

MINUTES OF THE FINANCE CAUCUS MEETING
Monday, May 14, 2012 – 4:00 p. m.
Main Conference Room – Mayfield Village Civic Center

The Finance Committee meeting was held on Monday, May 14, 2012, in the Main Conference Room at the Mayfield Village Civic Center. Mr. Marrie called the meeting to order at 4:00 p.m.

Present: Mr. Marrie, Mrs. Mills and Mr. Delguyd (by phone)

Also Present: Chief Edelman, Chief Mohr (4:10 p.m.)
Mr. Metzger, Mr. Wynne, Mr. Thomas
Mrs. Wolgamuth and Mrs. Betsa

1. Prisoner medical bills (Cleveland Clinic - \$3,293.29).

Chief Edelman reported, this is an ER bill from Hillcrest. We picked up a prisoner on the midnight shift. I believe it was from Bedford Heights. On the way back to Mayfield Village, he was complaining of dizziness and headaches so naturally we had to have him attended to. In an unbelievable effort by Hillcrest ER, they saw him and took care of him right away before my officer had a chance to call me about it. When he did, I told him to get the person a personal bond and get him out of there. But in the time it took him to do that, the ER had already had him in for a CAT scan and X-rays. The bill was \$3,293.29. This is a rarity. We always try to nip this in the bud, but unfortunately we are responsible for the medical care for prisoners. This is one that got by us.

Mr. Marrie stated, it's no fault of yours. It just galls me. These guys are playing the system. Patsy, you okay with this? Mrs. Mills replied, it's fine. Mr. Marrie asked, Nick? Mr. Delguyd responded, I'm fine with it.

2. Bid request – sale of police vehicles.

Chief Edelman reported, we have three police cars that we are ready to sell. We would like approval to advertise for bids.

Mr. Marrie asked, any questions Nick? Mr. Delguyd replied, no.

Mr. Marrie asked, Patsy, do you approve? Mrs. Mills replied, yes.

Mr. Wynne asked, are we still going to add the Building Department car in there too? Chief Edelman replied, we are adding the Building Department car and we are taking away one of the cars. We are giving it to the Fire Department. It's three total, but we are adding one and taking away one.

Mr. Delguyd asked, is there a specific legal protocol we have to go through? Mrs. Betsa replied, normal bidding procedure. It has to be in the newspaper. You open the bids and make the determination. I contact the company that it is awarded to.

Chief Edelman asked, Council has to approve the bids, right? Mrs. Betsa replied, yes.

Mr. Wynne asked, why are we giving a car to the Fire Department? Chief Edelman replied, they needed another car for sending their firefighters to training rather than paying mileage on their personal cars.

Mr. Wynne asked, so we are going to give them the vehicle and pay the insurance just for a few training classes here and there? Chief Edelman replied, yes. If you would rather not do that, that's something the Fire Chief can address better than I can.

Mrs. Mills asked, do you want to look at that a little bit further, Ron? I see what you are saying about insurance. Is it worth it?

Chief Edelman stated, I don't know how much training they do or where they go for it. That's something Dave can answer better than I can.

Mr. Marrie asked, can you ask those questions and bring it back to the Finance Committee meeting? Mr. Wynne replied, yes. Mrs. Mills likes that idea. Thank you very much.

Mr. Marrie asked, is the Building Department vehicle Walter's car? Mr. Wynne replied, yes. Chief Edelman added, that was actually one of our old cars last year he was using. Mrs. Mills stated, Walter used the car a lot more. He was on the road most of the time he was here.

3. Photoelectric Smoke Alarm Purchase Program.

Mr. Marrie stated, this was discussed at Caucus. Do you have any questions? I think it was well received. Mr. Delguyd agreed. Mrs. Mills approved.

4. Utility body for pick-up truck (\$6,495 – Best Truck).

Mr. Metzung reported, this is a utility body to put on a current pick-up truck so we can better carry and better secure our tools. When the time comes to switch trucks, we will just take it off and place it on the new truck.

Mr. Marrie asked, does he just have a couple little lockers on his truck now? Mr. Metzung replied, he has a little box that goes across the back.

Mr. Marrie stated, I have to say hurrah on this.

5. Restriping of Civic Center Parking Lot.

Mr. Metzung replied, this is not something necessarily for the Finance Committee. It's only \$750 to stripe it, but it is for Council to have their input as to the restriping and reconfiguration of the parking lot.

Mr. Marrie is all for it. I think it's wonderful. Nick, do you have any questions? Mr. Delguyd replied, I think it is needed. Mrs. Mills approved.

Mr. Marrie asked about the lighting at the Civic Center, putting it where the house was. We were going to ask CEI about putting a light in. Mr. Metzung replied, putting a pole in. Yes. We are going to call them and have them install a light fixture in the corner there.

Mr. Marrie asked, we are going to go ahead and do it then? Mr. Metzung replied, yes. They just put it on our light bill. There's no actual charge for that.

Mr. Marrie stated, it's needed. There's no doubt about that. Especially at night time.

Mr. Thomas asked, is that like a flood light like we have at Wiley? Mr. Metzung replied, it is a flood light. Mr. Thomas asked, like at Wiley? Mr. Metzung replied yes.

6. Cargill Salt Storage Fee.

Mr. Metzung stated, again, I don't know and I will have to defer to Ron on this that we actually need separate Council authorization other than to let you know that this is what we are doing with it. I think it is covered by our original agreement with Cargill. It's within our budget. This is just to let you know that's what we are doing.

Mr. Marrie stated, for what it's worth, I think it's smarter to go with storing the salt than just bringing it here. Even more than the salt we would lose is the EPA and the mess. It just isn't worth it. In the long run, it might even be way cheaper doing it this way. Nick, do you have any questions? Mr. Delguyd replied, no, not at all. Patsy, do you approve? Mrs. Mills replied, yes.

7. Purchase of Sodium Chloride for the 2012-2013 season.

Mr. Metzung reported, we have reduced our outlay for next year. Mrs. Mills replied, this is on State bid.

8. Bid results – amphitheatre shaping and capping project.

Mr. Metzung referred to the bid results, a copy of which was put in Council packets. This is right in the ballpark of what I estimated. It's a little more, but we did add some more. There's reshaping to the back mound that needed to get done. That did increase the price by maybe \$5,000 or so.

The winning bid, and I will say this on the record, I am not excited about. We used Neroni and Sons for the ballfields. While they eventually got it done, they whined the whole way around it. We are going to go out with them and walk them through the project, let them know what is expected of them before we award the contract to them. We will let them know exactly what we are after. It's very difficult because shaping mounds to meet someone's eye is not something

that's drawn up. It's going to be every day going out and moving things. That's the difficult part in that. He's very capable of doing the work, but he can be needy. We are going to let him know our concerns.

Mr. Marrie asked, Ron, is this in the budget? Mr. Wynne replied, no, the project is not in the budget.

Mr. Marrie asked, how will we cover that? Mr. Wynne replied, we will have to amend the budget before the end of the year to include it.

Mr. Metzung stated, but one of our thoughts was we had the restroom project at the soccer fields that is not moving forward.

Mr. Marrie asked, is that dead for this year for sure? Mr. Metzung replied, I can't imagine that being completed this year, no. We are looking in a different direction.

Mr. Marrie stated, while we are talking about it, may I ask, any thoughts on the trailers we were going to move? Mr. Metzung replied, I had two prices I received for just moving the trailers to the Service Department. One was for \$10,000 and one was for \$7,800 just to move them from the current location to the Service Department and then determine what to do with them. I am kind of shying away from that.

Mr. Marrie agreed. You would have to move them again. Mr. Metzung stated, yes. You are again looking at some costs that are out there. So right now we are working with a company to see what stand-alone restrooms and pavilions may cost. Then we can start putting these costs together and see which makes sense. I will know that before Monday's meeting because Monday we will have to declare the trailer surplus if we are not going to move it and keep it.

Mr. Marrie asked, but declaring it surplus, will you sell them off then? Mr. Metzung replied, we will put it out to bid but as you can imagine when you have a cost that's \$8,000 just to move it, if the value of the trailers was \$10,000, with the cost of \$8,000 to move it, they are not willing to offer you a lot of money for it.

Mr. Marrie is just thinking if a trailer company or someone who sells trailers used would have to move it, they would be able to move it I would think a lot cheaper than us trying to get it moved as an outsider.

Mr. Metzung replied, that's who we would contract with to move it. Obviously their profit is taken out of it. How much of that is gone, I don't know. I have been talking to what was the apparent low bidder on the other project about that very subject. He was the low bidder. I talked to them about moving the units. As a matter of fact, he called me this afternoon. He said I have someone in the neighborhood and I would like to take a look at it again. I said, be my guest.

Mr. Delguyd asked, if we sell the trailers, does that basically all but kill the restroom deal? Mr. Metzung replied, it kills using the trailers as the restroom facilities. We are still working now to looking to put in some free-standing restrooms and a pavilion.

Mr. Delguyd asked, so maybe before we sell them we should know what that cost would be? I would hate to sell them and then turn around and have to buy new ones next year. Mr. Metzung replied, no. That's what we are doing. I expect to have the cost for that before Monday so that we can compare those costs and decide which direction we are going. We don't need to declare the trailers surplus. We can probably do it at the first June Caucus meeting and still get it out.

Mr. Marrie stated, okay Doug. Whatever way we go, I would just like to put my personal opinion in there. I would like to see this restroom project staying on the front burner so it doesn't die. I realize the money that we didn't use for this trailer project this year could help for the amphitheatre. That's well and good. But I don't want that just to fall by the wayside now because we didn't do it.

Mr. Metzung stated, when the project's costs became so much more than anticipated, I had to pull it and start all over again. That was one of the questions we had from the very beginning, Moving these trailers and doing this project versus doing this other thing knowing now that the cost of the trailer would be a lot less and having a pretty good idea what these other units are going to be. We are getting real close to apples and apples as far as cost is concerned. When we get to the \$150-180,000 range for each of these, now we can go, okay which makes more sense? Which would you rather? In the long term, what works out better?

Mr. Marrie stated, just throwing something out. I would love to see a building first of all. I don't know if that's going to be in the budget, I don't know if we have the money for it and so forth, but certainly a good old brick building would be better than the trailer. But if we don't move the trailers and say we dump them or whatever we do or sell them, have we given any consideration or have we looked into these companies that make trailers that are just bathrooms like the ones you see at golf tournaments where they have a men's and a women's on a big old trailer? They are clean and neat.

Mr. Metzung replied, I have not. That is seasonal again. Maybe hauled in and out on a rental program. Because when you get to that level, I am not sure what it takes to plumb it. Do you have to run water to it and they come and suck them out? I don't know how they work. I really don't know anything about them.

Mrs. Mills asked, you would be back to a septic system then? Mr. Metzung replied, you would be back to a much nicer port-o-let.

Mr. Marrie stated, it's a lot nicer than a port-o-let, I think. Okay. Just so it doesn't go in the back burner.

Mr. Metzung replied, if you look in my office right now, the picture you would see on my computer is of that.

9. Legislation approving current replacement pages to the Codified Ordinances.

Mr. Marrie stated, there's not much to talk about this. It's just routine. Any questions? There were none.

10. Legislation amending Codified Ordinance Section 123.02.

Mr. Wynne reported, right now the Mayor's spending limit is anything under \$2,500. For us to go out and advertise for competitive bidding, it's \$10,000. What we are looking at doing is doubling the Mayor's spending limit from \$2,500 to \$5,000 and then taking the bid limit from \$10,000 to \$25,000.

I did a poll for the Ordinance Review Committee. I polled about a half dozen communities in the area and they all use \$25,000 as the benchmark for going out and advertising. They still bid items but they don't advertise for bidding unless it's over \$25,000.

Mrs. Mills stated, I tried to do this once before and the Mayor said to back off for a while. I had all the data. I think it was in 2006. I was amazed at how low our spending limit and our bid process was compared to other communities. We are way behind with that.

Mr. Wynne stated, we would still get multiple bids on every project. We would just not have to go out and advertise them and have a time delay.

Mr. Marrie agreed, it just drags it out. There's been a huge difference in what you are paying for anything today versus what it was 10 years ago.

Mrs. Mills stated, I bet if we track this amount, it has been in place for a while. I had the Ordinance that created it. I should have brought it with me. It's old. It's archaic.

Mr. Wynne stated, I think all the department heads here would agree that it delays the process in getting things done.

Mrs. Mills stated, especially when you have an emergency situation. Each department can have those very easily. I think we have to be able to move forward when necessary. You control what the spending is anyway with your budget.

Mr. Wynne stated, a lot of the communities I polled don't have a Mayor's spending limit. They basically said if Council's approved the budget and it's in the budget, you don't have to bother with it.

Mrs. Mills stated, that was my thought way back then but the Mayor sort of declined and said, it's not the time to do it. Now is the time.

Mr. Marrie asked, Nick, do you have any questions? Mr. Delguyd asked, so this is more of a convenience thing?

Mr. Wynne replied, it's convenience, but I think it's going to save us a lot of time in getting projects done. It's going to save us costs because we are not going to have to go out and advertise twice in the papers to receive bids on projects. I think we are going to get better competitive pricing on projects too because the vendors are not going to have to put up, on the smaller projects like we ran in to with Bill with the tiling project at the pool, they are not going to have to put up bid bonds. As a result of that, they tend to inflate their cost a little bit because they have to make that up a little bit.

Mr. Delguyd stated, we can talk more about it. I am kind of indifferent. I don't necessarily think we will get better, I guess I disagree on the better pricing. The bid bonds are not that expensive. A lot of times those are thrown in for free. It's the performance bonds that cost something.

Mr. Thomas stated, Nick, I took 5 contractors out to look at the tile job. Only one put a bid in because of the fact that it was too much insurance and everything else. The guy that helped me put the specs together said it would have probably been \$8,000 cheaper, somewhere in that range.

Mr. Delguyd stated, if that's what they are telling you, then you have to go on what they are telling you.

Mr. Marrie asked, okay. Patsy, do you approve? Mrs. Mills replied, yes.

Mr. Marrie asked, any other questions or comments? There were none.

11. Monthly Financial Reports – March 2012 and April 2012

Mr. Wynne reported, everything's on track. The one thing I want you to make sure you notice is that the debt schedule did increase by about \$250,000 because the Raleigh Wilson Mills project finally wrapped up. Some of the borrowing that took place on that project over the past couple years has now converted to a loan.

Mr. Marrie replied, yes, \$253,000.

Mr. Wynne stated, yes, so it's an interest-free loan payable over 20 years. You will see a small increase in our debt as a result of that. Everything else is pretty much norm.

Mr. Marrie asked, it's interest free and you will be paying it semi-annually at \$6,300 a pop? Mr. Wynne replied, yes.

Mr. Marrie asked, Nick, do you have any questions? Mr. Delguyd replied, no. Mr. Marrie asked, approve Patsy? Mrs. Mills replied, fine.

ANY OTHER MATTERS

As a follow up to the smoke alarm program, Chief Mohr reported, everything remains the same. It's the same process. The company will hold the price from the last time. Everything's like we continued it from the previous.

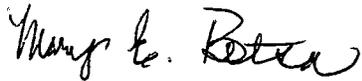
Mr. Marrie asked, are we going to advertise this to the residents? How are we going to do it? Mrs. Wolgamuth replied, we would do it the same way we did last time. We will do a Village-wide mailing.

Mr. Marrie replied, okay, that's fine. Any other questions or comments? There were none.

Mr. Marrie asked if there were any other matters. There were none.

There being no further business, the meeting adjourned at 4:25 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Mary E. Betsa".

Mary E. Betsa, Clerk of Council

**Finance Caucus Committee
Meeting Agenda
Monday, May 14, 2012 – 4:00 p.m.
MAIN CONFERENCE ROOM
MAYFIELD VILLAGE CIVIC CENTER**

Council Representatives

**Tom Marrie, Chair
Patsy Mills
Dr. Stephan Parker
Nicholas Delguyd, Alt.**

Department Heads

**Rich Edelman
Ronald Wynne
Doug Metzung
John Marrelli
William Thomas
Dave Mohr
Diane Wolgamuth**

Clerk of Council

Mary Betsa

Municipal Architect

Ron Dinardo

Meeting Convened at _____ p.m.

DISCUSSION ONLY

1. Prisoner medical bills (Cleveland Clinic - \$3,293.29).
2. Bid request – sale of police vehicles.
3. Photoelectric Smoke Alarm Purchase Program.
4. Utility body for pick-up truck (\$6,495 – Best Truck).
5. Restriping of Civic Center Parking Lot.
6. Cargill Salt Storage Fee.
7. Purchase of Sodium Chloride for the 2012-2013 season.
8. Bid results – amphitheater shaping and capping project.
9. Legislation approving current replacement pages to the Codified Ordinances.
10. Legislation amending Codified Ordinance Section 123.02.
11. Monthly Financial Reports – March 2012 and April 2012

ANY OTHER MATTERS

Meeting Adjourned at _____ p.m.