

**MEMORANDUM**

**TO:** Mayor Bodnar, Council President Schutt and Members of Council

**FROM:** Diane Wolgamuth, Director of Administration

**DATE:** December 4, 2020

**RE:** **Wage Ordinance (Chapter 153 of the Codified Ordinances)**

---

Dear Mayor Bodnar, Council President Schutt and Members of Council,

As you know, on November 3, 2020, Village residents approved Issue 15, which amended the Village Charter and provided that increases in compensation for the Mayor and Council be enacted by ordinance and submitted to the electorate for approval. The practical effect of this amendment is that the salaries of the Mayor and Council are no longer contained in the Charter.

Prior to insertion in the Charter in 2015, the salaries of the Mayor and Council were included in the Wage Ordinance (currently Ordinance 2020-11) at Section 153.18. Finance Director Wynne and I have discussed this situation with the Law Director and we all agree that the current salaries of the Mayor and Council should be reinserted into the Wage Ordinance. Attached is the proposed new language to amend Section 153.18. At the December 21, 2020 regular meeting, Council will be asked to approve an updated Wage Ordinance that includes this revision only. There are no additional changes being made.

Thank you.

education stipend. Similarly, if a full-time employee undergoes required training while off-duty and elects not to be compensated for those off-duty hours, those training hours will not be deducted from the continuing education stipend.

(e) The stipends provided for above will be paid to employees and will be issued once a year. Payments will be made after November 1<sup>st</sup> of each year but no later than the first paycheck in November.

(f) Tuition Reimbursement: All permanent full-time employees shall be eligible for reimbursement of tuition costs, as set forth below, resulting from the employee taking courses from an accredited institution of higher learning, provided that:

- 1) They are reasonably related to the employee’s employment with the Village, with such relationship to be determined in the Village’s sole discretion.
- 2) The taking of the course has been approved in advance by the Department Head and the Mayor.
- 3) Proof of the grade received and receipt for the tuition are submitted to the Director of Finance within 30 days of completion of the course.
- 4) Any employee who leaves the employ of the Village for other employment within two (2) years after reimbursement of tuition costs shall reimburse the Village for said reimbursed tuition costs.
- 5) In order to be eligible for reimbursement, the employee must obtain a grade of “C” or better in the course or, in the case of a class taken on a “pass/fail” basis, a “pass” must be obtained.
- 6) The amount of tuition reimbursed shall be limited to the amount of the then current per credit hour cost charged by the institution the employee attends, not in any event to exceed the rate charged by Cleveland State University at the time of the employee’s reimbursement request.

153.18 SALARIES OF THE MAYOR AND COUNCIL

Refer to Mayfield Village Charter, Article III, Section 6.

The annual salaries of the Mayor and Council of the Municipality until further order of Council, are hereby fixed as follows:

<u>Official</u>	<u>Annual Salary</u>
Mayor.....	\$26,000.00
Council President.....	\$11,000.00
Council Member.....	\$10,000.00