



CPAC Meeting

Present: Mary Jane Kogan, Donna Depenti, Frances DiVincenzo, Irma Ringler, Jim Lawless, Don Lisy, Emil Lucarelli, Josephine Rist, Donna Heath, Maydene Young, Stacey O'Brien

Absent: Stuart Schulhof, Judy Stofan, Pat Vaughn, Ralph Tartsitano, Pat Vaughn

Minutes

Don called the meeting to order at 1:05. The minutes were approved as motioned by Irma and seconded by Jim

Agenda item: Director's Report

Presenter: Stacey

Discussion: Software System

CPA started using a new software system in January which was built largely by staff members. It is currently being used in the Trip office and in Nutrition. Recording of all activities is occurring. Other services will be added through the course of the year as details are finalized and staff is trained.

Discussion: MH Congregate Meal

The Congregate Meal, funded in part by the Division of Senior and Adult Services (DSAS) through the Cuyahoga County Health and Human Services levy was initiated on January 23. Multiple internal processes are being changed to accommodate the requirements of the grant. Attendance has risen in each of the weeks following the first meal. The goal is to have 40 registered DSAS funded clients and as many other clients as wish to come.

Discussion: Survey

A draft of the survey was distributed and discussed. The group was asked to review the survey questions carefully and be prepared to discuss changes to the draft at the March meeting. In the interim, consideration should be given to whether there are questions that need to be added, deleted or worded differently. It was decided to ask a question about the commission on aging in the city in which the participant lives and suggested that the wording be "are you familiar with your commission on aging and what they do in your community?" It was also suggested that, at the end of the survey, the following an option for the participant to include their name and address if they wished to receive information on their Commission on Aging or on Community Partnership on Aging. It was decided that a question about emergency preparedness was not appropriate for this survey but several commission members felt offering an educational event about emergency preparedness which included literature and speakers, might be something worthwhile and needed.

Discussion: Card Party

The card party in October was reviewed and consideration was given whether to hold one again this year. There was discussion about the challenges of obtaining prizes, the difficulty with costs related to food and the drop in the proceeds from the event. A decision was made not to hold the card party this year but instead use the year to re-evaluate other opportunities for fundraising. Several ideas were discussed including holding a dinner event, 50/50 or other raffle and selling Peterson's nuts. Stacey agreed to bring the list of fundraising ideas back to the March meeting.

Agenda item: Old Business

Presenter:

Discussion: None

Agenda item: New Business

Presenter:

Discussion:

Stacey announced the Hands and HeARTS Fair in May. Several members expressed a willingness to publicize the event by passing out flyers.

Agenda item: Commission Reports

Presenter: All

Discussion:

South Euclid – Jim reported their commission budget is close to \$3300 thanks to the generosity of council representative Ed Icove. Their community block watch has been considering jointly bidding for snowplow services to reduce resident costs and suggested other communities consider the same.

Lyndhurst – no report

Highland Heights – Clarence and Trudy were recognized by Emil for their longstanding support of the Highland Heights Commission on Aging and CPA. The both decided to discontinue serving as commission members and have been replaced on the Commission. The first meeting with the new members is scheduled for Monday. AARP taxes are underway. Their holiday party was a great success.

Mayfield Heights – Donna D. reported the DSAS lunch has gone well with increasing numbers and that AARP taxes began this week. The February Adult Afternoon Out will have a Mardi Gras theme. She also mentioned the upcoming Taste of Italy that is usually a sold-out event.

Mayfield Village – Donna H. distributed her office newsletter and also mentioned the AARP taxes being underway. They will have a Village Anniversary Party in May. She referred members to the newsletter for additional information on their programs.

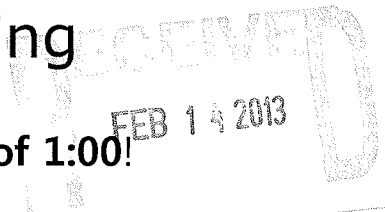
Irma motioned to adjourn at 2:00 and Donna D seconded. The next meeting will be held Friday, March 1 at 1:00 at the Lyndhurst Community Center



Community Partnership on Aging Commission



For the March Meeting

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- ♣ The **meeting will start at 1:15 instead of 1:00!**
 - ♣ Corinne will start the meeting and discuss
volunteer services over 2012 and the 2013 projects
 - ♣ Please be prepared to address the questions posed
about the survey you received at the February meeting
including:
 - ♣ What, if any, questions should be deleted?
 - ♣ Should any questions be reworded?
 - ♣ Are there any questions you would like to add?
 - ♣ Please bring any updates to members of your
Commission and/or their contact information so
the roster can be updated.

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and Mayfield Village

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