

DRAFT
MINUTES OF THE REGULAR MEETING OF COUNCIL
MAYFIELD VILLAGE, OHIO
Monday, August 17, 2020 – 7:00 p.m.
Videoconferenced in Main Conference Room-Mayfield Village Civic Center

Present in Main Conference Room: Council President Schutt and Mrs. Betsa. All other members of Council, Mayor Bodnar, Ron Wynne, Law Director Coyne in attendance via ZOOM.

The videoconferenced meeting can be accessed by going to: https://youtu.be/cDxbj_TZ1YE

Council President Schutt stated, welcome to the Regular Meeting of Council. This meeting has been duly noticed and is being held in accordance with Ohio Revised Code Section 121.22 specific to recent amendments made in light of the current COVID-19 declared emergency (House Bill 197). Under the orders of Governor DeWine and the Director of Health of Ohio, and pursuant to Ordinance 2020-20, adopted March 16, 2020, Council is meeting remotely, via electronic means. Notice of this meeting was sent to the news media on August 14, 2020. The public was invited to view the meeting live by accessing the meeting through a link posted on the website. The public was also encouraged to view the meeting agenda and offer any comments or questions prior to 6:00 p.m. this evening to be read into the record and addressed at the meeting. Comments received in writing or electronically that were not received on time will be read into the record and addressed at the next meeting of Council.

Mayfield Village is conducting these proceedings in compliance with all applicable State Laws and regulations.

Chairman Schutt asked, Mrs. Betsa, may I have a Roll Call?

ROLL CALL: Present: Mrs. Jurchisek, Mr. Marquardt, Mr. Meyers, Mrs. Mills,
Mr. Murphy, Mr. Schutt and Mr. Williams

Also Present: Mayor Bodnar, Mr. Wynne and Mr. Coyne

Mrs. Betsa stated, Donna Heath is participating via Zoom as well. All other Department Heads are viewing this meeting virtually.

Council President Schutt stated, please remain seated as I recite the Pledge of Allegiance.

Council President Schutt recited the Pledge of Allegiance to the Flag.

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CONSIDERATION OF MINUTES:

Regular Council Meeting – July 20, 2020

Mrs. Mills, seconded by Mr. Marquardt, made a motion to approve the minutes of the Regular Council Meeting of July 15, 2020 as written.

ROLL CALL: AYES:	All	Motion Carried
NAYS:	None	Minutes of July 15, 2020
		Meeting Approved as Written

Comments from Mayor Bodnar

Thank you Council President. Tonight, I have the honor of presenting a Resolution to honor and thank one of our longest standing employees, Donna Heath. Donna, it's going to be very sad to see you go because over your 40 years here you have done so much for Mayfield Village. You have really become a part of the fabric of our community. We will miss you greatly. But we are also happy because we know that you've earned your retirement and we know that now you are going to have some more time to spend on having fun and doing the things you want to do and even though we don't know exactly what you're going to do in your retirement, we do know that by virtue of your position here, you are going to know what all the options are and how to do what you want to do. So then let me read this Resolution.

- **Resolution No. 2020-40**, entitled, "A Resolution thanking Donna Heath for over 40 years of dedicated service to Mayfield Village and congratulating her on her retirement." Introduced by Mayor Bodnar (Administration)

WHEREAS, on July 20, 1980, Donna Heath was hired by then-Mayor Robert Beebe; and

WHEREAS, for the next 25 years, Donna Heath served various administrations as Assistant to Mayor Fred Carmen, Mayor Blasé Pietrafese, and Mayor Bruce Rinker; and

WHEREAS, during those years, Donna Heath also served as the Clerk of Council, assisting the many different Council members elected to office, earning her designation as a Certified Municipal Clerk, and becoming a member and President of the Western Reserve Municipal Clerks Association; and

WHEREAS, in 1987, former Finance Director Dan Patrick nominated Donna for recognition during a meeting with State Auditors commending her for the high quality of work and management of the records maintained by the Clerk. He stated, "This is an example of a Village employee demonstrating on a day-to-day, week-to-week basis, a dedicated performance that continues to reflect highly on the Village and its employees to other outside parties"; and

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WHEREAS, Mayfield Village had very few full-time employees during the 1980s and Donna filled a variety of roles, planning and overseeing the Village's special events, including July 4th Fireworks, Village Days, Cruise Night and Mother's Day Pancake Breakfast, donning the bunny suit for Easter Parties, developing the Village's first website, establishing the Records Commission to organize Village records, and, when needed, providing assistance to all Departments. In 1985, former Police Chief Stevens provided Donna with a Letter of Commendation after she provided "invaluable assistance" to the Police Department. He stated, "It is certainly nice to know that members of other municipal departments can pitch in to help out another department during times of need"; and

WHEREAS, in 1996, Mayor Bruce Rinker presented Donna with an Outstanding Citizen Award, notably in the Award's inaugural year; and

WHEREAS, in 2005, Donna's talents took her to the Human Services Department, which later became known as Senior Services, where she spent the remainder of her career assisting Mayfield Village's seniors, developing and overseeing recreational and educational programming, running the senior snow plow program, arranging bus trips, and most recently, during the COVID-19 pandemic, making regular calls to seniors at their homes to check on their health and well-being; and

WHEREAS, Donna Heath has served the community of Mayfield Village with exceptional commitment for over 40 years and, during her tenure, she was instrumental in facilitating its growth. She watched over many Charter Review Commissions, helped develop the 2020 Vision Plan, and supported many initiatives, most notably, the SOM Center Road Widening Project, the retention and growth of Progressive Insurance, and the development of the Parkview recreational complex.

WHEREAS, Mayfield Village and its residents have clearly benefitted and prospered as a result of Donna's dedication and hard work.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF MAYFIELD VILLAGE, OHIO, THAT:

Donna Heath be and is hereby recognized and congratulated for 40 years of dedicated and exceptional service to Mayfield Village. On behalf of residents, business owners, department heads and staff, we wish her many years of health and happiness, enjoying travel, dinners out with friends and family, golf, and yes, heavy metal.

Back to you Steve.

Council President Schutt stated, it's my understanding that Donna's audio is not working so she's not able to make any comments. We just want to thank her for her commitment and dedication to the Village.

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Mrs. Mills, seconded by Mr. Marquardt, made a motion to adopt Resolution No. 2020-40.

Council President Schutt asked, discussion? Any questions?

Mrs. Mills stated, Donna certainly has been an asset to the Village in many many many facets from Easter Bunny to making cotton candy and candied apples. Whatever we asked her to do, she would be there to do it. We really appreciate all of the help that you have ever been for the Village to progress like we have. So, thank you, Donna.

Council President Schutt asked, any other comments?

There were none.

ROLL CALL: AYES: All
 NAYS: None

Motion Carried
Resolution Adopted

Comments from Council President Schutt

Due to the Labor Day Holiday, Caucus is scheduled for Tuesday, September 8th. The next regularly scheduled meeting of Council is Monday, September 21st. For the time being, these meetings will be held virtually. If anything changes, the website will be updated with this information and notification sent to the news media.

Open Portion – For Public Comment (5-minute limit imposed by Chair)

Council President Schutt stated, Mrs. Betsa did not receive any public comments to be read into the record.

DEPARTMENT HEAD REPORTS:

Finance Department – Ron Wynne: Yes, I am giving this report on behalf of the Village Engineer, Tom Cappello. He just asked me to report to Council The 2020 Road Program is basically completed. There are some punch list items that the contractor still needs to take care of, but the program itself is pretty much done. The sidewalk on Wilson Mills is on schedule and is slated to be completed by the end of the month of August.

Council President Schutt stated, thank you, Mr. Wynne.

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NEW BUSINESS

- **Motion to approve recommendation from Planning & Zoning Commission concerning the Lot Split & Consolidation Plat for Center School & Old School House building, 6625 Wilson Mills Rd. (Building Department)**

Mrs. Mills, seconded by Mr. Marquardt, made a motion to approve recommendation from Planning & Zoning Commission concerning the Lot Split & Consolidation Plat for Center School & Old School House building, 6625 Wilson Mills Rd. (Building Department)

Council President Schutt asked, discussion? Any questions?

There were none.

ROLL CALL: AYES:	All	Motion Carried
NAYS:	None	Recommendation Approved

- **Motion to approve recommendation from Planning & Zoning Commission concerning the Lot Line Change, Island Lots for Montebello Subdivision, Highland Rd., applicant Skoda Construction. (Building Department)**

Mrs. Mills, seconded by Mr. Marquardt, made a motion to approve recommendation from Planning & Zoning Commission concerning the Lot Line Change, Island Lots for Montebello Subdivision, Highland Rd., applicant Skoda Construction. (Building Department)

Council President Schutt asked, discussion? Any questions?

There were none.

ROLL CALL: AYES:	All	Motion Carried
NAYS:	None	Recommendation Approved

- **Motion to acknowledge receipt of financial reports for July 2020 and to approve of same as submitted. (Finance Department)**

Mrs. Mills, seconded by Mr. Marquardt, made a motion to acknowledge receipt of financial reports for July 2020 and to approve of same as submitted. (Finance Department)

Council President Schutt asked, discussion? Any questions?

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There were none.

ROLL CALL: AYES:	All	Motion Carried
NAYS:	None	Financial Reports for July 2020 Acknowledged And Approved as Submitted

- **Motion to authorize an expenditure in the amount of \$33,036 to Lewis Landscaping and Nursery for softball field renovations. (Parks and Recreation)**

Mrs. Mills, seconded by Mr. Marquardt, made a motion to authorize an expenditure in the amount of \$33,036 to Lewis Landscaping and Nursery for softball field renovations. (Parks and Recreation)

Council President Schutt asked, discussion? Any questions?

There were none.

ROLL CALL: AYES:	All	Motion Carried
NAYS:	None	Expenditure Authorized

- **First Reading of Ordinance No. 2020-21**, entitled, "An emergency ordinance to enter into a cooperation agreement between Cuyahoga County and the Village of Mayfield for the resurfacing of Wilson Mills Road from Lander Road to Alpha Drive." Introduced by Mayor Bodnar. (Administration)

Mr. Mills, seconded by Mr. Marquardt, made a motion to suspend the rules of Council requiring an Ordinance to be read on three separate occasions.

Council President Schutt asked, discussion?

There was none.

ROLL CALL: AYES:	All	Motion Carried
NAYS:	None	Rules Suspended

Mrs. Mills, seconded by Mr. Marquardt, made a motion to enact Ordinance No. 2020-21.

ROLL CALL: AYES:	All	Motion Carried
NAYS:	None	Ordinance Enacted

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- **Resolution No. 2020-35**, entitled, "An emergency resolution authorizing Mayfield Village to enter into the School Resource Officer Memorandum of Understanding with Mayfield City Schools." Introduced by Mayor Bodnar (Finance Department)

Mrs. Mills, seconded by Mr. Marquardt, made a motion to adopt Resolution No. 2020-35.

Council President Schutt asked, discussion? Any questions?

There were none.

ROLL CALL: AYES: All
NAYS: None

Motion Carried
Resolution Adopted

- **Resolution No. 2020-36**, entitled, "An emergency resolution authorizing the Finance Director of Mayfield Village to request a reduction in the sewer maintenance fee from \$4.00 per foot to \$2.00 per foot from the Cuyahoga County Department of Public Works." Introduced by Mayor Bodnar (Finance Department)

Mrs. Mills, seconded by Mr. Marquardt, made a motion to adopt Resolution No. 2020-36.

Council President Schutt asked, discussion? Any questions?

There were none.

ROLL CALL: AYES: All
NAYS: None

Motion Carried
Resolution Adopted

- **Resolution No. 2020-37**, entitled, "An emergency resolution authorizing Mayfield Village to accept the proposal of Pat Flowers, Inc. in the amount of \$33,577.45 for the 2020 Street Striping Program." Introduced by Mayor Bodnar (Finance Department)

Mrs. Mills, seconded by Mr. Marquardt, made a motion to adopt Resolution No. 2020-37

Council President Schutt asked, discussion? Any questions?

Mrs. Mills asked, when will this start, do you know?

Mr. Wynne replied, Patsy, I do not know.

Mrs. Mills stated, they usually have it done by the time the children are going back to school, so that would be a good thing. But, when it gets done, it gets done. They do a good job.

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Council President Schutt asked, any other questions?

There were none.

ROLL CALL: AYES: All
NAYS: None

Motion Carried
Resolution Adopted

- **Resolution No. 2020-38**, entitled, "An emergency resolution authorizing Mayfield Village to enter into a contract with CIVICA North America, Inc. for software and implementation services in the amount of \$49,072.00." Introduced by Mayor Bodnar (Finance Department)

Mrs. Mills, seconded by Mr. Marquardt, made a motion to adopt Resolution No. 2020-38.

Council President Schutt asked, discussion? Any questions?

There were none.

ROLL CALL: AYES: All
NAYS: None

Motion Carried
Resolution Adopted

- **Resolution No. 2020-39**, entitled, "An emergency resolution authorizing Mayfield Village to expend \$31,835.46 to the City of Lyndhurst for the Lyndhurst Municipal Court operating deficit." Introduced by Mayor Bodnar (Finance Department)

Mrs. Mills, seconded by Mr. Marquardt, made a motion to adopt Resolution No. 2020-39.

Council President Schutt asked, discussion? Any questions?

Mr. Wynne stated, I just wanted to mention, I don't think I mentioned this previously, but this is not an item that we budgeted for, so by Council passing this this evening, you are also authorizing me to amend the budget to provide for this expenditure.

Council President Schutt stated, thank you Mr. Wynne. Any further questions?

There were none.

ROLL CALL: AYES: All
NAYS: None

Motion Carried
Resolution Adopted

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ANY OTHER MATTER BEFORE COUNCIL

Council President Schutt asked, are there any other matters that may come before Council this evening?

There were none.

ADJOURNMENT

Mrs. Mills, seconded by Mr. Marquardt, made a motion to adjourn.

ROLL CALL: AYES: All

NAYS: None

Motion Carried

Meeting Adjourned

The meeting adjourned at 7:22 p.m. The next Regular Meeting of Council meeting is scheduled for Monday, at 7:00 p.m.