

**MINUTES OF THE FINANCE COMMITTEE MEETING**  
**Monday, July 16, 2012 – 7:30 p. m.**  
**Main Conference Room – Mayfield Village Civic Center**

The Finance Committee meeting was held on July 16, 2012 in the Main Conference Room at the Mayfield Village Civic Center. Mrs. Mills called the meeting to order at 7:30 p.m.

Present: Mrs. Mills, Mr. Delguyd

Also Present: Chief Edelman, Chief Mohr, Mr. Metzung, Mr. Dinardo,  
Mr. Wynne, Mr. Thomas, Ms. Wolgamuth  
and Mrs. Betsa

1. **Motion to authorize the sale by Mayfield Village of the following vehicles:**
  - 2009 Ford Crown Victoria Model 2FAHP71V59X133861 - \$3,777.78
  - 2009 Ford Crown Victoria Model 2FAHP71V79X133862 - \$4,077.78(Straw vote approved – July 2, 2012)

*The Committee recommended Item #1 for approval.*

2. **Motion to authorize going out to bid for Senior Snow Removal program for 2012-2013.**

*The Committee recommended Item #2 for approval.*

3. **Motion to authorize expenditure in the amount of \$535.50 for additional tile at Parkview Pool (Neroni & Sons-change order)**

Mr. Wynne explained that when we had the tile job done at the pool, we asked for certain quantities of extra tile just to have in storage in case we need to replace any tile down the road. This is a change order for additional tile.

*The Committee recommended Item #3 for approval.*

4. **Motion to authorize entering into Reserve Ambulance Agreements for municipalities requesting to use Mayfield Village's reserve ambulance when their ambulance is out of service.**

Mrs. Mills asked Chief Mohr, are you satisfied with all this? Chief Mohr replied, yes.

Mr. Delguyd asked, is this normal to charge? Chief Mohr explained, we have that reserve ambulance which is a 20-year old rig right now. It is due to be replaced next year. If a vehicle goes out of service, for example, like it did in Pepper Pike, we could let them use the reserve ambulance. This covers insurance or if they break it, they fix it.

*The Committee recommended Item #4 for approval.*

**5. Motion to authorize expenditure in the amount of \$5,700 to C.A. Agresta for Wiley Park site preparation.**

Mr. Metzungen reported, this is to put the playground in, level the site and put underdrains underneath it. Mrs. Mills stated that will look very nice, better than where it was up against the road.

*The Committee recommended Item #5 for approval.*

**6. Motion to authorize expenditure in the amount of \$10,000 to Tree Service Now for the pruning and maintenance of tree lawn trees.**

Mr. Metzungen reported, this is for Aintree, Northboro and Foxboro. It is "not to exceed" \$10,000. It's \$115.00 a tree so this gets us 87 trees. We have those two streets, 75 trees.

Mr. Delguyd asked, so the trees on the treelawns are actually not the property of the resident. We are responsible for that? Mr. Metzungen replied, we have taken responsibility for that, yes. Mrs. Mills stated, those trees were put in when the development was established.

*The Committee recommended Item #6 for approval with the addition of "not to exceed".*

**7. Motion to authorize expenditure in an amount not to exceed \$79,852.00 to Stryker Medical Corporation for patient loading system for MV ambulances (partially funded through Ohio BWC grant).**

Chief Mohr reported, the grant is for \$35,000. This will help us towards our BWC funding. This is a win-win for everyone. Mrs. Mills agreed.

Chief Mohr does have a cost for installation. For the record, it is \$2,970.00 per ambulance. Mr. Delguyd asked, that's on top of the \$79,852.00? Chief Mohr replied, that's inclusive. Mr. Wynne asked, \$2,970.00 per? Chief Mohr replied, yes. Mrs. Mills asked, this amount is included in the price? Chief Mohr replied, yes. Mr. Wynne stated, I am not sure that it is. It is estimated at \$4,000 additional. Chief Mohr checked the records. There is a surplus of \$4,736.00 which was additional to the \$79,000, so \$2,900 times 2 is \$5,800. So I am going to be short \$1,000.00. Mr. Wynne suggested we do a "not to exceed \$82,000". That would cover it. Chief Mohr agreed.

*The Committee recommended Item #7 for approval with the revision of "not to exceed \$82,000".*

**8. Motion to accept bid of Pat Flowers for 2012 Street Striping and to authorize expenditure in the amount of \$20,723.55.**

Mr. Metzungen reported, he was the low bid. We have used him in the past.

Mrs. Mills asked, how long has he been doing our streets? Mr. Metzungen estimated about 12 years.

Mr. Delguyd asked, does it cover everything? Mr. Metzung replied, it covers all of our roadways, yes. There's also contingency money.

Mr. Thomas asked, who did the parking lot out front? Mrs. Mills asked, are we going to get used to that? How are we going to get these people to get used to not going that way, up against the building here? Mr. Metzung replied, I watched it a little bit once it was done. There are arrows.

Mrs. Mills asked, are you going to do a curbcut to eliminate that? Mr. Metzung replied, no. The striping started a little farther to the north than I thought. We may move the striping a bit. We will see how it works. I can always move it back.

Mrs. Mills stated, maybe we are going to have to put a sign. I don't know how you are going to do that. Mr. Metzung replied, we will see how it works. Mrs. Mills stated, okay. We will give it a chance for a while.

Mr. Delguyd asked, Doug, I thought we were getting rid of it altogether and everyone was going to enter on the far drive? Mr. Metzung replied, no. What we did was we moved it about 15 feet to the west to try and make it so that as you pull in you are more lined up with that direction, the southerly direction.

*The Committee recommended Item #8 for approval.*

9. **Motion to authorize expenditure in the amount of \$71,215.00 to Wichert Insurance Company for the renewal of the Village's General Business Insurance for the time period 7-1-12 to 6-30-13 (straw vote obtained 7-9-12).**

*The Committee recommended Item #9 for approval.*

10. **Motion to acknowledge receipt of financial reports for June 2012 and to approve of same as submitted.**

Mr. Wynne stated, starting with the month of June, I have included a report showing the status of the capital projects and what was approved by Council and spent and approved to date. Mrs. Mills suggested Mr. Wynne report this at Council.

*The Committee recommended Item #10 for approval.*

11. **First Reading of Ordinance No. 2012-22**, entitled, "An emergency ordinance authorizing revisions to the Political Subdivision Participation Agreement with the County of Cuyahoga, Ohio Benefits Regionalization Program as and for employee healthcare and hospitalization coverage." Introduced by Mayor Rinker and Council as a Whole.

Mr. Wynne reported, Council approved this back in March. Cuyahoga County wanted to break out the Agreement. The Agreement Council approved was for one rate structure added together. The County charges and then an \$8.00 per employee charge for their employee consulting firm. They needed to have that \$8.00 fee pulled out of the Agreement. This is the same Agreement with the price down

\$8.00 per employee. Mrs. Mills asked, do you need this passed tonight as emergency? Mr. Wynne replied, yes.

*The Committee recommended Item #11 for approval.*

12. **First Reading of Ordinance No. 2012-23**, entitled, "An emergency ordinance adopting a tax budget for Mayfield Village, Ohio for the tax year 2013." Introduced by Mayor Rinker and Council as a Whole.

Mr. Wynne reported, this is a rough estimate of our budget. We give it to the County so that they can make sure there are adequate revenues coming in to take care of the debt payments and so that they can determine what portion of real estate taxes could be allocated towards those debt payments. Mrs. Mills asked, you need this passed tonight? Mr. Wynne replied, yes. It is due to the County by the 20<sup>th</sup>.

*The Committee recommended Item #12 for approval.*

13. **First Reading of Ordinance No. 2012-24**, entitled, "An emergency ordinance confirming the appointment of James S. McKnight, ASLA, as the Village's Landscape Architect and establishing the terms, conditions and compensation of such appointment." Introduced by Mayor Rinker and Council as a Whole.

Ms. Wolgamuth reported, Diane Calta has revised the legislation as we discussed. I put in your packets his profile. He will be there tonight to do a short presentation and answer any questions. I provided a copy of the Codified Ordinance that talks about the work that he would be doing with the Building Department and then the current legislation. I think that is everything that everyone wanted.

Mr. Delguyd was hoping to get some sort of budget or estimate of what we will be using him for in the next 6 months as to the cost. Ms. Wolgamuth can think of a few things that we might use him for. I certainly do not think it would be an exhaustive.

Mr. Delguyd stated, actually as a supplement to what Ron said with ARB and Planning and Zoning and Board of Appeals and having a Landscape Architect for these projects. Did any consultant get used for the Library?

Mr. Dinardo replied, no, we did it in-house. URS presented to us. They are going to have their own landscape architect. We did what we could as a Board by reviewing all their planning materials. It would be handy to have a landscape architect.

Mr. Delguyd stated the Ordinance actually, you have one as an advisory role and one as almost a service provider. It's two different, almost like comparable like you have one person doing the same role. The Ordinance actually combines the two roles. I would prefer them to be separate which I thought was –

Ms. Wolgamuth thought that that was what everyone was saying, that they wanted it to be combined with what the original ordinance contemplated.

Mr. Dinardo asked, can we combine them? Let's think about this. He would be serving on the Planning Commission and the Architectural Review Board and he would be doing a variety of things for the Village. Sometimes it's on Tom Cappello's plate. It would be nice to have a professional come in and understand the plantings here or something or what they do and what they can't do and to be able to have a professional that could help us out.

Mr. Metzger stated, Tom Cappello does the same thing. He does the Planning and Zoning and those kind of things. He is our Village Engineer.

Mr. Dinardo stated, we have the capacity to do it, but to have a professional there would be an advantage to the community. I think so.

Ms. Wolgamuth will talk to Mr. McKnight about expanding it to include those kinds of plans. He did indicate that was pretty normal but he would do that typically in municipalities. He will be at Council tonight. You can ask him about that.

Mrs. Mills asked, did you want to defer your decision on that, then?

Mr. Delguyd does not mind sending it to Council at this point and say it goes to them for further discussion. I know Caucus is supposed to be for this, but this was by no means settled at the last meeting. There was discussion. I guess defer action for further discussion.

Mrs. Mills stated, since he is going to be here to speak for himself we could defer our action on this as far as how we feel.

Mr. Delguyd asked, is it up for vote tonight? Ms. Wolgamuth replied, it's on the agenda, but I don't know if that means there has to be a vote.

Mrs. Mills stated, we could put it on first read. Mr. Delguyd stated, defer action and if they want to vote on it tonight, I don't have a problem with that.

Mrs. Mills stated, we will see what Council feels about it.

***The Committee deferred action on Item #13.***

14. **First Reading of Ordinance No. 2012-25**, entitled, "An ordinance to provide for the issuance and sale of \$2,400,000 of notes of Mayfield Village, Ohio, in anticipation of the issuance of bonds for the purpose of acquiring certain real estate together with the existing buildings and other structures located thereon and any related equipment and certain other real estate for recreational purposes, improving the parks and recreation system of the Village by acquiring certain real estate, constructing and lighting ball fields, together with the necessary appurtenances thereto, and otherwise improving that system, and conserving, preserving and enhancing the availability of open spaces in the Village by acquiring land or interests therein, and declaring an emergency." Introduced by Mayor Rinker and Council as a Whole.

Mr. Wynne reported, this is a renewal. We have \$2.9 million of Notes coming due August 31<sup>st</sup>. We have to sell \$2.4 million to pay off.

Mr. Delguyd asked, this is not a new debt for a new project? Mr. Wynne replied, no. And the description of the project is in here.

Mrs. Mills asked, do you need this passed on emergency tonight? Mr. Wynne replied, yes.

*The Committee recommended Item #14 for approval.*

15. **Resolution No. 2012-15**, entitled, "An emergency resolution authorizing the Village of Mayfield to continue to participate in the Hillcrest Regional Fire Investigation Strike Force, and declaring an emergency." Introduced by Mayor Rinker and Council as a Whole.

Chief Mohr reported, this is a renewal of a contract that came out in approximately 1996. What has occurred is that there are so many new Council and Mayors in the region that it was decided that the language be put back out there. It's a Fire Investigation Unit. It is a cooperative regionalization that has been out there for 20 years. All this is doing is reaffirming that. All of the Mayors of the cities are signing it. It's our turn to sign on.

*The Committee recommended Item #15 for approval.*

### **ANY OTHER MATTERS**

Mrs. Mills asked if there were any other matters. There were none.

Mr. Metzger will be requesting authorization to go out to bid for sidewalk replacement on Highland next month.

There being no further business, the meeting adjourned at 7:50 p.m.

Respectfully submitted,

  
Mary E. Betsa, Clerk of Council

**Finance Committee Meeting Agenda**  
**Monday, July 16, 2012 - 7:30 p.m.**  
**MAIN CONFERENCE ROOM**  
**Mayfield Village Civic Center**

**Council Representatives**

Tom Marrie, Chairman  
Patsy Mills  
Dr. Stephan Parker  
Nicholas M. Delguyd, Alt

**Department Heads**

Ron Wynne  
Chief Edelman  
Dave Mohr  
Doug Metzung  
John Marrelli  
William Thomas  
Diane Wolgamuth

**Clerk of Council**

Mary Betsa

**Municipal Architect**

Ron Dinardo

Meeting Convened at \_\_\_\_\_ p.m.

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Committee discussed and voted to:  Recommend Approval  Not Recommend Approval  Defer Action/Discussion

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**ANY OTHER MATTERS**

Meeting Concluded at \_\_\_\_\_ p.m.