

**Mayfield Village Citizens Advisory Committee
Meeting Minutes
January 27, 2020**

The Citizens Advisory Committee met on Monday, Jan 27, 2020 at 7:00 p.m. at the Civic Center.

Present:

Bob Haycox (Chair)	Sandy Batcheller
Kay Phillips	Marilyn LaRiche-Goldstein
Lorry Nadeau	Jim Thomas
Loretta Williams	Sara Calo
Rosemarie Fabrizio	Mark Granakis
Katie Parker	Mary Salomon

Absent:

Mary Singer	Joanna McNally
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Also Present:

Patsy Mills, Council Representative
Steve Schutt, Council Alternate
Allen Meyers, Council Member
Diane Wolgamuth, Director of Administration

Election of Chair

Council Member Patsy Mills opened the meeting and asked for nominations for Chair. Mrs. Parker nominated Bob Haycox and Mrs. Fabrizio seconded the nomination. There were no further nominations and Mr. Haycox was unanimously elected as the Committee Chair for 2020.

Approval of Minutes

Mr. Haycox took over the meeting and asked the Committee if there were any changes to the meeting minutes from Nov 25, 2019, previously provided for review. There were none and the minutes were approved.

Charter Review Commission

Mrs. Mills advised the Committee that the 2020 Charter Review Commission was convening in February and that three members of Citizens Advisory had been appointed to the Commission: Lorry Nadeau, Jim Thomas and Mark Granakis. She stated that the Citizens Advisory Committee would be well represented.

2020 Meeting Dates

The Committee agreed to the following meeting dates for 2020:

Monday, Feb 24

Monday, Mar 23

Monday, Apr 27

Tuesday, May 26

Monday, June 29

Monday, Sept 28

Monday, Oct 26 (at the Historical House)

Monday, Nov 23

Suggested Topics for Future Meetings

Mr. Haycox asked the Committee members to suggest topics for discussion at future meetings. The following topics were suggested:

- Plans for renovation of the Civic Center
- Update on the Master Plan
- Summer Concert Schedule
- Skoda Housing Development on Highland Road
- Updates from the Charter Review Commission

Council Report

Mrs. Mills reported on the following items:

- Election Day is March 17. The Village has two rezoning issues on the ballot. Mrs. Mills asked Ms. Wolgamuth to review the election information being provided.

Ms. Wolgamuth provided the members with the ballot language for Issues 10 and 11. She explained that Issue 10 involves the University Hospital property located in front of 730 SOM Center Road. The ballot language identifies the property by permanent parcel number rather than address, which may be confusing to voters. This is because the portion of the property being rezoned does not have a street address.

Ms. Wolgamuth advised that Issue 11 is the old School House property, owned by the Mayfield School District. The ballot language for this issue lists the property address as 6625 Wilson Mills Road. This may be confusing to voters as the old School House is physically located on SOM Center Road. Because the property being rezoned is part of the Center School property, the address on the ballot is the Center

School address. Mrs. Mills commented that the Board of Elections makes the determination as to the exact ballot language. Ms. Wolgamuth advised that this ballot information is being included in the winter issue of the *Voice of the Village* that is currently at print and will be mailed in the coming week. In February, the Mayor has requested that a postcard be mailed to all residents to again remind them of the two rezoning issues on the ballot and to ensure there is no confusion about the issues and which properties are being rezoned.

Mrs. Fabrizio asked why the old School House property is zoned single-family residential as it has never had a home on it. Ms. Wolgamuth advised that all public property is zoned that way; similarly, all property owned by the Village is zoned single-family residential. In order to sell the property, the School District must have it rezoned.

Mrs. Batcheller asked if the School House has been sold to Mr. Skoda. Ms. Wolgamuth advised that it has not been sold but that Mr. Skoda is renting office space from the School District and is currently working out of that building. Mrs. Batcheller asked if the School District is still planning to re-align the High School driveway with Miner Road. Ms. Wolgamuth responded that the realignment of Miner Road has been talked about for many years and she believes that the School Board remains interested in pursuing that improvement, however, there is nothing currently being proposed. Mrs. Batcheller commented that she expected that the School District will be seeking another levy to make the improvement.

Ms. Wolgamuth advised that the County has a Health and Human Services levy on the ballot and seats for the U.S. House of Representatives are up this year.

Mrs. Mills asked Ms. Wolgamuth to also review the Census handouts being provided. Ms. Wolgamuth asked the members if it is common knowledge that the Census is being done this year. The Committee members responded that it is. Ms. Wolgamuth provided the Committee with Census information, explaining that responses can be made online, by mail, or by phone. If a household does not respond, then census workers will come to the home to try to gather the information. The handouts (a copy of which are attached to these minutes) provide dates that census information will be mailed, reasons why it is important to respond to the census, and a sample questionnaire.

Mrs. Mills continued with her report:

- Shred Day is May 16 from 9 a.m. to 12 noon at the Civic Center parking lot. Several Committee members commented that they believe that this is a very good service to offer to residents.
- Work on the Master Plan is starting up again.
- The Community Partnership on Aging renewal was approved for 2020. Richmond Heights has now become a member of this consortium.
- Council is considering three options for renovations to the Civic Center.

- Steve Schutt was elected as the Council President for 2020; Allen Meyers remains Council President *Pro Tem*.
- Patsy Mills, George Williams and Steve Schutt are the Council representatives assigned to this Committee.

Mrs. LaRiche-Goldstein asked if more information could be provided about the potential upgrades to the Civic Center and if a budget had been set. Mrs. Mills stated that it was going to be a hard decision for Council and she hopes residents will be patient. The renovations are needed for ADA compliance and include bathrooms and an elevator. There is a lot of space in the basement that cannot be used without an elevator.

Ms. Wolgamuth added that there are additional improvements being discussed. The building's HVAC systems are old, don't work well, and need to be upgraded. Also, Council has long discussed the need to install some sort of security in the building. Ms. Wolgamuth described the three options as follows:

- The first option, estimated at approximately \$2.5 million, is for renovation only and would include ADA improvements, new bathrooms, an elevator, as well as the HVAC and security improvements mentioned. Over \$1 million of this cost is for mechanicals.
- The cost of the first option led Council to request that the architect look at razing the building and building new. There was discussion about moving the footprint of the building to the west, but the Mayor feels strongly that having the Civic Center on the corner is important to anchoring the town center. The architect has estimated the cost to raze the old building and construct a new building at approximately \$8 million. There would be additional costs to move staff and equipment out of the building for a year or more while a new building is constructed.
- A third option is to keep the older portion of the building, from Reserve Hall to the interior ramp, and construct a new Recreation Department and a new, larger and more attractive Civic Hall that could be used as a secondary weekend rental facility for residents. There are many levels to the current structure and the new addition would be built to be level with the older building, eliminating the need for an interior ramp. Ms. Wolgamuth added that although there might be increased costs to upgrading the older portion of the building, there has been some sentiment expressed that it might be worth the added cost to keep the historical look of the building on the corner. The cost of this expansion option is approximately \$5 million.

Ms. Wolgamuth advised that no budget has been set for this project and the space assessment study is being done so that a budget can be determined for next year. Mrs. Fabrizio commented that she could see both sides as sometimes it can be very expensive to renovate an old building and it is more cost effective to build new. Mrs. LaRiche-Goldstein stated that it would be a shame to lose the character of the old building. Mrs. Mills stated that portions of the building are over 100 years old. She believes that it is not included on the Historic Register because the old church had burned and been rebuilt, making it ineligible. Mrs. Calo asked if LEED certification has been discussed and Ms. Wolgamuth advised that the architectural firm working on the project is LEED accredited.

Mrs. Salomon asked if there is a timetable for this project. Ms. Wolgamuth advised that the only timing pressure is that the Village received a \$100,000 grant from the State of Ohio that must be used in 2020. The money can be used for design so, as long as the Village makes a decision about the direction it wants to go, the funds can be utilized. She added that the State funds are contingent upon a cultural use in the building so, if the decision is to raze the Civic Center and construct new, and Reserve Hall is not replaced, the funding would no longer be available. There are many different opinions about how to proceed, so there will be much discussion with Council over the next several weeks or months.

Upcoming Events

Ms. Wolgamuth distributed the Calendar of Events for February through April. Mrs. Mills encouraged the members to attend the performances scheduled in Reserve Hall during the month of February.

Ms. Wolgamuth advised that Ohio Representative Phil Robinson has requested that the Village host a Town Hall meeting on April 6 in the Community Room from 6:30 to 8:00 p.m. Mayor Bodnar asked Council to move the Council meeting that evening to the Community Room as well, starting at 8 p.m. and Council has agreed. Ms. Wolgamuth stated that it would be a very good opportunity for residents to meet Representative Robinson and stay for the Council meeting

The meeting was adjourned at 7:30 p.m.

Respectfully submitted,
Diane Wolgamuth, Director of Administration

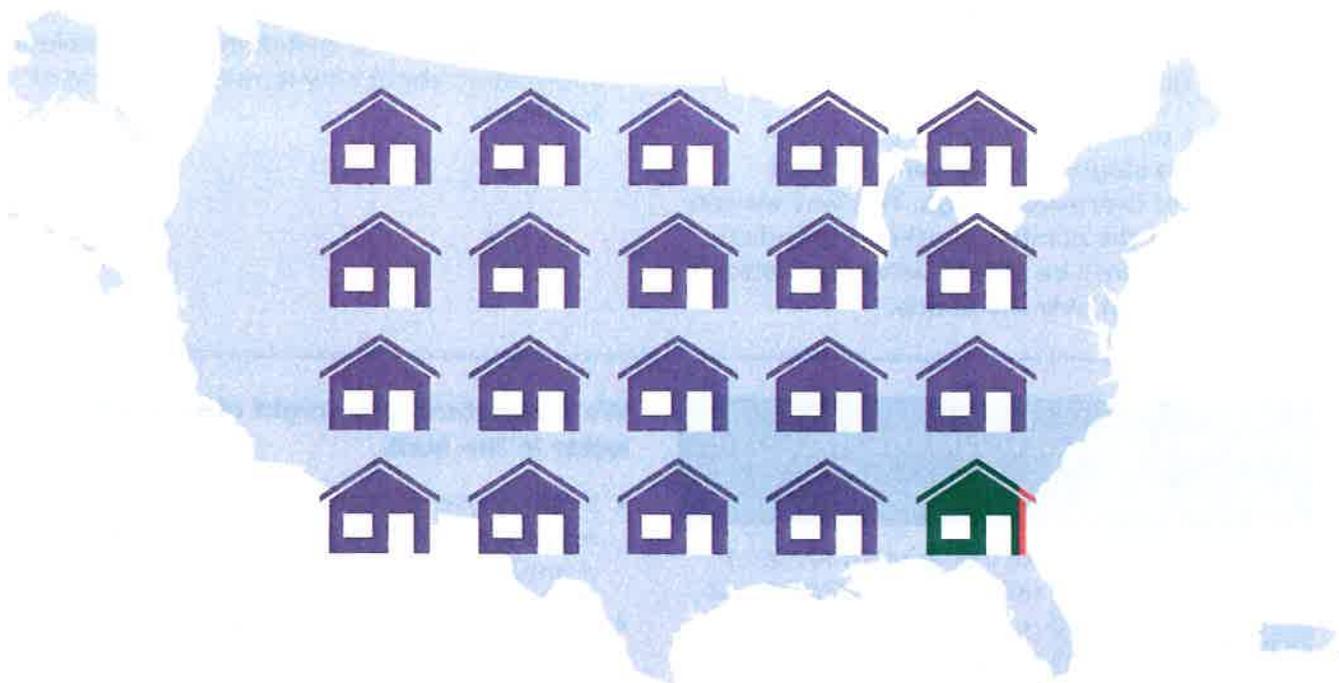
How the 2020 Census will invite everyone to respond



Every household will have the option of responding online, by mail, or by phone.

Nearly every household will receive an invitation to participate in the 2020 Census from either a postal worker or a census worker.

 **95%** of households will receive their census invitation in the mail.



 **Almost 5%** of households will receive their census invitation when a census taker drops it off. In these areas, the majority of households may not receive mail at their home's physical location (like households that use PO boxes or areas recently affected by natural disasters).

 **Less than 1%** of households will be counted in person by a census taker, instead of being invited to respond on their own. We do this in very remote areas like parts of northern Maine, remote Alaska, and in select American Indian areas that ask to be counted in person.

Note: We have special procedures to count people who don't live in households, such as students living in university housing or people experiencing homelessness.

How the 2020 Census will invite everyone to respond



What to Expect in the Mail

When it's time to respond, most households will receive an invitation in the mail.

Every household will have the option of responding online, by mail, or by phone.

Depending on how likely your area is to respond online, you'll receive either an invitation encouraging you to respond online or an invitation along with a paper questionnaire.

Letter Invitation

- Most areas of the country are likely to respond online, so most households will receive a letter asking you to go online to complete the census questionnaire.
- We plan on working with the U.S. Postal Service to stagger the delivery of these invitations over several days. This way we can spread out the number of users responding online, and we'll be able to serve you better if you need help over the phone.

Letter Invitation and Paper Questionnaire

- Areas that are less likely to respond online will receive a paper questionnaire along with their invitation. The invitation will also include information about how to respond online or by phone.

WHAT WE WILL SEND IN THE MAIL	
On or between	You'll receive:
March 12-20	An invitation to respond online to the 2020 Census. (Some households will also receive paper questionnaires.)
March 16-24	A reminder letter.
	If you haven't responded yet:
March 26-April 3	A reminder postcard.
April 8-16	A reminder letter and paper questionnaire.
April 20-27	A final reminder postcard before we follow up in person.

We understand you might miss our initial letter in the mail.

- Every household that hasn't already responded will receive reminders and will eventually receive a paper questionnaire.
- It doesn't matter which initial invitation you get or how you get it—we will follow up in person with all households that don't respond.

CENSUS 101: WHAT YOU NEED TO KNOW

The 2020 Census is closer than you think!
Here's a quick refresher of what it is and why it's essential that everyone is counted.

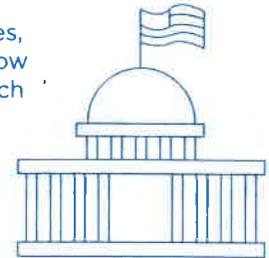
Everyone counts.

The census counts every person living in the U.S. once, only once, and in the right place.



It's about fair representation.

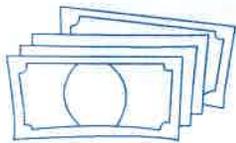
Every 10 years, the results of the census are used to reapportion the House of Representatives, determining how many seats each state gets.



It's in the constitution.

The U.S. Constitution mandates that everyone in the country be counted every 10 years. The first census was in 1790.

It's about \$675 billion.



The distribution of more than \$675 billion in federal funds, grants and support to states, counties and communities are based on census data.

That money is spent on schools, hospitals, roads, public works and other vital programs.



It's about redistricting.

After each decade's census, state officials redraw the boundaries of the congressional and state legislative districts in their states to account for population shifts.

Taking part is your civic duty.

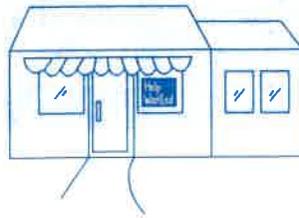
Completing the census is mandatory: it's a way to participate in our democracy and say "I COUNT!"



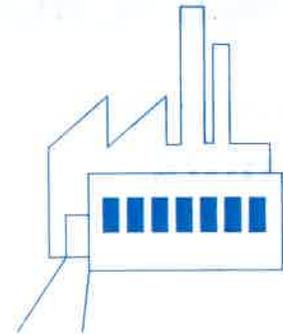
Census data are being used all around you.



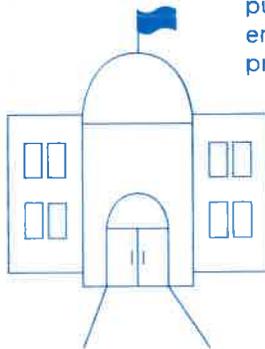
Residents use the census to support community initiatives involving legislation, quality-of-life and consumer advocacy.



Businesses use census data to decide where to build factories, offices and stores, which create jobs.



Local governments use the census for public safety and emergency preparedness.



Real estate developers use the census to build new homes and revitalize old neighborhoods.



Your privacy is protected.

It's against the law for the Census Bureau to publicly release your responses in any way that could identify you or your household.

By law, your responses cannot be used against you and can only be used to produce statistics.



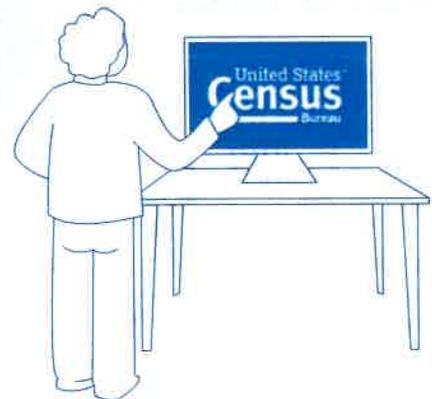
2020 will be easier than ever.

In 2020, you will be able to respond to the census online.



You can help.

You are the expert—we need your ideas on the best way to make sure everyone in your community gets counted.



United States
**Census
2020**

U.S. DEPARTMENT OF COMMERCE
Economics and Statistics Administration
U.S. CENSUS BUREAU

This is the official questionnaire for this address.
It is quick and easy to respond, and your answers are protected by law.

FOR
OFFICIAL
USE ONLY

Start here OR go online at [url removed] to complete your 2020 Census questionnaire.

Use a blue or black pen.

Before you answer Question 1, count the people living in this house, apartment, or mobile home using our guidelines.

- Count all people, including babies, who live and sleep here most of the time.
- If no one lives and sleeps at this address most of the time, go online at [url removed] or call the number on page 8.

The census must also include people without a permanent place to live, so:

- If someone who does not have a permanent place to live is staying here on April 1, 2020, count that person.

The Census Bureau also conducts counts in institutions and other places, so:

- Do not count anyone living away from here, either at college or in the Armed Forces.
- Do not count anyone in a nursing home, jail, prison, detention facility, etc., on April 1, 2020.
- Leave these people off your questionnaire, even if they will return to live here after they leave college, the nursing home, the military, jail, etc. Otherwise, they may be counted twice.

1. How many people were living or staying in this house, apartment, or mobile home on April 1, 2020?

Number of people =

2. Were there any additional people staying here on April 1, 2020 that you did not include in Question 1?

Mark all that apply.

- Children, related or unrelated, such as newborn babies, grandchildren, or foster children
- Relatives, such as adult children, cousins, or in-laws
- Nonrelatives, such as roommates or live-in babysitters
- People staying here temporarily
- No additional people

3. Is this house, apartment, or mobile home — Mark ONE box.

- Owned by you or someone in this household with a mortgage or loan? *Include home equity loans.*
- Owned by you or someone in this household free and clear (without a mortgage or loan)?
- Rented?
- Occupied without payment of rent?

4. What is your telephone number?

We will only contact you if needed for official Census Bureau business.

Telephone Number

 - -

Person 1

5. Please provide information for each person living here. If there is someone living here who pays the rent or owns this residence, start by listing him or her as Person 1. If the owner or the person who pays the rent does not live here, start by listing any adult living here as Person 1.

What is Person 1's name? *Print name below.*

First Name MI

Last Name(s)

6. What is Person 1's sex? Mark ONE box.

- Male Female

7. What is Person 1's age and what is Person 1's date of birth? *For babies less than 1 year old, do not write the age in months. Write 0 as the age.*

Age on April 1, 2020 *Print numbers in boxes.*
Month Day Year of birth
 years

→ NOTE: Please answer BOTH Question 8 about Hispanic origin and Question 9 about race. For this census, Hispanic origins are not races.

8. Is Person 1 of Hispanic, Latino, or Spanish origin?

- No, not of Hispanic, Latino, or Spanish origin
 Yes, Mexican, Mexican Am., Chicano
 Yes, Puerto Rican
 Yes, Cuban
 Yes, another Hispanic, Latino, or Spanish origin – *Print, for example, Salvadoran, Dominican, Colombian, Guatemalan, Spaniard, Ecuadorian, etc.*

9. What is Person 1's race?

Mark one or more boxes AND print origins.

- White – *Print, for example, German, Irish, English, Italian, Lebanese, Egyptian, etc.*

- Black or African Am. – *Print, for example, African American, Jamaican, Haitian, Nigerian, Ethiopian, Somali, etc.*

- American Indian or Alaska Native – *Print name of enrolled or principal tribe(s), for example, Navajo Nation, Blackfeet Tribe, Mayan, Aztec, Native Village of Barrow Inupiat Traditional Government, Nome Eskimo Community, etc.*

- Chinese Vietnamese Native Hawaiian

- Filipino Korean Samoan

- Asian Indian Japanese Chamorro

- Other Asian – *Print, for example, Pakistani, Cambodian, Hmong, etc.* Other Pacific Islander – *Print, for example, Tongan, Fijian, Marshallese, etc.*

- Some other race – *Print race or origin.*

→ If more people were counted in Question 1 on the front page, continue with Person 2 on the next page.

1. Print name of Person 2

First Name MI
Last Name(s)

2. Does this person usually live or stay somewhere else?

Mark all that apply.

- No
- Yes, for college
- Yes, for a military assignment
- Yes, for a job or business
- Yes, in a nursing home
- Yes, with a parent or other relative
- Yes, at a seasonal or second residence
- Yes, in a jail or prison
- Yes, for another reason

3. How is this person related to Person 1? Mark ONE box.

- Opposite-sex husband/wife/spouse
- Opposite-sex unmarried partner
- Same-sex husband/wife/spouse
- Same-sex unmarried partner
- Biological son or daughter
- Adopted son or daughter
- Stepson or stepdaughter
- Brother or sister
- Father or mother
- Grandchild
- Parent-in-law
- Son-in-law or daughter-in-law
- Other relative
- Roommate or housemate
- Foster child
- Other nonrelative

4. What is this person's sex? Mark ONE box.

- Male
- Female

5. What is this person's age and what is this person's date of birth? For babies less than 1 year old, do not write the age in months. Write 0 as the age.

Print numbers in boxes.

Age on April 1, 2020 years
Month Day Year of birth

→ NOTE: Please answer BOTH Question 6 about Hispanic origin and Question 7 about race. For this census, Hispanic origins are not races.

6. Is this person of Hispanic, Latino, or Spanish origin?

- No, not of Hispanic, Latino, or Spanish origin
- Yes, Mexican, Mexican Am., Chicano
- Yes, Puerto Rican
- Yes, Cuban
- Yes, another Hispanic, Latino, or Spanish origin – Print, for example, Salvadoran, Dominican, Colombian, Guatemalan, Spaniard, Ecuadorian, etc.

7. What is this person's race?

Mark one or more boxes AND print origins.

- White – Print, for example, German, Irish, English, Italian, Lebanese, Egyptian, etc.
- Black or African Am. – Print, for example, African American, Jamaican, Haitian, Nigerian, Ethiopian, Somali, etc.
- American Indian or Alaska Native – Print name of enrolled or principal tribe(s), for example, Navajo Nation, Blackfeet Tribe, Mayan, Aztec, Native Village of Barrow Inupiat Traditional Government, Nome Eskimo Community, etc.
- Chinese
- Filipino
- Asian Indian
- Other Asian – Print, for example, Pakistani, Cambodian, Hmong, etc.
- Vietnamese
- Korean
- Japanese
- Other Pacific Islander – Print, for example, Tongan, Fijian, Marshallese, etc.
- Native Hawaiian
- Samoan
- Chamorro
- Some other race – Print race or origin.

→ If more people were counted in Question 1 on the front page, continue with Person 3 on the next page.

10

MAYFIELD VILLAGE

Proposed Zoning Amendment
Village of Mayfield

UH Property

A majority affirmative vote is required for passage.

Shall the Zoning Map of the Village of Mayfield be amended to change the zoning classification of PP# 831-15-003, located on SOM Center Road, from its current U-1 Single Family Residential District to Office Laboratory District?

Propuesta de Enmienda a la Zonificación
Municipio de Mayfield

Se requiere un voto afirmativo por mayoría para su aprobación.

¿Deberá enmendarse el Mapa de Zonificación del Municipio de Mayfield para cambiar la clasificación de zonificación de la parcela permanente número 831-15-003, ubicada en SOM Center Road, de su clasificación actual de Distrito Residencial de Viviendas Unifamiliares U-1 a Distrito de Oficinas-Laboratorios?

11

MAYFIELD VILLAGE

Proposed Zoning Amendment
Village of Mayfield

Old School House

A majority affirmative vote is required for passage.

Shall the Zoning Map of the Village of Mayfield be amended to change the zoning classification of a portion of PP# 831-15-014, located at 6625 Wilson Mills Road, from its current U-1 Single Family Residential District to Small Office Building District?

Propuesta de Enmienda a la Zonificación
Municipio de Mayfield

Se requiere un voto afirmativo por mayoría para su aprobación.

¿Deberá enmendarse el Mapa de Zonificación del Municipio de Mayfield para cambiar la clasificación de zonificación de las PP# 831-15-014, ubicadas en 6625 Wilson Mills Road, de su clasificación actual U-1 de Distrito Residencial Unifamiliar a Distrito de Edificios de Oficinas Pequeñas?

Proposed Tax Levy
(Replacement and Increase)
Health and Human Services
County of Cuyahoga

A majority affirmative vote is necessary for passage.

A replacement of 3.9 mills of an existing levy and an increase of 0.8 mill, to constitute a tax for the benefit of the County of Cuyahoga for the purpose of supplementing general fund appropriations for health and human or social services at a rate not exceeding 4.7 mills for each one dollar of valuation, which amounts to 47 cents for each one hundred dollars of valuation, for eight years, commencing in 2020, first due in calendar year 2021.

Propuesta para Recaudación de Impuestos
(Sustitución y Aumento)
Servicios de Salud y Humanos
Condado de Cuyahoga

Se requiere un voto afirmativo por mayoría para su aprobación.

Una sustitución de 3.9 milésimos de un impuesto existente y un aumento de 0.8 milésimos, para constituir un impuesto que beneficiará al Condado de Cuyahoga con el fin de complementar las asignaciones del fondo general para servicios de salud y humanos o sociales a una tasa que no exceda 4.7 milésimos por cada dólar de valoración, lo cual representa 47 centavos por cada cien dólares de valoración, por ocho años, comenzando en el 2020, con su primer vencimiento en el año calendario del 2021.

U.S. House of Representatives

14th District

Republican Dave Joyce (incumbent)

Republican Mark Pitre

Democrat Hillary O'Connor Mueri