

# **MINUTES OF THE REGULAR MEETING OF COUNCIL MAYFIELD VILLAGE, OHIO**

**Monday, April 20, 2020 – 7:00 p.m.**

**Videoconferenced in Main Conference Room-Mayfield Village Civic Center**

Present in Main Conference Room: Council President Schutt and Mrs. Betsa. All other members of Council, Mayor Bodnar, Ron Wynne, Diane Wolgamuth, Law Director Coyne in attendance via ZOOM. The videoconferenced meeting can be accessed by going to: <https://www.youtube.com/watch?v=bHqccWoj20U>

Council President Schutt stated, welcome to the Regular Meeting of Council. This meeting has been duly noticed and is being held in accordance with Ohio Revised Code Section 121.22 specific to recent amendments made in light of the current COVID-19 declared emergency (House Bill 197). Under the orders of Governor DeWine and the Director of Health of Ohio, and pursuant to Ordinance 2020-20, adopted March 16, 2020, Council is meeting remotely, via electronic means. The public has been invited to view the meeting live by accessing the meeting through a link posted on the website. A Press Release was forwarded to the news media and this information has been on the website since April 13<sup>th</sup>. The public was encouraged to view the meeting agenda and offer any comments or questions prior to 6:00 p.m. this evening to be read into the record and addressed at the meeting. Comments received in writing or electronically that were not received on time will be read into the record and addressed at the next meeting of Council.

Mayfield Village is conducting these proceedings in compliance with all applicable State Laws and regulations.

For the period of the emergency declared by Executive Order 2020-01D, issued on March 9<sup>th</sup>, 2020, and until December 1, 2020 together with Ordinance 2020-08 and the Declaration of the State of Emergency for Mayfield Village, Ohio issued March 25, 2020 unless either terminated or extended by a separate Declaration of Emergency, public meeting may be conducted as follows:

- This Village Council is a public body as defined under the laws of the State of Ohio.
- Members of this public body may hold and attend meetings and may conduct and attend hearings by means of teleconference, video conference, or any other similar electronic technology.
- Any resolution, rule, or formal action of any kind shall have the same effect as if it had occurred during an open meeting or hearing of this public body.
- Members of Council who attend meetings or hearings by means of teleconference, video conference, or any other similar electronic technology, shall be considered present as if in person at the meeting or hearing, shall be permitted to vote, and shall be counted for purposes of determining whether a quorum is present at the meeting or hearing.
- 24-hour notice in advance of meetings and hearings must be given to the public, the media that have requested notification of a meeting, and to the parties required to be notified. The notice must be given by reasonable methods by which any person may determine the time, location, and the manner by which the meeting or hearing will be conducted.

**DRAFT**

Minutes of the Regular Meeting of Council

Monday, April 20, 2020

Page 2

- In the event of an emergency requiring immediate official action, only the news media that has requested to be notified and/or the parties required to be notified shall receive immediate notification of the time, place and purpose of the meeting or hearing.
- Public access needs to be provided, that the public would otherwise be entitled to, in order to ensure the public can observe and hear the discussions and deliberations of all members of the public body, whether the person is participating in person or electronically. (Examples of ways to conduct meetings include but are not limited to: live-streaming by means of the internet; local radio; television; cable or public access channels; call in information for a teleconference)
- The public body must establish a means, through the use of electronic equipment that is widely available to the general public, to converse with witnesses, and to receive documentary testimony and physical evidence.
- As President of the Village Council and in cooperation with Mayor Bodnar, I want to assure you that we will continue to conduct the business of the Village in compliance with state law and our ordinances. We will continue to look out for the health, safety and welfare of the residents of the Village and will return to our normal procedures as soon as practical.

Mrs. Betsa, may I have a Roll Call?

ROLL CALL: Present: Mrs. Jurcisek, Mr. Marquardt, Mr. Meyers, Mrs. Mills,  
Mr. Murphy, Mr. Schutt and Mr. Williams

Also Present: Mayor Bodnar, Mr. Wynne, Mr. Coyne,  
Ms. Wolgamuth and Mrs. Betsa

Mrs. Betsa stated, all other Department Heads are viewing this meeting virtually. Any reports were provided prior to this meeting to be read into the record.

Council President Schutt stated, please remain seated as I recite the Pledge of Allegiance.

Council President Schutt recited the Pledge of Allegiance to the Flag.

**CONSIDERATION OF MINUTES:**

**Regular Council Meeting – March 16, 2020**

Mr. Williams, seconded by Mr. Marquardt, made a motion to approve the minutes of the Regular Council Meeting of March 16, 2020 as written.

ROLL CALL: AYES:	All	Motion Carried
NAYS:	None	Minutes of March 16, 2020
		Meeting Approved as Written

**DRAFT**

Minutes of the Regular Meeting of Council

Monday, April 20, 2020

Page 3

**Comments from Mayor Bodnar**

**2020 STATE OF THE VILLAGE**

Thank you, Council President. Good evening everyone and welcome to Mayfield Village's first electronic State of the Village report. I hope this finds everyone safe and well this evening.

As you know, our Charter provides that every April, the Mayor must prepare an annual "State of the Village" report that advises Council and our citizens of the Village finances and administrative activities during the past year. It also looks ahead to those that might be occurring in the upcoming year.

Since taking office in 2016, preparing the State of the Village report has consistently given me the opportunity to boast about all of the great things happening in Mayfield Village. I have gotten to talk about our solid financial condition, tell you about our successful grant writing efforts, describe the upcoming capital projects that are being undertaken to improve and beautify our community, and remark about all the fun and exciting entertainment and recreational programs that we planned for the summer.

This year, as we deal with COVID-19, things are a little bit different. The state of the Village remains very strong, but the future is a little less certain, for us as well as for everyone else. As you know, aside from our first responders, most Village staffers are working from home to limit the number of employees in any building at any one time. We are doing our best to support the businesses in our community, but the impact that this crisis will have on the Village revenues is unknown at this time.

Fortunately, the Ohio legislature passed legislation waiving the "20-day rule" providing that municipal income tax for employees working from home for the duration of this health emergency, plus an additional 30 days, will continue to be paid to the municipality where they would otherwise be working. This should help us retain a significant portion of our income tax revenues. Some of our capital projects will go forward as planned, but some will also be placed on hold as we assess the economic harm caused by the virus. Most significantly, we remain uncertain about moving forward with all our summer special events and programming. I believe that our Ohio Governor, Mike DeWine, has done an outstanding job leading our State through this crisis. He and Dr. Amy Acton have consistently provided calm, proactive, sensible and positive leadership. We have listened to his guidance thus far and will continue to do so as we make decisions about reopening our buildings, parks and playgrounds, and rescheduling special events and programming.

On March 6th, Chief Matias, Chief Carcioppolo and I participated in an informational webinar presented by the County Board of Health regarding COVID-19, and nothing has been the same since. Our daily focus, and that of our staff, has been to monitor and educate ourselves of a pandemic, to plan our response, to implement those orders and laws which pertain to us, and to assist our residents and our businesses who are affected. We have coordinated our efforts with other local governments, and have developed and implemented plans that will serve all of us in the event that any one of us is left without adequate personnel to meet the needs of our community.

**DRAFT**

Minutes of the Regular Meeting of Council

Monday, April 20, 2020

Page 4

We are all learning how to work remotely, hold virtual meetings, maintain transparency and continue to serve our communities. I offer special thanks to our IT expert, Jeff Thomas, for finding the technology to enable these on-line Council meetings, as well as for finding the patience to teach all of us how to use it.

We are all committed to helping each other through this time. In fact, the state of our Village has as much to do with our response to COVID-19 as it does with our financial position. Mayfield Village is a strong and vibrant community and I fully expect that we will continue to persevere through this challenge as family, friends and good neighbors. Especially during this time of uncertainty, I am proud of our response to the crisis and I am grateful to our Department Heads, to our Council President Steve Schutt, to all our members of Council, to our first responders and to all Village staff members as we work together to deal with the challenges we face. I am very thankful to be working with this team of caring and engaged individuals.

Now for the financial State of the Village:

**FINANCIAL POSITION.** 2019 was another strong financial year in Mayfield Village. Our income tax collections totaled over \$20.7 million, and that's an increase of almost \$500,000 over 2018. The vast majority of the Village's revenue comes from income tax dollars paid by individuals who are *employed* within the Village. That tells us that our business base remains stable and healthy, and that it continues to support the services and the amenities that are enjoyed by Mayfield Village residents.

Our total general fund revenues for 2019, which include our income tax collections plus interest, land rental income, refunds of tax collection costs, miscellaneous revenues and reimbursements, property taxes and charges for sales and services provided by our Building, Recreation, Fire and Police Departments, totaled almost \$27 million, again posting an increase over 2018 general fund revenues.

In 2019, we received grant dollars totaling almost \$289,000. As you all know, Assistant Recreation Director Danielle Echt recently received almost \$378,000 in grants from the State of Ohio to help fund the Parkview Inclusive Playground Project. These grants are not included in the 2019 number as they are reimbursement grants and they will not be posted until this year. The value of all the grants we receive is significant to our bottom line and I am always grateful to the agencies who provide these grants as well as to our staff members who work hard to successfully secure them.

In 2019, our general fund expenditures, exclusive of year-end transfers, were \$15.9 million. This amount represents an increase in spending of just over \$1.1 million from 2018.

Our general fund balance as of Dec 31<sup>st</sup> of last year was \$24.8 million, an increase of about \$3.4 million over our balance on Dec 31, 2018. We ended 2019 with a total outstanding debt of \$3.8 million, down from \$16.3 million in 2010. We currently have over \$3 million set aside in our debt retirement fund to pay off our debt early and when it is economically beneficial and permissible to do so. The remaining \$800,000 will be paid through TIF payments we receive and then used to

**DRAFT**

Minutes of the Regular Meeting of Council  
Monday, April 20, 2020  
Page 5

pay the related debt, as well as from ongoing principal payments on bond debt, and money we receive through assessments for sewer conversions.

**CAPITAL PROJECTS.** The 2020 Capital Projects that are going forward include:

**The Road Program** which includes concrete road repairs on SOM Center Road, North Commons Blvd., Parkview Drive, White Road, Wilson Mills Road, Highland Road, Lander Road, SOM Court, Bramblewood Lane and Thornsway Drive. CATTs Construction was the low bidder for this project at \$949,831.75. During this period of low traffic volume, our Engineer Tom Cappello, Police Chief Paul Matias and our Service Director Doug Metzger concurred that it made sense to have the work done as quickly as possible. CATTs is following all guidelines issued by OSHA and the CDC regarding COVID-19. CATTs began work on SOM Center Road on April 3<sup>rd</sup> and expects to complete the project by early June.

**Parkview Playground.** The Parkview Playground project went out to bid and was awarded in February to Licursi Home & Garden for \$868,236.75. In March, work began to remove the old playground equipment and we are well on our way to completion, which is expected in June. With luck, we will be able to open the playground as planned and we would love to host a grand opening ceremony to introduce it to all of you. Thanks to our landscape architect Jim McKnight for his work on this project and to Assistant Recreation Director Danielle Echt for her vision and her efforts to obtain funding to make that vision into a reality.

**Beta Drive Signage.** We have long discussed our desire to promote the County's designation of Beta Drive as a County Innovation Zone. Entryway signage will be added to both ends of Beta Drive in an effort to make this designation clear. This project recently went to bid and tonight, Council will vote to award the contract.

**Wilson Mills Sidewalk Extension.** At the request of residents in our easternmost neighborhoods, a sidewalk is being added to Wilson Mills to continue the existing sidewalk from Hanover Drive to Echo Drive, to make it easier for folks to walk to the center of town and access the Greenway Trail and other Village amenities. The contract for this project is also on Council's agenda this evening.

**Civic Center Improvements.** Perhaps the biggest project that had been planned for 2020 was to make our Civic Center ADA compliant. Earlier this year, Council had requested that our architect look at the cost of constructing a new building and we were almost done with that process when the Coronavirus hit.

Given that there is much more conversation to be had before making a decision on how to proceed, and until we know the depth of the revenue impact from Coronavirus that we are going to experience this year, this project is being postponed and will be revisited in 2021 or 2022.

**The Master Plan.** The Master Plan Steering Committee met in February to discuss its status and concluded that our current draft is lacking in direction regarding future zoning and land use. The Steering Committee suggested it would be worth the time and expense to hire a professional

## **DRAFT**

Minutes of the Regular Meeting of Council

Monday, April 20, 2020

Page 6

planner to assist us with this aspect of the Master Plan before we present it to Council for adoption. The Committee also felt that it was important to include the Town Center in the Master Plan, and pointed out that any major construction at the Civic Center, whether it be expansion or building new, could significantly impede any future plans for a Town Center. Essentially, they pointed out that a large investment in the Civic Center would solidify the SW quadrant of the Town Center, likely for at least the next 50 years. Rather, they suggested doing the minimal amount needed to upgrade the Civic Center to serve the needs of the community until a comprehensive Town Center plan can be developed and put into place. I concur with their recommendation and so the Master Plan is currently on hold while we work out these avenues.

As I have said many times, it is our business base that sustains us. Our Economic Development Manager, John Marquart, is in regular contact with our businesses so that we know what their needs are and are ready to assist them. This time is particularly challenging for our small businesses, so John is doing everything he can to assist them with applying for SBA loans and anything else we can do to coordinate available resources. You may also have noticed that we added a new notice on our LED sign encouraging people to get takeout food from our local restaurants. That is an unusual step for us, but we want to help our community, which includes our businesses, to weather the storm.

All other Departments continue to run smoothly, albeit remotely, at the current time. As I indicated, in compliance with the Governor's Stay at Home Order, phones have been forwarded to employees' cell phones and emails are checked and responded to regularly. Employees also come in as needed to take care of tasks that they cannot complete at home.

The Recreation Department continues to thrive under the leadership of Parks & Recreation Director Shane McAviney, and our facilities and recreational programming are still second to none. This year, programming and entertainment at The Grove and Gazebo are planned but, as of this writing, we await word on whether going forward with the season and other special events will be possible.

The Building Department reported 629 residential building permits issued in 2019 with an increase in construction valuation of over \$400,000 from 2018. Work is underway at the Montebello subdivision on Highland Road, so 2020 is expected to show a considerable increase in activity with several new homes, of the 52 planned, being permitted.

I am truly thankful for all of our first responders and dispatchers at Police and Fire who remain on the job and ready to respond as needed. Chief Matias is making sure that residents are complying with the current directives to avoid congregating by increasing our neighborhood patrols.

As a result of the Coronavirus crisis, many Fire Departments in the area are no longer allowing their full-time members to work part-time jobs in other departments. This has made staffing in our Fire Department more challenging, and Chief Carcioppolo has requested that we amend this year's budget to add three additional full-time firefighters to our ranks. I agree with Chief Carcioppolo's recommendation to add staffing now. Amending the budget to allow for these hires is on Council's agenda this evening.

## **DRAFT**

Minutes of the Regular Meeting of Council

Monday, April 20, 2020

Page 7

The Fire Department is also working with our neighboring communities to be ready to reactivate our MIPOD. MIPOD is an acronym which stands for Mass Inoculation Point of Dispensing, and we last used it in 2009 in response to the H1N1 pandemic. In the event mass testing or mass vaccines become available, the Board of Health will activate the POD and a drive-thru site will be set up at Mayfield High School to test or vaccinate large numbers of people quickly. Medical and non-medical volunteers are being sought to help with the POD and a registration form is available on the Village website.

The Service Department is currently rotating shifts to minimize the number of employees at the Service Garage, however, by the first week of May, they will be back at full staffing to take care of outdoor work such as grass cutting, landscaping, mulch delivery and other outdoor maintenance.

During this time of crisis, the Community Partnership on Aging has been more important than ever in helping to sustain our seniors. They continue to distribute meals through a curbside pickup model, and Meals on Wheels also continues to deliver meals, with some modifications. With the efforts of our Senior Programming Coordinator Donna Heath to check on our seniors and with the work of our partners, I believe that we are doing what we can to help our seniors to make sure that they know that we are here to assist them.

We have cancelled all of our non-essential meetings, rentals and programming through May 10 and will re-evaluate as that date approaches. We have cancelled the Mother's Day Pancake Breakfast, as well as all senior programming and events at the Community Room. Of course, full refunds are being issued for cancelled programs and rentals.

The annual Town Hall Meeting on Finances that Finance Director Ron Wynne and I host each year will be cancelled this year. However, the full version of this State of the Village report along with Mr. Wynne's report on the Village's financial position, will be included in the upcoming *Voice of the Village* which will be mailed to all residents shortly. We will be monitoring our revenue situation very closely in making sure we avail ourselves of all available assistance to municipalities from County, State and the Federal government sources.

As I said, the *Voice of the Village* will be finding its way to your home shortly. In this issue in particular we will provide a wealth of information on a variety of topics, many related to COVID-19. Please take a few minutes to review it and maybe even hang on to it as a resource.

From all of us here in Mayfield Village to all of you, we thank you for your support, encouragement and many kindnesses during this challenging time. God bless you and good evening. Thank you.

### **Comments from Council President Schutt**

Thank you Mayor Bodnar. I just wanted to also mention that I agree with everything she said. The Village is in a strong financial position so there's no need to worry there. I also want to commend our Department Heads for all they have done for the safety of their employees and our residents, so a special thank you to all of them. We will continue on down this path that we have never seen before. Hopefully everybody stays healthy and safe out there. Thank you.

**DRAFT**

Minutes of the Regular Meeting of Council

Monday, April 20, 2020

Page 8

We do have one birthday that we would like to acknowledge. Our Parks and Recreation Director Shane McAviney. Happy early birthday. His birthday is on April 23<sup>rd</sup>.

Typically we would move to the open portion of our meeting. There were no public comments submitted to Mrs. Betsa so we will continue on.

**DEPARTMENT HEAD REPORTS:**

**Mary Betsa (Council)** – All of the training sessions scheduled for the next couple of months have been postponed. The Ethics session scheduled for April 30<sup>th</sup> was rescheduled to October 22<sup>nd</sup>. House Bill 9 training will be rescheduled for a date in mid-September, early October.

Community Shred Day is still scheduled for Saturday, May 16<sup>th</sup> from 9:00-12:00 in the Civic Center parking lot. You can pull your car up to the truck and documents will be unloaded. It would be easier if they were in your trunk and they will be unloaded and shred. If we will need to cancel this date, we will let you know. In the meantime, we have scheduled an additional date for 2020 on Saturday, October 31<sup>st</sup> from 9:00-12:00 in the Civic Center parking lot.

Council President Schutt stated, thank you Mrs. Betsa. The remaining Department Head reports were submitted to Council ahead of time. I will read through those.

**Tom Cappello (Engineer)** – The Mayfield Village 2020 Concrete Road Program has begun with pavement removal and replacement on SOM Center Road. The contractor anticipates that this work on SOM Center Road will take approximately another two weeks. The contractor will then move to North Commons Blvd. and Parkview Lane to begin repairs on these two streets. I will update you on their progress. Thank you

**Chief Eugene Carcioppolo (Fire)** - Hope you and your families are doing well with the pandemic we are all facing. The Fire Department is doing well and we have been staying on top of the all of the changes that have been coming, to ensure we are safely dealing with the virus for both our public and our employees. I would like to personally thank QED and Prestan Products for their generous donation of masks. These masks will not only help us, they will help other first responders, as the quantities of masks and other personal safety equipment are being continually reported through the County Emergency Operations Center and, if need be, the safety equipment can be redistributed in the event that a shortage exists elsewhere.

Approximately three weeks ago we began reviewing and updating the Mass Inoculation Point of Dispensary (MIPOD). While we do not currently have any insight as to when the Cuyahoga County Board of Health will be ordering the POD active, it is never too early to prepare to implement the plan. We have communicated the progress and status of the plan to the other neighboring communities, and as the planning advances, we will be continuing to discuss the final operations plan to ensure efficiency in the plan's implementation.

**DRAFT**

Minutes of the Regular Meeting of Council

Monday, April 20, 2020

Page 9

Please stay safe and I hope to see you all soon.

**Chief Paul Matias (Police)** - I would like to report the entire staff of the Police Department has continued to provide excellent service to the community while working tirelessly to stay safe and healthy. I am thankful and proud of every Officer, Dispatcher, and administrative staff member. We thank Council, fellow Departments, Village administration, and the entire community for their support during this crisis.

**Committee Reports:**

Council President Schutt stated, there are no Committee, Ad-Hoc or In-Committee status reports as all meetings have been cancelled for the past several weeks.

**OLD BUSINESS**

- **Second Reading of Ordinance No. 2020-06**, entitled, “An ordinance amending Codified Ordinance Section 123.02 relating to contracts and advertising for bids.” Introduced by Mayor Bodnar. (Administration)

Council President Schutt asked, discussion?

There was none.

Ordinance No. 2020-06 moved to Third Read.

- **Second Reading of Ordinance No. 2020-07**, entitled, “An ordinance amending Codified Ordinance Chapter 1359 relating to the destruction and removal of trees.” Introduced by Mayor Bodnar. (Building Department)

Council President Schutt asked, discussion?

There was none.

Ordinance No. 2020-07 moved to Third Read.

- **Resolution No. 2020-18**, entitled, “A resolution amending the policy and procedure for qualifications-based selection for professional services.” Introduced by Mayor Bodnar. (Administration).

Council President Schutt asked, discussion?

There was none.

Resolution No. 2020-18 moved to Third Read.

**DRAFT**

Minutes of the Regular Meeting of Council

Monday, April 20, 2020

Page 10

**NEW BUSINESS**

Council President Schutt stated, for all items on New Business, we will take a Roll Call since we are on video.

- **Motion to authorize an expenditure in the amount of \$8,885.10 to Showtime Sound Company for audio upgrades to Civic Hall and Reserve Hall. (Administration)**

Mr. Meyers, seconded by Mr. Marquardt, made a motion to authorize an expenditure in the amount of \$8,885.10 to Showtime Sound Company for audio upgrades to Civic Hall and Reserve Hall. (Administration)

Council President Schutt asked, discussion?

Ms. Wolgamuth stated, Council President, I will comment on this item. I just want to remind Council that Jeff Thomas provided them with a memo explaining the need to upgrade the wireless sound systems in both the Civic Hall and Reserve Hall by July 2020 in order for us to be FCC compliant. We had anticipated doing these upgrades as part of the Civic Center renovations, however since that project is currently on hold, we need to move forward so that we have working microphones come July. Jeff anticipates these upgrades will be compatible or transferrable with whatever future changes we make to the Civic Center. It's also worth noting that the quote that we received from Showtime Sound includes a 10% rebate and trade-in credit for a little over \$800 for the old equipment.

Council President Schutt stated, thank you. Any questions?

Mr. Meyers asked, will there be an upgrade amount when they do do the Civic Center?

Ms. Wolgamuth replied, yes. It will be a separate item if we choose to change the system at that time.

Mr. Meyers stated, okay. Thank you.

Council President Schutt asked, any other questions?

There were none.

ROLL CALL:	AYES:	All	Motion Carried
	NAYS:	None	Expenditure Authorized

**DRAFT**

Minutes of the Regular Meeting of Council

Monday, April 20, 2020

Page 11

**Motion to acknowledge receipt of financial reports for March 2020 and to approve of same as submitted. (Finance Department)**

Mr. Murphy, seconded by Mr. Meyers, made a motion to acknowledge receipt of financial reports for March 2020 and to approve of same as submitted. (Finance Department)

Council President Schutt asked, discussion?

Mr. Wynne stated, Council President, I would like to make two comments on the report. Through the end of March our income tax collections are \$234,000 ahead of last year. Through April we have already received our distributions through RITA and our tax collections are to year to date \$328,000 ahead of last year's. There generally is a 60-day lag which means when we receive the money versus when the employers are actually paying it so I would expect to see as RITA starts getting April receipts to pay us in May what the impact on our tax collections are going to take as a result of the virus. I am trying to work with RITA to kind of quantify that so I can report back to Council. In addition to reductions in income tax, we can expect to see reductions in our investment earnings, admissions tax, hotel tax, gasoline tax, and local government funding from the State. Again, I will try and quantify all of those with a Council report in the next couple weeks of what we can expect moving forward.

Council President Schutt stated, thank you Ron. Any questions?

There were none.

ROLL CALL:	AYES:	All	Motion Carried
	NAYS:	None	Financial Reports for
			March 2020 Acknowledged
			And Approved as Submitted

**Motion to amend the budget to allow for the hiring of three additional full-time Firefighters. (Fire Department)**

Mr. Williams, seconded by Mr. Marquardt, made a motion to amend the budget to allow for the hiring of three additional full-time Firefighters. (Fire Department)

Council President Schutt asked, discussion?

Mr. Wynne stated, I will comment on this also, Council President. The cost for a Class C firefighter for a full year, assuming that individual is married and has a family is \$125,000, so for a full year this would be \$375,000 amended to the budget. The earliest we would start this would be May 1<sup>st</sup> so we are looking at only 8/12ths for the year so the impact to the budget would be an additional \$250,000 and then to that number there would be reductions. It won't be a dollar for dollar reduction, but there will be reductions for reduced need of part-time help as well as reduced overtime for our current full-time staff when we add the additional bodies.

**DRAFT**

Minutes of the Regular Meeting of Council  
Monday, April 20, 2020  
Page 12

Council President Schutt stated, thank you Ron. Any questions?

Mr. Murphy asked, Ron, that's worst case scenario, right?

Mr. Wynne replied, yes.

Council President Schutt asked, any other questions?

There were none.

ROLL CALL:	AYES:	All	Motion Carried
	NAYS:	None	Budget Amendment Authorized

**Motion to declare Patrol Vehicle 4632 surplus (2015 Dodge Charter VIN: 2C3CDXAG1FH753695) and to sell it on Govdeals.com. (Police Department)**

Mr. Murphy, seconded by Mr. Marquardt, made a motion to declare Patrol Vehicle 4632 surplus (2015 Dodge Charter VIN: 2C3CDXAG1FH753695) and to sell it on Govdeals.com. (Police Department)

Council President Schutt asked, discussion?

There was none.

ROLL CALL:	AYES:	All	Motion Carried
	NAYS:	None	Surplus Declared
			Sale on Govdeals.com Approved

**Motion to authorize expenditure in the amount of \$163,360 to Valley Freightliner for two Freightliner M2 106 cab and chassis dump trucks. (State Purchasing) (Service Department)**

Mr. Williams, seconded by Mr. Marquardt, made a motion to authorize expenditure in the amount of \$163,360 to Valley Freightliner for two Freightliner M2 106 cab and chassis dump trucks. (State Purchasing) (Service Department)

Council President Schutt asked, discussion?

Mr. Wynne stated, my comment on this also relates to the next item. Both items are through the State of Ohio's State Purchasing Contract. We had budgeted a total of \$360,000 for these vehicles. It's coming in under budget and we are moving forward on this now because it's generally a pretty long lead time getting these into production. I am not even sure if we will have them in service by the next snow season so we wanted to get that moving as quickly as possible.

Council President Schutt stated, thank you Ron. Any questions?

**DRAFT**

Minutes of the Regular Meeting of Council

Monday, April 20, 2020

Page 13

There were none.

ROLL CALL:	AYES:	All	Motion Carried
	NAYS:	None	Expenditure Authorized

- Motion to authorize expenditure in the amount of \$180,780.58 to Concord Road Machinery for two stainless steel combination dump beds. (State Purchasing) (Service Department)**

Mr. Murphy, seconded by Mr. Marquardt, made a motion to authorize expenditure in the amount of \$180,780.58 to Concord Road Machinery for two stainless steel combination dump beds. (State Purchasing) (Service Department)

Council President Schutt asked, discussion?

There was none.

ROLL CALL:	AYES:	All	Motion Carried
	NAYS:	None	Expenditure Authorized

- Motion to authorize expenditure in the amount of \$11,439 to Marshall Power Equipment for ride on fertilizer spreader-sprayer. (State Purchasing) (Service Department)**

Mr. Williams, seconded by Mr. Marquardt, made a motion to authorize expenditure in the amount of \$11,439 to Marshall Power Equipment for ride on fertilizer spreader-sprayer. (State Purchasing) (Service Department)

Council President Schutt asked, discussion?

Mr. Wynne stated, yes Council President. This too like the previous items are through the Ohio State Purchasing Program. We budgeted \$12,000 for this item so it's coming in under budget

Council President Schutt stated, thank you Ron. Any questions?

Mr. Meyers asked, I thought that we had the fertilizing done by another company?

Mr. Wynne stated, Doug can answer this better, but fertilizing on certain Village properties is done by an outside provider, but I believe we do all of the fertilization for the sports fields ourselves. We buy the fertilizer and store it at the Service Department and lease the equipment to do the fertilization.

Mr. Meyers asked, does Shane do all of the fertilizing then?

**DRAFT**

Minutes of the Regular Meeting of Council

Monday, April 20, 2020

Page 14

Mr. Wynne replied, no the Service Department does that I believe.

Mr. Meyers stated, thank you.

Council President Schutt asked, any other questions?

There were none.

ROLL CALL:	AYES:	All	Motion Carried
	NAYS:	None	Expenditure Authorized

**Motion to authorize expenditure in the amount of \$8,450 to Deluxe Heating and Cooling for annual maintenance agreement. (Service Department).**

Mr. Murphy, seconded by Mr. Marquardt, made a motion to authorize expenditure in the amount of \$8,450 to Deluxe Heating and Cooling for annual maintenance agreement. (Service Department).

Council President Schutt asked, discussion?

Mr. Wynne stated, yes, just one comment. We have been using Deluxe for years. They do all of our HVAC work and this is for all the preventative maintenance on our HVACs for all of our facilities with the exception of the Fire Department.

Council President Schutt stated, thank you Ron. Any questions?

There were none.

ROLL CALL:	AYES:	All	Motion Carried
	NAYS:	None	Expenditure Authorized

Ms. Wolgamuth stated, Council President, if I might, the next three Ordinances that are before Council cover employee wages, benefits and terms and conditions of employment. Ordinance 2020-09 is to ratify the collective bargaining agreement with the Fraternal Order of Police, Lodge 57 representing the Village's unionized police employees. Ordinance 2020-10 is to ratify the collective bargaining agreement with the International Association of Firefighters Local 2619 who represent the Village's unionized fire employees and Ordinance 2020-11 covers all of the non-unionized employees of the Village. Because these ordinances cover wages, benefits and terms and conditions, they have been prepared as emergency ordinances and we ask that they be voted on this evening.

Council President Schutt stated, thank you Mrs. Wolgamuth.

**DRAFT**

Minutes of the Regular Meeting of Council

Monday, April 20, 2020

Page 15

- **First Reading of Ordinance No. 2020-09**, entitled, “An emergency ordinance ratifying the collective bargaining agreement between the Fraternal Order of Police, Lodge #57 and Mayfield Village, Ohio.” Introduced by Mayor Bodnar. (Administration)

Mr. Williams, seconded by Mr. Meyers, made a motion to suspend the rules of Council requiring an Ordinance to be read on three separate occasions.

Council President Schutt asked, discussion?

There was none.

ROLL CALL: AYES: All

NAYS: None

Motion Carried

Rules Suspended

Mr. Meyers, seconded by Mr. Marquardt, made a motion to enact Ordinance No. 2020-09.

Council President Schutt asked, discussion?

There was none.

ROLL CALL: AYES: All

NAYS: None

Motion Carried

Ordinance Enacted

- **First Reading of Ordinance No. 2020-10**, entitled, “An emergency ordinance ratifying the collective bargaining agreement between the International Association of Firefighters, Local 2619, and Mayfield Village, Ohio.” Introduced by Mayor Bodnar. (Administration)

Mr. Williams, seconded by Mr. Meyers, made a motion to suspend the rules of Council requiring an Ordinance to be read on three separate occasions.

Council President Schutt asked, discussion?

There was none.

ROLL CALL: AYES: All

NAYS: None

Motion Carried

Rules Suspended

Mr. Meyers, seconded by Mr. Marquardt, made a motion to enact Ordinance No. 2020-10.

Council President Schutt asked, discussion?

There was none.

ROLL CALL: AYES: All

NAYS: None

Motion Carried

Ordinance Enacted

**DRAFT**

Minutes of the Regular Meeting of Council

Monday, April 20, 2020

Page 16

- **First Reading of Ordinance No. 2020-11**, entitled, “An emergency ordinance amending Chapter 153 of the Codified Ordinances of Mayfield Village, Ohio pertaining to the wages, benefits and other terms and conditions of employment and repealing such other ordinances as are inconsistent herewith.” Introduced by Mayor Bodnar. (Administration)

Mr. Meyers, seconded by Mr. Marquardt, made a motion to suspend the rules of Council requiring an Ordinance to be read on three separate occasions.

Council President Schutt asked, discussion?

There was none.

ROLL CALL: AYES: All

NAYS: None

Motion Carried

Rules Suspended

Mr. Murphy, seconded by Mr. Marquardt, made a motion to enact Ordinance No. 2020-11.

Council President Schutt asked, discussion?

There was none.

ROLL CALL: AYES: All

NAYS: None

Motion Carried

Ordinance Enacted

- **Resolution No. 2020-20**, entitled, “An emergency resolution authorizing entering into a contract with the Ohio Department of Transportation for its 2020-2021 salt participation program” Introduced by Mayor Bodnar. (Administration).

Mr. Williams, seconded by Mr. Meyers, made a motion to adopt Resolution No. 2020-20.

Council President Schutt asked, discussion?

There was none.

ROLL CALL: AYES: All

NAYS: None

Motion Carried

Resolution Adopted

- **Resolution No. 2020-21**, entitled, “An emergency resolution authorizing Mayfield Village to accept the bid of Liberta Construction Company in the amount of \$208,816.00 for the Wilson Mills Road Sidewalk Project.” Introduced by Mayor Bodnar. (Engineer).

Mr. Williams, seconded by Mr. Marquardt, made a motion to adopt Resolution No. 2020-21.

Council President Schutt asked, discussion?

**DRAFT**

Minutes of the Regular Meeting of Council

Monday, April 20, 2020

Page 17

Mr. Meyers asked, have they ever worked for the Village before, does anybody know?

Mr. Wynne stated, I don't believe so, Mr. Meyers, no. But our engineer is familiar with them and has used them on projects in other municipalities he is involved with.

Mr. Meyers stated, okay. Thank you.

Mr. Murphy asked, and this is to take the sidewalk from Hanover down Echo, right?

Mr. Wynne replied, correct. The Engineer did provide Council with a letter summarizing the bid results. Liberta was in fact the lowest bidder. Our budget for this project with engineering costs was \$450,000, so it is coming in significantly below what was budgeted.

Council President Schutt asked, any other discussion?

There was none.

ROLL CALL: AYES: All  
                  NAYS: None

Motion Carried  
Resolution Adopted

- **Resolution No. 2020-22**, entitled, "An emergency resolution authorizing Mayfield Village to accept the bid of Ellet Neon Sales & Service Inc. in the amount of \$54,700.00 for the Beta Drive - Gateway Identification Signage Project" Introduced by Mayor Bodnar. (Administration).

Mr. Williams, seconded by Mr. Marquardt, made a motion to adopt Resolution No. 2020-22.

Council President Schutt asked, discussion?

Mr. Wynne stated, yes, I would like to comment on this. Council was provided with a letter summarizing the bid results. This was the lowest bidder. Our budget for this project all in was \$100,000, so this also has come in significantly below what we had initially planned on.

Council President Schutt stated, thank you Ron.

ROLL CALL: AYES: All  
                  NAYS: None

Motion Carried  
Resolution Adopted

**ANY OTHER MATTER BEFORE COUNCIL**

Council President Schutt asked, are there any other matters that may come before Council at this time?

**DRAFT**

Minutes of the Regular Meeting of Council

Monday, April 20, 2020

Page 18

Mayor Bodnar stated, I am going to put this out there. I had something in my e-mail, but I didn't feel comfortable checking my e-mail while the meeting was going on. I am sure some of you have heard this. Please verify if what I am saying is correct, but I believe that in honor of the graduating seniors, particularly those in Mayfield from Mayfield High School, we are all being asked to turn on our porch lights tonight at 8:00 which is a little less than 10 minutes from now and to leave them on for 20 minutes and 20 seconds. Can anybody confirm that?

Mrs. Juncisek stated, yes, I did hear that. I believe that is correct.

Mayor Bodnar stated, okay. Thank you. Tonight?

Mrs. Juncisek replied, for tonight.

Mayor Bodnar stated, a couple more minutes, so as soon as we get done with the meeting, run over to your porch light.

Mr. Schutt stated, Mayfield High School Principal Jeff Legan sent out an e-mail, so yes, that's tonight. Thank you Mayor Bodnar. I also just wanted to remind everyone that Caucus scheduled for May 4<sup>th</sup> has been cancelled. The next regularly scheduled meeting is Council on Monday, May 18<sup>th</sup>. MCIC will be meeting immediately prior to the regular meeting of Council on Monday, May 18<sup>th</sup> at 7:00 for the annual review of the Mars Electric Company Economic Development Incentive Agreement. Please check the website for updates as to whether we will need to continue to meet virtually. I hope that everybody stays safe and healthy out there. If you need anything, feel free to contact anyone of us. We would be happy to help out in any way we can.

**ADJOURNMENT**

Mr. Williams, seconded by Mr. Marquardt, made a motion to adjourn.

The meeting adjourned at 7:50 p.m. The next Regular Meeting of Council meeting is scheduled for Monday, May 18, 2020 at 7:00 p.m.