

**MINUTES OF THE
SAFETY & SERVICE COMMITTEE
Monday, July 2, 2012 at 7:30 p.m.
Mayfield Village Conference Room**

The Safety and Service Committee met on Monday, July 2, 2012 in the Mayfield Village Conference Room at the Mayfield Village Civic Center. Mrs. Cinco called the meeting to order at 7:30 p.m.

Present: Mrs. Cinco and Mr. Marrie

Also

Present: Mrs. Mills, Mr. Wynne, Chief Edelman, Lieutenant Girbino, Mr. Metzung, Mr. Dinardo, Mr. Thomas, Ms. Wolgamuth and Mrs. Garbo

FIRE DEPARTMENT

- . **Fire Investigation Unit**
- . **Hillcrest Regional Fire Investigation Strike Force**

Lieutenant Girbino reported, this is a renewal of a contract we have had with the other Fire Departments in the Hillcrest area for a number of years. As far as I know, the language in the contract is for the most part unchanged with the exception of some language they were going to put in regarding replacement of the vehicle that they use which is actually one of our old surplus vehicles they have been using for many years.

Mr. Marrie asked, is that the ambulance that is on here also?

Lieutenant Girbino replied, that is a different ambulance. They were purchased about the same time, in the late '80's.

Mr. Marrie asked, what is the cost of this?

Lieutenant Girbino replied, it's \$500 a year.

- . **Reserve Ambulance**

Lieutenant Girbino reported, the reserve ambulance is another old piece that we have from back in the 1989-1990 era. We have had it in service all this time. We make it available to other departments when their squad breaks down, as well as using it for our own purposes.

Mrs. Cinco asked, we get first shot at it?

Lieutenant Girbino replied, it's been in use quite a bit. Lately, Pepper Pike had it for a while. Willoughby Hills has used it. We thought it was a good idea to come up with a contract and underscore some of the requirements and make other cities aware that if they have it, they should be responsible for the maintenance and fuel.

Mrs. Cinco asked, have they done that before? Have you charged them before?

Lieutenant Girbino replied, we have never charged them. There is going to be a rental fee. It is suggested to be \$100 a day.

Mr. Marrie replied, that's fair enough. Have they always taken care of the gas or anything that got messed up when they had it?

Lieutenant Girbino replied, to my knowledge, yes.

. **Patient Loading System for MV ambulances (grant from Ohio BWC)**

Lieutenant Girbino reported, I have some information on this item that I can pass around for you to look at if you would like to get a better idea. Lieutenant Girbino passed the information around.

Mrs. Cinco stated, it's \$1,500 a year, not \$500, for the Fire Investigative Unit.

Mr. Marrie asked, was it always that?

Mrs. Cinco asked, what is the Regional Investigative Strike Force that's \$1,500? Are these two separate items?

Lieutenant Girbino replied, that's the same.

Mrs. Cinco asked, okay, so it's down here twice.

Lieutenant Girbino replied, they are one in the same. I can also show you a brief couple minute video on how the system operates. What it boils down to, Workers' Comp offered a grant to purchase this annual loading system that has been proven to almost eliminate the chance of

injuries that occur while loading patients on the cot into the ambulance which is where a good portion of back injuries occur. It's a pretty expensive system. In your paperwork, you should have the cost breakdown. It's a great system. I have seen it demo'd. The thing is, in order for it to work, the ambulance cots that we have will not work with this loading system. They were purchased back when we purchased our ambulances back in 1999-2003. Those cots have served us quite well but they are no longer manufactured. In short order, they are not going to support those cots any more for repair parts. That is something we are going to have to look at replacing. In order to take advantage of this Workers' Comp grant and purchase the loading system, we will have purchase new cots. They are just under \$14,000 a piece. That's on us.

Mr. Marrie asked, \$14,000?

Lieutenant Girbino replied, the grant is for the loading system. It provides for a chunk of money on a personal loading system for these cots.

Mr. Marrie asked, go into detail, the numbers you have here.

Mrs. Cinco asked, is that included in the \$30,000 that it is going to cost Mayfield Village? We got this memo from the Chief.

Lieutenant Girbino stated, the first thing you see here, that is the loading system itself, the total cost to install. \$51,382.00.

Mrs. Cinco asked, so it does include the two stretchers?

Lieutenant Girbino replied, the two stretchers come next.

Mrs. Cinco asked, that's roughly \$14,000?

Lieutenant Girbino replied, correct.

Mrs. Cinco asked, so that is included in the money to be taken from budgeted Mayfield Fire Department ambulance account? That's what it looks like.

Lieutenant Girbino replied, yes. You will see that the Workers' Comp grant was in the amount of \$34,588. We had \$20,000 budgeted for our portion of a grant to purchase some fire equipment.

Mr. Marrie asked, so you received \$20,000?

Lieutenant Girbino replied, it was budgeted, but we never purchased the items from the grant because the grant was never awarded. That money wasn't spent.

Mr. Wynne added, this was something Lyndhurst applied for. It was denied. We went in with them as well as some other communities on this application. It was denied. We had \$20,000 in the budget assuming it was going to be approved. Now, if Council approves this loading system, we are going to redirect that \$20,000 to the cost of this system.

Mr. Marrie asked, and the \$30,000 is in this year's budget?

Mr. Wynne replied, we budgeted \$200,000 for the ambulance.

Lieutenant Girbino replied, EPA recently changed their laws and requirements for emissions. It's a good thing for us because there's some emissions issues with the vehicles that are causing the engines to shut down at certain points in time because of maintenance issues. That's been rescinded. The new vehicles being built next year are not going to have these emissions requirements. We will be exempt. We are going to hold off purchasing the ambulances. We are going to take advantage of that.

Mr. Wynne replied, we have \$200,000 budgeted for this year for a new ambulance which will now be deferred to next year. We will use \$30,000 of that for the balance of this.

Mrs. Cinco asked, so basically what we are paying for are the new cots?

Lieutenant Girbino replied, plus the balance for the grant.

Mr. Marrie asked, have you received a current quote for the ambulances? I know we estimated \$200,000 in the budget.

Lieutenant Girbino replied, Chief Mohr has received a general ballpark figure from the salesperson.

Mr. Wynne replied, he was just starting to look at it aggressively and then these EPA changes came out .

| |
|---------------------------------|
| PARKS AND RECREATION |
|---------------------------------|

. **Senior Snow Removal Program – 2012-2013**

Mr. Thomas reported, we are going to go out to ask for a bid. I don't know how much history you want to have, but there were 247 residents last snow year that opted in for the program. There were 123 that opted out. That translates for the opt-outs to about \$75 for each person who opted out. Depending on the single driveway or circular driveway for \$200 and the single driveway is \$150, we had 247 residents that were in that program. We spent about a little over \$40,000.

Mrs. Cinco replied, the snow plowers made out this year.

Mr. Thomas agreed. There were only about three snowfalls. I would like to put that on the Caucus to go out for bid.

| |
|---------------------------|
| SERVICE DEPARTMENT |
|---------------------------|

. **Wiley Park – site preparation and sidewalk**

Mr. Metzung reported, to put in our new playground, the chosen location is on the side of a building. The playground itself has to be leveled. We have to have someone come in and excavate the area to create a level ground and then excavate it for the base of the playground. The second part of it is drain tile to go around it since we are creating a hole. If we don't do that, the mulch will just raise up and it will be a pond. The playground needs to be ADA accessible. We have to take a sidewalk from the pavilion area to the playground. I have a quote.

Mrs. Cinco asked, you want that to go to Finance?

Mr. Metzung replied, yes, please.

Mr. Wynne replied, Joanne, just so everyone knows, this item was not in the budget. We were assuming at the time we were just going to replace the equipment. Now we changed the site, so it was initial cost we had not planned for.

Mr. Metzung stated, we are also looking to do some tree trimming. Our new arborist is working with a tree company. We are determining an area in the Aintree area. The trees are getting pretty

shabby. We talked about doing this part of it. We are going to be getting that program. It's \$115 a tree. We will figure out what our budget holds and what that gets us and take it from there. We are doing the tree lawn. It's in the right of way.

ANY OTHER MATTERS

Mrs. Cinco asked if there were any other matters.

Mr. Metzger passed out an updated drawing of the Village Green Expansion. You may have seen this, this is what we hope to get to when we are completed this year with the building removal. We are looking to remove the buildings, put grass in, pave the parking lot across the way and make a walkway from the parking lot to the gazebo. That will be a brick and then also put a walkway around the Community Room. A new concrete sidewalk. The sidewalk walkway around the building and the pavement, we are looking to have that done by the same company. We will get a quote for that sidewalk from them. I am getting a quote for the pavers for the gazebo. Other than that, down at the trailer area we are looking to put some additional pavers in so that people have somewhere to stand when they come up to the concession trailer. Underneath the lawn area off of Wilson Mills to where the trailer is, we are going to be putting in a grass mat which is plastic material you put down and grass grows through it so you can drive on this mat and retrieve the trailer and not damage the grass.

Mr. Marrie asked, will the Service Department be doing that?

Mr. Metzger replied, I am going to look in to it. We have done it at many areas, so I don't see any reason why we shouldn't do that. We also have curb repairs and sidewalk repairs that need to get done there. Again, with the project we are doing here, I had the curbs across the street cut so that we can do remove those and put curbing in and things of that nature. I think some of this the Service Department, I anticipate, will be doing this.

Mrs. Cinco asked, how far along are you across the street?

Mr. Metzger replied, they have received their asbestos survey. They had to take that and submit that to the EPA. It's a two week period the EPA gets it through and sees what their plan is. During that time we will have a meeting with them to set up a pre-construction meeting. We have a fairly detailed schedule that they have to follow that really depends. About September 1st. It will be long gone before school, all of the grading, sitework and grass. It pretty much ends September 1st.

Mrs. Mills asked, in looking at this plan where you have the dumpster located, that's not going to be good Doug. It should be brought up closer to where you have your parking. It's on the back end of that building. The people are never going to be able to get there in the wintertime. Can we move it forward, please?

Mr. Metzger replied, I can't disagree with you.

Mrs. Mills asked, who do we talk to about that, the architect? Diane, can you make a mention of that please to him? There should be a little cut in the area like a walkway to get to it because people will have a tendency not to put their rubbish away. Right now they are pretty good about it.

Mr. Metzger agreed. That's far from the kitchen.

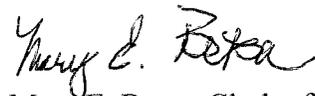
Mrs. Mills agreed. I think we need to bring it forward and make a little walk that they could get to it so there's no reason for anyone to say, I couldn't get to the dumpster.

Mrs. Wolgamuth will talk to the architect.

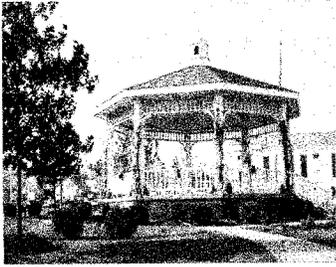
Mrs. Cinco asked if there were any other matters. There were none.

There being no further business, the meeting adjourned at 7:52 p.m. The next Safety and Service meeting is scheduled for Monday, August 6, 2012 at 7:30 p.m. in the Main Conference Room of the Mayfield Village Civic Center.

Respectfully submitted,



Mary E. Betsa, Clerk of Council



MAYFIELD VILLAGE

6622 Wilson Mills Road
Mayfield Village, OH 44143

Bruce G. Rinker, Mayor

Office of Council
(440) 461-0862 • Fax (440) 461-0552
mbetsa@mayfieldvillage.com
www.mayfieldvillage.com

SAFETY & SERVICE AGENDA Monday, July 2, 2012 at 7:30 p.m. Mayfield Village Civic Hall

FIRE DEPARTMENT

- . Fire Investigation Unit
- . Reserve Ambulance
- . Patient Loading System for MV ambulances (grant from Ohio BWC)
- . Hillcrest Regional Fire Investigation Strike Force

PARKS AND RECREATION

- . Senior Snow Removal Program – 2012-2013

SERVICE DEPARTMENT

- . Wiley Park – site preparation and sidewalk

ANY OTHER MATTERS

/mb