village, Mayfield Heights, Lyndhurst, Highland Heights, and Richmond Heights.

The units that makeup SPAN are the SWAT Team, Bomb Squad, Traffic Accident Investigative Unit, the Crisis Intervention Unit, and the Drug Enforcement Unit. Each unit is comprised of Officers from each city who work on the unit in addition to their normal assignment. Each unit is on-call 24/7 and requires a special level of dedication from each Officer.

The member contributions for 2020 is \$22,800, which is a \$2,200 reduction from 2019.

I request the approval for the 2020 SPAN member contribution of \$22,800.

Respectfully;

Chief Paul J. Matias.

MAYFIELD VILLAGE REQUISITION

PO # _____

REG. #: PD001527

VENDOR # - 0142

DEPT- PD

DATE- 01/22/20

VENDOR NAME: TREASURER - SPAN

BILLING ADDRESS 1 - _____

ADDRESS 2- _____

CITY, STATE, ZIP: _____

PHONE- _____

CONTACT- _____

TIN- _____

ITEM / SERVICE:

QUANTITY	UNIT	DESCRIPTION	PRICE/UNIT	AMOUNT
		2020 SPAN DUES		\$ 22,800.00

JUSTIFICATION OF NEED: 2020 SPAN DUES

ACCOUNT # 101-111-50391

AMOUNT: \$ 22,800.00

REQUESTED BY: Maura McKinley/mrm

DEPT. APPROVAL: _____

MAYORS APPROVAL- _____

CLERK: _____

(Certification of Council Approval)

FINANCE DIRECTOR INITIAL: _____

NOTES- _____

February Council
2020



5827 Highland Road • Highland Heights, OH 44143 • (440) 461-2440 • fax: (440) 461-9062

www.highlandhts.com

January 13, 2020

Chief Paul Matias
620 SOM Center Rd.
Mayfield Village, OH 44143



Dear Chief Matias,

The Council of Governments for SPAN met on December 20, 2019 and approved the budget for fiscal year 2020. The member contribution for current expenses will be \$22,800 this year. You have the option of paying \$22,800 at this time or paying \$11,400 now and the balance in June.

Please make your check payable to SPAN and forward it to my attention at:

Treasurer- SPAN
Attn: Joseph G. Filippo
5827 Highland Rd
Highland Heights, OH 44143

Sincerely,

Joseph G. Filippo
Finance Director
City of Highland Heights

I hereby certify that the goods, materials
and/or services shown in this invoice
have been received and for payment on behalf of the
Village of Mayfield 2/24/20

2020 SPAN BUDGET

1/15/2020

	Original	Budget	Actual	Remainder
Legal Advisor		5,700.00	0.00	5,700.00
Fiscal Officer		2,700.00	0.00	2,700.00
Insurance		22,000.00	0.00	22,000.00
Vehicle Repairs		3,000.00	0.00	3,000.00
Training General		3,000.00	0.00	3,000.00
CPA Services and Audit		1,500.00	0.00	1,500.00
Miscellaneous (Office Supplies)		410.00	0.00	410.00
				0.00
		38,310.00	0.00	38,310.00
TACTICAL SWAT UNIT				
Operations and Training		8,390.00	0.00	8,390.00
Equipment (Vehicles - Gun Upgrades)		9,265.00	0.00	9,265.00
Supplies		11,560.00	0.00	11,560.00
Vest Upgrades (5 -\$2,400 each)		12,000.00	0.00	12,000.00
Total Tactical Unit		41,215.00	0.00	41,215.00
BOMB UNIT				
Operations and Training		6,175.00	0.00	6,175.00
Equipment		11,000.00	0.00	11,000.00
				0.00
Total Bomb Unit		17,175.00	0.00	17,175.00
TRAFFIC UNIT				
Spectra precision Focus 35 Package			0.00	0.00
Operations and Training		4,500.00	0.00	4,500.00
				0.00
Total Traffic Unit		4,500.00	0.00	4,500.00
CRISIS INTERVENTION UNIT				
Operations and Training		4,700.00	0.00	4,700.00
Total Crisis Intervention Unit		4,700.00	0.00	4,700.00
COMMUNICATIONS				
Equipment Maintenance and Upgrade		5,600.00	0.00	5,600.00
Telephone and MARC's Radio Charges		2,500.00	0.00	2,500.00
				0.00
Total Communications		8,100.00	0.00	8,100.00
Transfert to DEU (no funding)		0.00	0.00	0.00
TOTAL SPAN EXPENDITURES (EXCLUDING DEU)				
		114,000.00	0.00	114,000.00
Contributions per Community \$22,800 x 5		114,000.00	0.00	114,000.00
Other Revenue			0.00	
TOTAL SPAN FUNDS (EXCLUDING DEU)				
		114,000.00	0.00	114,000.00

2020 SPAN DRUG ENFORCEMENT UNIT (DEU) BUDGET

1/15/2020

	Original	Budget	Actual	
OPERATIONS AND TRAINING				
Vehicle Repairs		5,000.00	0.00	5,000.00
Vehicle Leases		7,500.00	0.00	7,500.00
Verizon Wireless		5,200.00	354.03	4,845.97
Mobile Radio Service		500.00	0.00	500.00
Miscellaneous Communication		3,000.00	0.00	3,000.00
Training		10,000.00	\$ -	10,000.00
Controlled Buy Money		10,000.00	0.00	10,000.00
				0.00
Total Operations and Training		41,200.00	354.03	40,845.97
EQUIPMENT				
Duty Equipment		7,500.00		
Surveillance Equipment		7,500.00		
Sundance Systems		750.00		
Field Drug Test Kits		500.00		
Evidence Processing Supplies		1,000.00		
Total Equipment		17,250.00	0.00	17,250.00
SUPPLIES/MISCELLANEOUS				
Office/Case Supplies		1,500.00	0.00	1,500.00
Miscellaneous		1,500.00	0.00	1,500.00
Total Supplies/Miscellaneous		3,000.00	0.00	3,000.00
SWAT TEAM				
Funding 2 SWAT Members Equipment			0.00	0.00
Equipment-guns			0.00	0.00
Total SWAT Team		0.00	0.00	0.00
DRUG UNIT STAFFING				
Gary Peck (MHPD)		35,000.00		
Michael Scione (LPD)		25,000.00		
Chuck Duffy (RHPD)		25,000.00		
Brian Dassatti (HHPD)		25,000.00		
Total Drug Unit Staffing		110,000.00	0.00	110,000.00
TOTAL SPAN DEU EXPENDITURES				
		171,450.00	354.03	171,095.97
Estimated Confiscated Funds, Fines & Forfeitures & interest		150,000.00		150,000.00
TOTAL SPAN DEU CONTRIBUTIONS				
		193,250.00		193,250.00
PROJECTED FUND BALANCE				
		21,800.00		21,800.00

FINAL

2019 SPAN DRUG ENFORCEMENT UNIT (DEU) BUDGET

12/31/2019

	Year-to Date			Unencumbered Balance
	Budget	Expenses	Encumbrances	
OPERATIONS AND TRAINING				
Vehicle Repairs	4,900.00	1,989.60	0.00	2,910.40
Vehicle Leases	7,400.00	7,390.87	0.00	9.13
Verizon Wireless	5,200.00	4,222.80	0.00	977.20
Mobile Radio Service	500.00	0.00	0.00	500.00
Miscellaneous Communication	2,500.00	0.00	0.00	2,500.00
Training	7,500.00	\$ 3,059.89	0.00	4,440.11
Controlled Buy Money	7,231.17	4,000.00	0.00	3,231.17
				0.00
Total Operations and Training	35,231.17	20,663.16	0.00	14,568.01
EQUIPMENT				
Duty Equipment	0.00			
Surveillance Equipment	2,500.00			
Sundance Systems	750.00			
Field Drug Test Kits	500.00			
Evidence Processing Supplies	998.18			
Total Equipment	4,748.18	2,543.67	0.00	2,204.51
SUPPLIES/MISCELLANEOUS				
Office/Case Supplies	1,500.00	855.85	0.00	644.15
Miscellaneous	1,500.00	1,036.32	0.00	463.68
Total Supplies/Miscellaneous	3,000.00	1,892.17	0.00	1,107.83
SWAT TEAM				
Funding 2 SWAT Members Equipment	17,501.82	12,898.24	4,603.58	0.00
Equipment-guns	17,768.83	17,768.83	0.00	0.00
Total SWAT Team	35,270.65	30,667.07	4,603.58	0.00
DRUG UNIT STAFFING				
Gary Peck (MHPD)	75,000.00	75,000.00	0.00	0.00
Brian Dassatti (HHPD)	35,000.00	35,000.00	0.00	0.00
	0.00			
Total Drug Unit Staffing	110,000.00	110,000.00	0.00	0.00
TOTAL SPAN DEU EXPENDITURES	188,250.00	165,766.07	4,603.58	17,880.35
Confiscated Funds, Fines & Forfeitures & interest	150,000.00	64,717.69	0.00	85,282.31
TOTAL SPAN DEU CONTRIBUTIONS	188,250.00			188,250.00
PROJECTED FUND BALANCE	0.00			0.00
FUND BALANCE 01/01/19	415,425.25			
Expenses	165,766.07			
Revenue	64,717.69			
Fund Cash Balance	314,376.87			
Encumbrances	64,717.69			
Confiscated Funds Held in Trust	200,469.00			
UNENCUMBERED FUND BALANCE 12/31/19	49,190.18			

FINAL

2019 SPAN BUDGET

12/31/19

	Budget	Year-to-Date Expenses	Encumbrances	Unencumbered Balance
Legal Advisor	5,400.00	5,400.00	0.00	0.00
Fiscal Officer	2,400.00	2,400.00	0.00	0.00
Insurance	19,938.00	19,938.00	0.00	0.00
Vehicle Repairs	2,990.00	273.52	0.00	2,716.48
Training General	1,500.00	1,500.00	0.00	0.00
CPA Services and Audit	600.00	600.00	0.00	0.00
Miscellaneous (Office Supplies)	420.00	410.27	0.00	9.73
	33,248.00	30,521.79	0.00	2,726.21
TACTICAL UNIT				
Operations and Training	1,250.00	1,250.00	0.00	0.00
Equipment (Vehicles - Gun Upgrades)	17,500.00	17,500.00	0.00	0.00
Supplies	3,405.90	3,405.90	0.00	0.00
Vest Upgrades (5 -\$3,250 each)	18,564.64	0.00	18,564.64	0.00
Total Tactical Unit	40,720.54	22,155.90	18,564.64	0.00
BOMB UNIT				
Operations and Training	1,161.43	891.28	0.00	270.15
Equipment	9,673.50	9,673.50	0.00	0.00
Total Bomb Unit	10,834.93	10,564.78	0.00	270.15
TRAFFIC UNIT				
Spectra precision Focus 35 Package	25,990.00	25,990.00	0.00	0.00
Operations and Training	1,699.99	1,699.99	0.00	0.00
Total Traffic Unit	27,689.99	27,689.99	0.00	0.00
CRISIS INTERVENTION UNIT				
Operations and Training	4,050.98	4,050.98	0.00	0.00
Total Crisis Intervention Unit	4,050.98	4,050.98	0.00	0.00
COMMUNICATIONS				
Equipment Maintenance and Upgrade	6,930.56	6,930.56	0.00	0.00
Telephone and MARC's Radio Charges	1,525.00	1,201.26	0.00	323.74
Total Communications	8,455.56	8,131.82	0.00	323.74
Transfert to DEU (no funding)	0.00	0.00	0.00	0.00
TOTAL SPAN EXPENDITURES (EXCLUDING DEU)	125,000.00	103,115.26	18,564.64	3,320.10
Contributions per Community \$25,000 x 5	125,000.00	125,000.00	0.00	0.00
Other Revenue		14.14		
TOTAL SPAN FUNDS (EXCLUDING DEU)	125,000.00	125,014.14		0.00
FUND BALANCE 01/01/19	61,385.88			
Expenses		103,115.26		
Revenue		125,014.14		
Fund Cash Balance	83,284.76			
Encumbrances		18,564.64		
UNENCUMBERED FUND BALANCE 12/31/19	64,720.12			