DRAFT
MINUTES OF A COUNCIL CAUCUS
Mayfield Village Civic Hall - Mayfield Village Civic Center
Monday, February 3, 2020– 7:00 p.m.

The Council of Mayfield Village met in Caucus Session on Monday, February 3, 2020 in Civic Hall at the Mayfield Village Civic Center. Council President Schutt called the meeting to order at 7:00 p.m.

ROLL CALL:	**Present:**	Mrs. Jurcisek, Mr. Marquardt, Mr. Meyers, Mrs. Mills, Mr. Murphy, Mr. Schutt, and Mr. Williams
	Also Present:	Mayor Bodnar, Mr. Coyne, Mr. Wynne, Chief Carcioppolo, Mr. Marrelli, Chief Matias, Mr. Marquart, Mr. Metzung, Ms. Wolgamuth and Mrs. Betsa
	Absent:	Mr. Cappello and Mr. McAvinew

PENDING LEGISLATION

ORDINANCES:

- **2020-03:** An Ordinance appropriating funds for current expenses and expenditures for Mayfield Village, Ohio for the period from January 1, 2020 and ending December 31, 2020 and declaring an emergency. (First Read – 1/21/20)

Council President Schutt asked, any discussion?

There was none

RESOLUTIONS:

- **2020-12:** A resolution requesting the Cuyahoga County Fiscal Officer to adjust the amended official certificate of estimated resources for 2019. (First Read – 1/21/20)

Council President Schutt asked, any discussion?

Mr. Wynne stated, this is the official certificate of estimated resources for 2020. For both the Ordinance and Resolution, Council should have copies of the budget by this weekend to review and comment back on.

Council President Schutt stated, thank you.

COUNCIL PRESIDENT

Council President Schutt stated, we have a couple of birthdays. Happy Belated Birthday to Chief Carcioppolo. It was February 1st.

Chief Carcioppolo stated, thank you.

Diane Wolgamuth's birthday is on the 21st. Happy Early Birthday.

Ms. Wolgamuth stated, thank you.

Council President Schutt stated, we also want to recognize the Service Department. The CEVEC Community Living House recently experienced an issue with their sump pump and they had flooding in the basement. Our Service Department responded immediately. They were able to replace the sump pump. They cleaned out the basement and discarded and replaced necessary items for them. We know that that really helps the students there with their everyday living so we really appreciate all of the work that the Service Department did. Thank you, Doug.

CLERK OF COUNCIL

. **Update on Charter Review Commission**
  - **Meeting – Wednesday, February 5, 2020 – 7:00 p.m.**

Mrs. Betsa reported, the first meeting of the Charter Review Commission is on February 5th at 7:00. Our timeline will be established at that point so that any proposed amendments are filed with the Board of Elections in time for the November 3rd General Election.

Mrs. Betsa stated, also, this is just a reminder that the next Council meeting is on Tuesday, February 18th at 7:00. I have copies of the full calendar if anyone would like a copy.

. **Upcoming Events**
  - **Local Government Officials Conference – April 6-9, 2020**

Mrs. Betsa stated, I have signed up a couple of people. If anyone else is interested, let me know.

  - **House Bill 9 Training – May 6, 2020**

Mrs. Betsa stated, I have registered a number of Council members and employees for this training session held in Reserve Hall. If you wish to attend, please let me know.

- **Shred Day – May 16, 2020**

Mrs. Betsa stated, this is just a reminder that Shred Day is May 16th at the Civic Center parking lot from 9:00-12:00.

- **OMCA Regional Training Sessions – 2020**

Mrs. Betsa stated, I just received notification that the Ohio Municipal League is going to be holding one-day Regional Training Sessions throughout the year at different locations. We had a number of people attend the last one at Tri-C a couple of years ago. It is a one-day seminar with an agenda full of relevant topics. I will send this information to the Mayor and all of Council in case they are interested in attending.

- **Ethics Commission Training Opportunities**

Mrs. Betsa stated, I will send along an e-mail I just received from Sue Willeke relative to the various educational training opportunities the Ethics Commission is offering throughout the year. Sessions include on-site presentations, webinars, and e-courses. I am also reaching out to Sue to see if the Commission can present again here in Reserve Hall. I will keep everyone posted.

Mrs. Betsa stated, the Mayfield Area Chamber of Commerce will be kicking off the new year with their 7th annual networking night on Thursday, February 6th. They also have a workshop luncheon scheduled for February 19th.

Council President Schutt asked, any questions on these items?

There were none.

ENGINEER

Mr. Metzung stated, Tom is on vacation, but he will be securing pricing for the 2020 Road Program. It will include mostly concrete work this year. Areas of North Commons and Parkview are big areas. Also, SOM Center Road is going to get quite a makeover and then a little bit on SOM Court. That's where we will concentrate most of it. We looked at areas of Beta Drive, but we are going to hold off until next year's program probably for a more comprehensive look at Beta Drive. So, most of the work is going to be concrete work on SOM, North Commons and Parkview.

Council President Schutt asked, any questions?

There were none.

FINANCE DEPARTMENT

. **Employee Dental Plan**

Mr. Wynne reported, the dental plan for employees is up for renewal on April 1st. It is with Delta Dental of Ohio. We got their renewal proposal which reflected an increase of 5%. We went back to them and they have agreed to keep the rates the same. We have had the same rate structure with them since April of 2015 so we have not seen any increase in dental rates since prior to 2015.

. **Employee Life Insurance**

Mr. Wynne reported, this is for life insurance coverage for all employees. That's also up for renewal on April 1st with MetLife. They too came with an increase of about 2-3%. We went back to them and they have agreed to hold the rates. They have not increased their rates since April of 2016. I am also requesting that Council consider, we currently provide each employee with $20,000 of term life insurance. In going through the review of the wage ordinance as well as the Union negotiations, that level of insurance is way below what a lot of the surrounding communities provide. Many of the communities are $50,000. Some of them are even at coverage equal to one or two times the individual's base salary, so we are requesting an increase in their coverage from $20,000 to $50,000 which would cost the Village an additional $6,000 per year. It's a very inexpensive benefit to provide the employees.

Council President Schutt asked, any questions?

There were none.

FIRE DEPARTMENT

. **Annual Hydrant Fee – 2020 (Cleveland Water Department-$9,876.32)**

Chief Carcioppolo reported, this is an annual fee to the Cleveland Water Department.

. **HHTRT 2020 Annual Contribution (City of Shaker Heights - $5,600)**

Chief Carcioppolo reported, this is an annual contribution. It is a pre-negotiated amount of money with the contract that was executed in 2017. That's Mayfield Village's share of the Regional Team for this year. It is identified in the contract.

Chief Carcioppolo stated, if there are any questions on either of these items, let me know.

Council President Schutt asked, any questions?

There were none.

LAW DIRECTOR

Legislation:

. **Prohibiting the use or possession of an Electronic Smoking Device by a minor**

Mr. Coyne stated, in this one I might tag team with Chief Matias a little bit. There's some legislation that we are looking at to restrict and regulate the use of vaping devices, the aerosol or vaping systems to ingest primarily nicotine but I am told other substances as well. I am sure you have read that there are health issues with this in general. Some of it doesn't involve the nicotine substances. It's other substances. There's been a bit of a conflict in some of the municipal courts in enforcing the State law because it really is in the regulatory field of regulating tobacco products. If you confiscate a vaping device under that statute, you have to prove that it's got tobacco products within it, or nicotine, so you have to test for it. The Chief can speak to it. Apparently it's not an inexpensive test. You can regulate to prohibit juveniles from possessing these vaping devices to those that are under 18, so the recommendation is that can be easier to regulate so if you are under 18, you cannot have a vaping device on you. We would also not have to have it tested for nicotine or tobacco products. It's really changing. It's now 21 to possess tobacco products, so we are looking at this as a more efficient and cost-effective way to protect young people.

Council President Schutt asked, Chief?

Chief Matias stated, thank you. This pretty much started a few weeks ago when I got a call from a Prosecutor at the Cuyahoga County Juvenile Court. What we have been doing since this vaping thing started mainly dealing with the High School is if we catch a juvenile with a vaping device, we would charge them under State Ordinance for possessing basically a tobacco or nicotine product. That's worked for us, but the defense attorneys are catching up with the law and what's happening now is if we charge them, we will have to have the device tested to show it contains a nicotine product or THC or some other illegal substance. So if we don't have it tested, they are going to throw the case out. It's just not feasible. The crime labs are not going to test vaping products for nicotine to prosecute juveniles. They are already back-logged enough. It's just not going to happen. So what the Prosecutor recommended is local jurisdictions passing their own local law that would prohibit juveniles from possessing the vaping device period so we don't have to prove it contains anything. Just by having the vaping device, that's what the actual charge will be. So, again, this was the recommendation from the Prosecutor from the Juvenile Court. The one that you are looking at here was modeled after the City of Strongsville. They were the first one to put something together and codify it. Again, we would like to have this passed in order for us to continue being able to deal with anybody that we catch vaping. Again, mainly we are focusing on the school. As you see everywhere, all of the schools are finding this to be quite a challenge.

Mr. Coyne stated, so the information is in your packets. If you have any questions, feel free to ask me.

Mr. Coyne stated, last, just another reminder, Council Clerk also mentioned that the Charter Review Commission is this Wednesday at 7:00 here. I will be in attendance at that as well to kick it off if there are any questions because we have to make some decisions pretty quickly because of the ballot timing.

Council President Schutt asked, any questions?

There were none.

PARKS AND RECREATION

. **Entertainment brochure – 2020**
  - **Grove, Gazebo, Special Events (PM Graphics - $5,884.59)**

Ms. Wolgamuth stated, Shane is at the OPRA Conference for a couple of days and asked me to review these items with you. On the entertainment brochure, he is asking for $5,884 to pay PM Graphics for the printing. He just wanted you to know that he is expecting ad revenue of $7,000 so that will more than cover the cost of printing.

. **2020 Chemical Prices – Parkview Pool (Sal Chemicals - $14,500)**

Ms. Wolgamuth reported, there was a little bit of a problem in the memo that Shane provided. The Sal Chemical numbers are all correct. On the O.P. Aquatics, the projected cost, the totals were correct but somehow the gallon prices didn't change. His recommendation is still to go with Sal Chemical. He was very proud to say that he was able to reduce the cost of the chlorine by .14 a gallon for the 8,000 gallons. It's a better price than we have had I think for a number of years.

Ms. Wolgamuth stated, the final item that's not on here, you should have gotten a memo about the bids that came in for the playground. He and Jim McKnight are currently doing their due diligence trying to figure out who to recommend. They anticipate being able to do that by the next meeting.

Council President Schutt asked, any questions?

There were none.

POLICE DEPARTMENT

. **Suburban Police Anti-Crime Network ("SPAN") dues – 2020 ($22,800)**

Chief Matias reported, this is the 2020 SPAN member dues. Just to remind everybody, the five cities that make up SPAN, the Hillcrest area, everybody chips in and it is what we use to fund all of our special teams. That includes the SWAT team, the bomb squad, the accident investigation unit. The annual membership dues are used to fund the equipment and training and all of the costs for those special units. The 2020 contribution is $22,800 which is a little bit less than the 2019 rate. If anyone has any questions about it, let me know. Again, this is used to fund all of the special units in the area.

Council President Schutt asked, any questions?

There were none.

SERVICE DEPARTMENT

. **Spring Tree Planting**

Mr. Metzung reported, we will be focusing in the North Commons area for tree planting. The roads were built 20 years ago. The trees are beginning to fail. It's just a tough environment. We will be looking to replace a lot of those trees. Also, the area in front of where Progressive is, the old area with the big mature trees from the previous golf course. Those are beginning to fail through drainage issues and change of topography from when the soccer fields got put in and things of that nature. So we are going to start planting trees in that area so as the trees continue to get weaker when we start taking them out it won't be so stark. The third big area we are going to do is the Bonnieview-Beech Hill pump station. I don't know how many people are familiar with that area, but it's a 10-acre site that we got 20 years ago or more. About two and half acres of that is just open area. We are going to begin to reforest that area. We are going to put in between 20 and 30 trees this year and kind of do that over the next few years until it really just takes off on its own.

Mr. Metzung stated, one other item I have is also that you got in your packet that we will be hiring a new full-time employee, Mr. Nick Taddeo. Nick has worked with us in the past during the summer programs. He is a great worker. He is a local gentleman from Mayfield Village and Mayfield Heights. I look forward to Nick joining us. I want to thank everybody that helped out. Mary Beth, the Mayor for taking time out of her day to help interview and everyone else. We are looking forward to Nick joining our team. Thank you.

Council President Schutt asked, any questions for Doug?

There were none.

ANY OTHER MATTER BEFORE COUNCIL

Council President Schutt asked, are there any other matters to come before Council?

There were none.

There being no further matters, the meeting concluded at 7:17 p.m.

Respectfully submitted,

Mary E. Betsa, MMC
Clerk of Council