

MINUTES OF THE FINANCE COMMITTEE MEETING
Monday, March 19, 2012 – 7:30 p. m.
Main Conference Room – Mayfield Village Civic Center

The Finance Committee meeting was held on Monday, March 19, 2012 in the Main Conference Room at the Mayfield Village Civic Center. Mr. Marrie called the meeting to order at 7:30 p.m.

Present: Mr. Marrie, Mrs. Mills, Mr. Delguyd

Also Present: Mrs. Cinco, Chief Edelman, Chief Mohr, Mr. Metzger,
Mr. Dinardo, Mr. Wynne, Mr. Marrelli, Mr. Thomas,
Mr. Jeff Thomas, Mrs. Wolgamuth and Mrs. Betsa

- 1. Motion to authorize expenditure in an amount not to exceed \$39,000 to Community Partnership on Aging for senior programs and services from May 2012 to December 31, 2012.**

Mrs. Wolgamuth stated that Stacey O'Brien will be making a short presentation at the Council meeting this evening and will answer any questions. As we discussed, we set this up to be for the remainder of this year. There is no contract required. We can re-evaluate for next year.

Mr. Marrie asked, what if we only go for three or four months and find no one is doing it? Can we get out of it or are we stuck until December? Mrs. Wolgamuth replied, no. I think we are not stuck at all. We are making no commitment.

Mr. Marrie stated, based on that, I would say, I will go with approval. Nick? Mr. Delguyd agreed. They have also given us assurances about tracking? Mr. Marrie replied, yes.

The Committee recommended Item #1 for approval.

- 2. Motion to authorize expenditure in the amount of \$5,000 to Luxury Builders for two new doors at the Civic Center.**

Mr. Marrie stated, if you have driven by, you have certainly seen the additional beautiful plywood on the bottom. Any comments? There were none.

The Committee recommended Item #2 for approval.

- 3. Motion to authorize expenditure in the amount of \$2,500 to Mayfield Township Historical Society for annual donation.**

The Committee recommended Item #3 for approval.

- 4. Motion to authorize expenditure in the amount of \$7,000 to OneCommunity for annual fiber ring maintenance fee.**

The Committee recommended Item #4 for approval.

- 5. Motion to authorize expenditure in the amount of \$3,960 to Symantec for service for anti-spam and anti-virus for all mailboxes – annual renewal.**

The Committee recommended Item #5 for approval.

- 6. Motion to authorize expenditure in the amount of \$5,400 to Walter Drane for services rendered in updating codified ordinances – January 2011 to January 2012.**

The Committee recommended Item #6 for approval.

- 7. Motion to authorize expenditure in the amount of \$9,600 to Standard Law Enforcement Supply Company for the purchase of First Choice Armor Shields.**

The Committee recommended Item #7 for approval.

- 8. Motion to authorize expenditure in the amount of \$9,100 to Zenith Systems, LLC for upgrade for video recorder and security cameras.**

Mr. Marrie asked, any other comment on this that you would like to make Chief?

Chief Edelman replied, just that this will allow us to eliminate our blind spots and for future expansion as well.

Mr. Marrie asked, did you talk to anyone about the comment I made about taking the old one and putting it up here at Civic Hall? Chief Edelman replied, that's always a doable thing. Absolutely. Mr. Marrie replied, okay. I would like to throw that out just in case. There's an awful lot of traffic here. Why give it away? You wouldn't get that much if you sold it.

Mrs. Mills added, Tom and I were talking about the laminations out there in the parking lot. It's kind of dark out there at night. Maybe that would be a good thing.

Chief Edelman replied, even the vendor recommended that we use it down here.

Mrs. Mills asked, would they be the people to re-install it then? Chief Edelman replied, I would recommend that since it's their product.

Mrs. Mills stated okay. Maybe we can get a price from them and bring it back to the next Finance Caucus so that we are ahead of the game? Chief Edelman replied, certainly.

The Committee recommended Item #8 for approval.

9. Motion to authorize expenditure in the amount of \$8,000 for tactical patrol weapons.

Chief Edelman stated, the only other additional comment I would like to make and I mentioned this last week at the Finance Caucus, this would be coming out of the Law Enforcement Trust Fund, not the General Fund. Mr. Marrie stated, that was in the Minutes from the Caucus also. Mrs. Mills suggested this be stated on the floor of Council.

The Committee recommended Item #9 for approval.

10. Motion to authorize expenditure in the amount of \$14,000 to SPAN for 2012 dues.

Chief Edelman stated, this is an annual fee. It's a decrease from last year. Mr. Marrie stated, it's down \$3,000.

The Committee recommended Item #10 for approval.

11. Motion to authorize acceptance of bid – Option 1 submitted by Kimble for residential solid waste recycling services.

The Committee recommended Item #11 for approval.

12. Motion to adopt Sanitary Sewer Surcharge Policy.

Mr. Metzung referred to the revised edition sent to everyone. There's only one addition to it that Mr. Marquardt requested.

The Committee recommended Item #12 for approval.

13. Motion to authorize expenditure in the amount of \$7,155.50 to TruGreen for the fertilization of Village owned land.

Mr. Metzung reported, this is the same pricing as last year. The only difference is that we have added the Raleigh area.

The Committee recommended Item #13 for approval.

14. Motion to authorize expenditure in the amount of \$3,083.03 to Central Farm and Garden, Inc. for fertilizer for sports fields.

Mr. Marrie asked, is that for the fertilizer to do it? Mr. Metzung replied, this is the fertilizer that we purchase to fertilize our sports fields. We do that in-house.

Mr. Delguyd asked, it's not as cost-effective to have TruGreen do this? Mr. Metzung replied, right.

The Committee recommended Item #14 for approval.

- 15. Motion to authorize expenditure in the amount of \$3,131.00 to Reilly Sweeping for sweeping for pancake breakfast and after Cruise Night.**

Mr. Metzger reported, we do this yearly. It's always during Pancake Breakfast time. They sweep anything with a curb attached to it. It just happens that it's always before Mother's Day that we do it, so it's become attached to that.

The Committee recommended Item #15 for approval.

- 16. Motion to authorize the Mayor to enter into an agreement with the Cuyahoga County District Board of Health for sampling and monitoring of the Village's outfalls in compliance with EPA Phase II Stormwater Program (\$3,000 – Cuyahoga County District Board of Health)**

Mr. Metzger replied, they have done this for 46 years. Mr. Marrie stated, you also said you couldn't even touch this for \$3,000. Mr. Metzger replied, right.

The Committee recommended Item #16 for approval.

- 17. Motion to authorize the Village Engineer to prepare plans and specifications for 2012 road program.**

Mr. Metzger reported, the roadwork will concentrate in the Aintree North neighborhood. We are hoping to do some work on Beta Drive.

The Committee recommended Item #17 for approval.

- 18. Motion to authorize expenditure in the amount of \$9,495 to David Williams & Associates, Inc. for Parkview Playground to be ADA compliant.**

The Committee recommended Item #18 for approval.

- 19. Motion to approve recommendation to accept bid from Sal Chemical in the amount of \$6,710 for sodium hypo chlorite and muriatic acid for Parkview Pool.**

Mr. Marrie asked, this is the one Bill that you said you got together with how many communities? Mr. Thomas replied, 19. You saw what the informal bid was last year. It's \$1.02 this year. It helps to have 4 other companies bidding and having 19 communities.

Mr. Marrie stated, the company that had it lost out. Mr. Thomas replied, they lost that to Sal Chemical two years ago and then they got it back last year. We are happy with the services of Sal Chemical.

The Committee recommended Item #19 for approval.

- 20. Motion to authorize expenditure in the amount of \$2,736.00 to Mayfield City Schools for rental fee for Men's Basketball League at the Fieldhouse.**

Mr. Thomas reported, this is 15 weeks of our league from November through March.

Mr. Marrie asked if there were any questions. There were none.

The Committee recommended Item #20 for approval.

- 21. Motion to allow the Finance Director to fund Medical Expense Reimbursement Plan (MERP) accounts for those employees selecting the Medical Mutual High Deductible Plan. Funding amounts are \$2,000 for a single employee and \$4,000 for an employee with spouse and/or dependents.**

Mr. Delguyd asked, do you have any idea what the population is choosing? Mr. Wynne replied, no. The open enrollment is this week. I will know by the end of this week, but as of right now, I don't know. I think it is going to be a majority in this program.

Mr. Marrie asked if there were any further questions. There were none.

The Committee recommended Item #21 for approval.

- 22. Motion to acknowledge receipt of financial reports for February 2012 and to approve of same as submitted.**

The Committee recommended Item #22 for approval.

- 23. First Reading of Ordinance No. 2012-11, entitled, "An emergency ordinance establishing the Parkview swimming pool employees salary for the 2012 season." Introduced by Mayor Rinker and Council as a Whole.**

Mr. Marrie stated, Bill discussed this before. Do you want to add anything? This is a 2% increase? Mr. Thomas replied, that is correct.

Mr. Marrie asked, any other questions? There were none.

The Committee recommended Item #23 for approval.

- 24. First Reading of Ordinance No. 2012-12, entitled, "An emergency ordinance creating certain positions and compensation related thereto for the Village's 2012 summer camp program." Introduced by Mayor Rinker and Council as a Whole.**

Mr. Marrie asked, Bill, do you want to add anything to this? Mr. Thomas replied, no. We adjusted the minimum wage rates for both of the above ordinances.

Mr. Marrie asked if there were any further questions. There were none.

The Committee recommended Item #24 for approval.

25. **First Reading of Ordinance No. 2012-14**, entitled, "An emergency ordinance establishing the compensation of the animal warden for Mayfield Village, Ohio." Introduced by Mayor Rinker and Council as a Whole.

Mr. Marrie asked, do we know how many times we actually use them? He's getting a retainer fee. Mr. Metzger replied, about every day.

Mr. Delguyd asked, they do road kill too? Mr. Metzger replied, yes.

The Committee recommended Item #25 for approval.

26. **Resolution No. 2012-07**, entitled, "An emergency resolution providing for the employment of a Municipal Architect for Mayfield Village, Ohio according to Ordinance No. 70.7 and Section 1301.03 of the Codified Ordinances." Introduced by Mayor Rinker and Council as a Whole.

The Committee recommended Item #26 for approval.

27. **Resolution No. 2012-08**, entitled, "An emergency resolution re-establishing the terms, conditions and compensation for the services of the Prosecutor for Mayfield Village, Ohio." Introduced by Mayor Rinker and Council as a Whole.

Mr. Wynne reported, he kept his retainer and rates the same. He has not had an increase since 2008.

Mr. Marrie asked if there were any questions. There were none.

The Committee recommended Item #27 for approval.

28. **Resolution No. 2012-09**, entitled, "A resolution requesting the Cuyahoga County Office of the Budget Commission to adjust the amended official certificate of estimated resources for 2012." Introduced by Mayor Rinker and Council as a Whole.

Mr. Wynne reported, the same time we pass the budget of expenses, at this meeting we also inform the County of what our revenue budget is and amend the certificate.

Mr. Marrie asked, any other questions? There were none.

The Committee recommended Item #28 for approval.

29. **Third Reading of Ordinance No. 2012-06**, entitled, "An emergency ordinance amending Ordinance 2010-38 relating to the agreement with the Board of Trustees of the Cuyahoga County Public Library." Introduced by Mayor Rinker and Council as a Whole. (First Reading – 2/21/12; Second Reading – 3/5/12)

Mr. Marrie asked if there were any other questions. There were none.

The Committee recommended Item #29 for approval.

30. **Third Reading of Ordinance No. 2012-07**, entitled, "An emergency ordinance authorizing and directing the Mayor to enter into a Hike and Bike Trail Access Easement Agreement with the Board of Trustees of the Cuyahoga County Public Library as and for the right to construct, maintain, patrol and use certain property for an all purpose non-vehicular public hiking and biking trail." Introduced by Mayor Rinker and Council as a Whole. (First Reading – 2/21/12; Second Reading – 3/5/12)

Mr. Marrie asked if there were any other questions. There were none.

The Committee recommended Item #30 for approval.

31. **Third Reading of Ordinance No. 2012-08**, entitled, "An emergency ordinance authorizing and directing the Mayor to enter into an Access Easement Agreement with the Board of Trustees of the Cuyahoga County Public Library ("Library") as and for the purposes of parking, ingress and egress to the Library's property." Introduced by Mayor Rinker and Council as a Whole. (First Reading – 2/21/12; Second Reading – 3/5/12)

Mr. Marrie asked if there were any other questions. There were none.

The Committee recommended Item #31 for approval.

32. **Resolution No. 2012-06**, entitled, "An emergency resolution confirming the Planning and Zoning Commission's approval of the Cuyahoga County Public Library Site Plan and Special Use Permit for the new library facility to be located at 500 SOM Center Road." Introduced by Mayor Rinker and Council as a Whole.

Mr. Marrie asked if there were any other questions. There were none.

The Committee recommended Item #32 for approval.

33. **Third Reading of Ordinance No. 2012-09**, entitled, "An ordinance appropriating funds for current expenses and expenditures of Mayfield Village, Ohio for the period from January 1, 2012 and ending December 31, 2012 and declaring an emergency." Introduced by Mayor Rinker and Council as a Whole. (First Reading – 2/21/12; Second Reading – 3/5/12)

Mr. Marrie asked if there were any questions. There were none.

The Committee recommended Item #33 for approval.

ANY OTHER MATTERS

Mr. Marrie asked if there were any other matters. There were none.

There being no further business, the meeting adjourned at 7:54 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Mary E. Betsa".

Mary E. Betsa, Clerk of Council

Finance Committee Meeting Agenda
Monday, March 19, 2012 – 7:30 p.m.
MAIN CONFERENCE ROOM
Mayfield Village Civic Center

Council Representatives

Tom Marrie, Chairman
Patsy Mills
Dr. Stephan Parker
Nicholas M. Delguyd, Alt

Department Heads

Ron Wynne
Chief Edelman
Dave Mohr
Doug Metzung
John Marrelli
William Thomas
Diane Wolgamuth

Clerk of Council

Mary Betsa

Municipal Architect

Ron Dinardo

Meeting Convened at _____ p.m.

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Committee discussed and voted to: Recommend Approval Not Recommend Approval Defer Action/Discussion

2. **Motion to authorize expenditure in the amount of \$5,000 to Luxury Builders for two new doors at the Civic Center.**

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4. **Motion to authorize expenditure in the amount of \$7,000 to OneCommunity for annual fiber ring maintenance fee.**

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