



CUYAHOGA COUNTY
BOARD OF ELECTIONS

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David J. Wondolowski
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Member

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Director

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cc: Mayor
Council
Dept. Heads

January 12, 2018



Mayor Brenda T. Bodnar
Mayfield Village
6622 Wilson Mills Road
Mayfield Village, OH 44143

Dear Mayor Bodnar,

The Board of Elections requests the use of the Mayfield Village Civic Center for the Election to be held on Tuesday, May 8, 2018. The facilities will be needed on:

MONDAY – May 7, 2018 - From 5:45 P.M. - 8:00 P.M.

TUESDAY – May 8, 2018 - From 5:00 A.M. until the vote is completed

The Board of Elections will make arrangements with the custodian or the person in charge to deliver necessary election equipment and election supplies prior to the above dates.

Immediately following the election, please forward an invoice in duplicate for reimbursement of any custodial overtime costs incurred in supporting the election.

I would appreciate a prompt written confirmation of the availability of this/these building(s). An E-mail response is encouraged. E-mail dthomas@cuyahogacounty.us. If you have any questions, don't hesitate to call me at 216-443-6420.

✓ 1/16/18 dt

Thank you in advance for your cooperation.

Sincerely,

Dane R. Thomas, Assistant Manager
Election Support Department

