

## MEMORANDUM

**TO:** Council President Saponaro and Members of Council  
**FROM:** Diane Wolgamuth, Director of Admin.  
**DATE:** March 13, 2019  
**RE:** **Memorial Bench Sponsorship Program**

---

The Administration was recently approached by two residents who inquired about sponsoring a bench along the Greenway Trail in memory of their spouses who passed away during the past year. The Village does not currently have a memorial bench program, but we thought that it was a nice idea and thought other residents might like the opportunity to sponsor a memorial bench.

After research and discussion, we will be implementing a Memorial Bench Sponsorship Program using the following guidelines:

- The program will begin with the benches that already exist on the Greenway Trail and at The Grove. The sponsor will be permitted to choose among available bench locations;
- Cast bronze plaques in an appropriate size will cost \$250.00 to fabricate. Sponsors of a memorial bench will be asked to pre-pay \$400.00 and provide copy for the plaque within the guidelines that will be provided. Once fabricated, the plaque will be mounted on the bench and will be maintained there for ten years;
- After ten years, the sponsors will have the option to re-pay the fee to keep the plaque in place for an additional ten years or take it home as a keepsake;
- The extra money received for each plaque will be used to purchase additional benches to expand the program to other public parks and spaces.

If Council members have questions or suggestions regarding this program, please let me know as soon as possible as I will be preparing materials for the website and the VOV to let residents know that this opportunity is available. Thank you.

cc: Mayor Brenda T. Bodnar  
Dept. Heads