

MINUTES OF THE FINANCE CAUCUS MEETING
Monday, February 13, 2012 – 4:00 p.m.
Main Conference Room – Mayfield Village Civic Center

The Finance Caucus Committee meeting was held on Monday, February 13, 2012, in the Main Conference Room at the Mayfield Village Civic Center. Mr. Marrie called the meeting to order at 4:00 p.m.

Present: Mr. Marrie, Mrs. Mills, Mr. Delguyd (by phone)

Also Present: Mr. Wynne, Chief Edelman, Chief Mohr, Mr. Jeff Thomas,
Mr. Metzger, Ms. Wolgamuth and Mrs. Betsa

1. Portable Stage Extension in Reserve Hall (Versalite - \$26,525).

Ms. Wolgamuth stated, the only additional thing I would like to say is we have actually been looking at this and talking about it for several years. It only came up now because the timing was right. So, it's not like it was something we thought of recently. We have been talking about the need for sprinklers if we keep that floor.

Mr. Marrie stated, that was the thing I understood. Isn't it right Chief, if we leave the old wooden flooring we would have to at least think about maybe being forced to put in sprinklers? Chief Mohr replied, under the spirit of the Code, yes, to meet the criteria of the Fire Code.

Mr. Marrie asked, which is a lot more than the \$7,000 for this? I thought sprinklers had to be in an arena or building. Chief Mohr replied, it's again based on, the problem is the building was grandfathered. So if you change the building, you change the intent.

Mr. Marrie asked, if we were to build a brand new one? Chief Mohr replied, it would be sprinklered. For example, when you walk over in this part of the building, there's sprinklers.

Mr. Marrie asked, we have some? Chief Mohr replied, yes.

Mr. Marrie asked, because it's a new addition, new building? Chief Mohr replied, yes.

Mr. Marrie asked Mrs. Mills if she had any questions. There were none. This will be passed along to Finance Committee.

Mr. Delguyd called into the meeting at 4:05 p.m.

2. Main Server Replacement (not to exceed \$25,000: Thinsolutions - \$4,185.00; Dell - \$20,082.55).

Mr. Marrie stated, this was covered at Council Caucus. Do you have any questions, Nick? Mr. Delguyd replied, no.

Mr. Marrie asked, Patsy, Nick are you okay with it? Mrs. Mills and Mr. Delguyd replied, that's fine.

This item will be passed along to Finance.

3. Equipment for new police cars (State Wide Emergency Products - \$21,191.00).

Mr. Marrie stated, this item was covered in Caucus.

The only other thing Chief Edelman wanted to bring up was while this is on State pricing schedule, I did check with the local vendor just to verify the quotes. He's within \$100-200 of the difference. The difference being with State Wide, the cars will come to us fully equipped. We won't have to ship them out for another week to get them equipped.

Mr. Marrie asked, I am assuming you would rather do it that way?

Mrs. Mills asked, would it be additional to ship them out for installation? Chief Edelman replied, it would cost the same amount of money. It would just be an extra week before we can use the cars.

Mr. Marrie asked, I would assume that you wouldn't want to do that then? Chief Edelman replied, that's what we've done in the past. This appears to be a more convenient and more efficient way of doing things. We'll find out.

Mr. Marrie asked, okay, but at no additional cost though? Chief Edelman replied, correct.

Mr. Marrie replied, well fine, then go with it. Nick, okay? Mr. Delguyd replied, yes.

Mr. Marrie asked, Patsy? Mrs. Mills replied, yes.

4. Solid Waste and Recycling Collection.

Mr. Marrie stated, we had four options. We ruled out Options 3 and 4 because it was on a weight thing and we felt pretty much collectively that we didn't want to get involved with starting to weigh it as far as letting them weigh it. It was down to 1 and 2.

Mr. Metzger clarified, base bid 1 and 2.

Mr. Marrie continued, the difference, and Nick you even covered it, it was a very small amount. It is a 5 year contract. The 5 year contract, I believe was pretty well approved as far as the group is concerned because with 5 years, we don't have to pay for the tall totes. The difference between every week and every other week is \$994,000 versus \$919,000. Mr. Metzger stated, \$979,000 for the base bid. \$919,000 if you go to bi-weekly.

Mr. Marrie stated, Doug feels that every week would be best. We don't want the residents to perceive that we are taking something away from them. Patsy and I talked about it. I believe Patsy is firm on every week also. Mrs. Mills stated, yes I am. Mr. Delguyd replied, I agree.

Mr. Marrie stated, good. Let's go with the option of a 64-gallon, every week pick-up. I asked Doug to check and he did, they pretty well will not allow the other ones to be run in tandem with the big 64-gallon except for the changeover which might take a few weeks or a month. We are going to go with the 64. It will benefit everybody and it will be cheaper for everybody. We will certainly recycle more.

Mr. Delguyd asked, are they going to pick up those other yellow containers? Mr. Metzger replied, I'm not sure. I do believe they belong to J&J. They should go back. I only know that in my community where this happened, they allowed us to keep the containers. I just found out recently from Highland Heights, they had purchased their 18 gallon totes. I think they were spending less than \$7.00 apiece for them. J&J may feel that the cost savings there doesn't warrant picking them up, but I will find that out.

Mr. Delguyd asked, so if they don't want to take them, I would prefer they just take them, from a convenience factor to the citizens and everybody else. If not, can we throw them away? Mr. Metzger replied, yes, you put them in your recycling tote the first week.

Mr. Delguyd asked, so put the 18 gallon in the 64 gallon? Mr. Metzger replied, that's correct. Mr. Marrie stated, that's exactly what I'm going to do.

Mrs. Mills asked, have you heard anything from Highland Heights as to where they stand on this? Mr. Metzger replied, it appears they are going in the same direction. They met last Tuesday. Their first discussions. They will meet again. But they appear to be going in the same direction.

Mr. Marrie asked, all right, everybody agrees? There were no further comments.

5. Sanitary Sewer Surcharge Policy.

Mr. Metzger reported, as we discussed at Caucus, this is an attempt to help reimburse homeowners that are in harm's way through no fault of their own with sanitary sewer back-up

into their homes. It will be a pass through. It won't cost the Village any out-of-pocket money, only the money that residents have set aside in their sewer maintenance bill.

Mr. Marrie asked, we get reimbursed from the County? Mr. Metzungen replied, correct.

Mr. Marrie continued, it comes out of that kitty we built up? Mr. Metzungen replied, it's just surplus for sewer maintenance.

Mr. Marrie stated, all right. Nick? Mr. Delguyd replied, I'm fine with that. There were some questions during the Caucus about the language. I think we were going to clean that up a little bit, but from a Finance standpoint, I think we are okay with it.

Mr. Metzungen stated, it can be changed a little bit. Mr. Marquardt talked about the part that said we would require a resident to make a repair. In some cases while we may not keep that to the letter of the law, if we find that someone is contributing stormwater to the sanitary sewer whereby other Ordinances and Codes require to make them take that out. While we can clean that up so that it doesn't come out of this Ordinance, we have other areas that do talk about if somebody is contributing stormwater to sanitary sewer, that does have to get cleaned up.

Mrs. Mills asked, are we sending this to Ordinance Review? Mr. Metzungen replied, I don't know that it's going to be an ordinance as opposed to a policy. Much like our sidewalk policy is, it's not an ordinance, it's just a policy. It can go away and be rescinded.

Mr. Marrie stated, in fact I think you refer to it as kind of like the sidewalk policy. Well, let's leave it that way then. Everybody agree? Mrs. Mills and Mr. Delguyd agreed.

Mr. Wynne asked, Doug, do you know what the dollar amount of the surplus is? Mr. Metzungen replied, no I don't. I will find that out. It should be fairly significant because we didn't use it for years.

6. Used Oil Storage Tank (New Pig - \$2,650.00).

Mr. Metzungen reported, this is just a double sided storage that we can do outside.

Mr. Marrie stated, it's just plain maintenance.

Mr. Metzungen continued, what we currently store our used oil in is not really right. Unless we were to take that away from the residents, we have to buy this.

Mr. Marrie had no questions. Nick? Mr. Delguyd replied, none.

Mr. Marrie asked, Patsy? Mrs. Mills replied, fine.

7. Tires for front end loader (Belle Tire - \$3,002.50).

Mr. Marrie stated, this is a regular maintenance item as far as I am concerned. It just seemed to me that it was high. Not the quote but per tire. Mr. Metzong replied, they're expensive. They're big to put on. They have to come out.

Mr. Marrie stated, it jumped out at me, that's all. Patsy any questions? Mrs. Mills replied, no.

Mr. Marrie asked, Nick? Mr. Delguyd replied, no. It's a piece of equipment that we use regularly? Mr. Metzong replied, daily. Mr. Marrie stated, no doubt about that. That's why I said it's a no brainer as far as I am concerned.

8. Hanging Baskets and Hay Racks (Urban Growers - \$3,334.50).

Mr. Marrie asked, you have already worked out a deal with Urban Growers? Mr. Metzong replied, correct. And we did get the dollar amount. I am going to ask that that dollar amount read "not to exceed \$4,000" In the quote it's \$7.00 per liner. I don't know how many liners. It's not a giant number. It could be a couple hundred dollars.

Mrs. Mills replied, we are going to need them for the hayracks.

Mr. Marrie asked, so you want it to read "\$3,500"? Mr. Metzong replied, "not to exceed \$4,000." If you have to replace them all, it's like \$400.

Mrs. Mills asked, do you remember offhand how much we spent last year? Mr. Metzong replied, I believe last year they attempted to keep it under the \$3,000.

Mr. Marrie stated, we cut out some. Mr. Metzong replied, correct, and we didn't have the hayracks.

Mr. Marrie asked, any questions, Nick? Mr. Delguyd replied no, it sounds good.

Mr. Marrie asked, okay, Patsy, you're all right with this? Mrs. Mills replied, yes, fine.

9. Annual Hydrant Fee (Division of Water - \$7,722.99).

Chief Mohr reported, it is standard for Cleveland Water to use the hydrants and water coming out of them. It's \$7,722.99.

Mrs. Mills asked, you are satisfied with that? Chief Mohr replied, yes. It's in line with last year. Mr. Marrie asked, it's only a few bucks more than last year, isn't it Chief? Chief Mohr replied, yes.

Mr. Marrie asked, any questions Nick? Mr. Delguyd replied, no.

Mr. Marrie asked, Patsy? Mrs. Mills replied, fine.

10. Hillcrest Mobile Air Unit and Tech Rescue Team (MAUTRT) (City of Mayfield Heights - \$5,000).

Mr. Marrie stated, Mayfield Heights is leading this group. They have about 8 different suburbs combined. Chief, do you want to comment? Chief Mohr replied, \$5,000 is our regional fee for our technical rescue. It's money well spent.

Mr. Marrie asked, but it's annual? You have been doing this for years, correct? Chief Mohr replied, right. 20 years. Same price.

Mr. Marrie asked, Nick, questions? Mr. Delguyd replied, no.

Mr. Marrie asked, Patsy? Mrs. Mills replied, fine.

11. Physio Control LifePac.

Chief Mohr reported, this is the maintenance contract. I did not have a set price when we were in Caucus.

Mr. Marrie asked, do you have one yet? Chief Mohr replied, yes. \$2,814.00. That's down from last year.

Mr. Marrie asked, that's just maintenance, right? Chief Mohr replied, that's maintenance, that's liability, that's to check all the AED's throughout the city as well as the Fire Department. LifePac 12 and 15's.

Mrs. Mills asked, how many? Chief Mohr replied, about 10 units.

Mr. Marrie asked, you okay, Patsy? Mrs. Mills replied, yes. Fine.

Mr. Marrie asked, Nick? Mr. Delguyd replied, yes.

12. Village Engineer Legislation – 2012.

Mr. Wynne reported, Tom hasn't had an increase in his retainer since 2009. The request for this year is about a 1.8% increase from what his fee structure has been. I ran a comparison of those fees and retainer against what other communities around us are paying, primarily, Lyndhurst, South Euclid, Mayfield Heights and Highland Heights. We are right in the ballpark.

Mr. Marrie asked, okay, so he gets a retainer and then the hourly rate? Is that about a 1.8% increase also? Mr. Wynne replied, across the board.

Mr. Marrie replied, okay, I would say 1.8% is fine. It's not been raised since 2009?

Mr. Delguyd asked, just so we're clear, we're paying a retainer and an hourly fee? Or do the hours come out of the retainer first? Mr. Wynne replied, we're paying a retainer and hourly fee. The retainer is for attendance at Council meetings, Caucuses, administrative meetings, things like that, and then the hourly fee is for the actual projects that take place. Mr. Delguyd replied, okay.

Mr. Marrie asked, okay with this Patsy? Mrs. Mills replied, yes.

13. Law Director Legislation – 2012.

Mr. Wynne replied, again, they have not had an increase since 2009 either. They are not asking for an increase. This will be a reappointment at the same rate structure that has been in place since 2009.

Mr. Marrie asked, Nick, do you have any questions? Mr. Delguyd replied, no.

Mrs. Mills replied, okay.

14. Healthcare Task Force Update.

Mr. Wynne replied, we have had several meetings. We have gotten pricing information back from our current insurance consultants. Anthem is not even offering any longer the type of plan that we currently have. The next plan that they offer is the \$200/600 deductible plan and the increase in premiums on that type of plan is about 18.5%. They originally came in about 21.5% and then revised their quote a little bit by moving it down. It's still far above what we are currently paying. Currently in the Union contracts and the wage ordinance, the maximum amount we can increase our premiums by is 12%. Of that 12%, 25% will be paid by the employees in payroll deductions. We have all of the other competitive quote information and the Task Force is meeting again this Thursday to review everything and see what direction we want to head in. Change is coming.

Mr. Marrie asked, and it looks like it will be a 12% at least? Mr. Wynne replied, 12% is the maximum the Village said that we are going to absorb. That's the most.

Mr. Marrie asked, any other questions. Nick? Mr. Delguyd asked, the 12% is the increase in the total cost? Mr. Wynne replied, correct. Mr. Delguyd stated, that's actually not bad.

Mr. Wynne stated, we have had no increase the past two years.

Mr. Delguyd asked, Ron, after I read through the Minutes of the last meeting, my understanding is the old plan is gone because we don't have enough employees, right?

Mr. Wynne replied, I don't think it has anything to do with the number of employees. It's just that Anthem is not willing to offer that plan. The plan currently in place is a zero deductible, zero out-of-pocket plan. Anthem is refusing to offer it. The other carriers are willing to offer it but their price increases were above the 21% we are looking at from Anthem.

Mr. Delguyd asked, do we know what the new plan is going to be? Mr. Wynne replied, no. We will be meeting on Thursday.

15. HVAC Preventative Maintenance Contract (3/1/12-2/28/13 - \$4,396.00)

Mr. Marrie asked, is this for all the buildings or just this building? Mr. Metzung replied, Civic Center, Service Department, Community Room. Police and Fire have their own contract.

Mr. Marrie asked, this is an annual? Mr. Metzung replied, correct. This is the same vendor. I can't answer to the cost because I just saw it.

Mr. Marrie asked, Patsy, do you have any questions? Mrs. Mills asked, what is the price comparable from last year? Mr. Metzung replied, I don't know. This is the first I have seen this. Mrs. Mills asked, will you check that out?

Mr. Marrie asked, Nick, do you have any questions? Mr. Delguyd asked, are we going out to bid or is this is a quote we have gotten back? Mr. Metzung replied, this is a quote we have received back.

Mr. Delguyd asked, is it the same company doing the Police and Fire? Mr. Metzung replied, no.

Mr. Marrie added, that's a separate company. It's always been separate. Doug will get us last year's comparison before we pass it on to Finance.

Mr. Delguyd stated, the only thing I would question if we bundled basically the whole city, would we get some sort of discount, but I don't know.

Mrs. Mills stated, we just did the Police Department. Mr. Metzung replied, I didn't do the Police Department, but Police has some unique features to it that Geauga Mechanical bid on. They were low bid anyhow, but it had some unique features. Chief Edelman added, they installed the system. It made sense to utilize them.

Mr. Delguyd asked, so this is the low bid then for this one? Mr. Metzung replied, yes.

Mr. Marrie asked, everybody all right with this? Mrs. Mills replied, yes.

16. Bureau of Workers' Compensation – Yearly Assessment (\$91,831.12)

Mr. Wynne reported, this is our annual premium to the Bureau. We are part of a pool with the Ohio Municipal League. It had a very favorable experience and group rating over the past couple years. I remember when I started in 2009, I think we were paying about \$250,000. As part of this pool, the pool is doing much better. The Bureau has lowered their rates. I don't know the exact amount, but I know this amount is higher than last year. It was mainly because our payroll dollars are higher.

Mr. Marrie stated, Nick for what it's worth, this is considerably less than what we ever paid before. When Ron went ahead and pooled us, it was a considerable savings. It's just one of those things we have to pay for. He did look into it. Two years ago, it came down considerably. I do not know what last year's was, but even at \$91,000, that's far less than what we were paying for it.

Mr. Wynne will have the exact number for the Finance Committee meeting.

Mr. Delguyd asked, Ron, did we go through with, I know there are companies out there that will come in and look at the classification of workers. Did we engage anything like that, or is it just you getting us into a group rating? Mr. Wynne replied, in government, there is only one classification.

Mr. Delguyd asked, the Service guys aren't different than the office guys? Mr. Wynne replied, no. It's just one classification. It's kind of like a blended rate for the Safety Forces as well as office help.

17. Monthly Financial Report.

Mr. Wynne is currently working on this for the month of January. You will have it by the end of the week.

18. 2012 Budget.

Mr. Marrie asked, did everyone have a chance to go over this? Mrs. Mills talked with Ron a little bit about things. I think I am pretty good with it right now.

Mr. Marrie asked, Nick, what about you? Mr. Delguyd talked to Ron briefly about things for the future. A lot of the stuff is it is what it is. We can't really cut that much. We will work on it.

Mr. Marrie stated, I say ditto also. I spent more than a little time with him. I went into a little bit of detail. I am very satisfied with where the budget is. I realize we are going to have to tweak it a little here and there, but that's normal also.

Mr. Wynne reported, Department Heads and I had meetings last week and went over the budget. There have been some changes. You should get a new copy at the end of this week. The areas changed will be highlighted. The changes are pretty minor. The two most significant changes have to do with adding the two projects to the Capital Project list. One was the sidewalks on Highland Road from Highland Heights to the underpass at \$125,000. Based upon our meeting last week with the Library, we discussed the timing and added the driveway to the capital budget at \$175,000. It's supposed to come in at \$125,000, but there are some contingencies for issues with soil.

Mr. Delguyd asked, \$125,000 with a \$50,000 contingency? Mr. Marrie replied, the sidewalk is \$125,000. The contingency is on the second one which is the Library driveway.

Mr. Delguyd asked, so that's coming in at \$175,000? Mr. Wynne replied, the estimate is \$125,000, but there's a contingency of about \$35,000-40,000 depending upon what we run into with the soil and once they start doing the testing. For purposes of the budget, I just threw the full amount in and rounded it up to \$175,000 just to be safe.

ANY OTHER MATTERS

Mr. Delguyd had a question from one resident reading the Minutes of the Caucus. On the stage, I know I missed that conversation, and I don't have a problem providing that stage, but the question was, other than the fact that the performances are done in our community and there's a convenience factor there, do any of the residents get discounted tickets? They asked if there is a program for this. I told them I would ask. I don't know the answer to this.

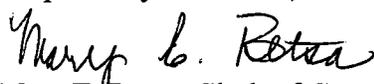
Ms. Wolgamuth replied, I believe it's usually at \$5.00 discount if you are a Mayfield Village resident. If you look at the *VOV* this issue, where it says "Coming to Reserve Hall," it tells you to put MAYRES, Mayfield resident, in the code when you order tickets and you get the discount.

Mr. Delguyd replied, I will pass it along.

Mr. Marrie asked if there was anything else. There were no further matters.

There being no further business, the meeting adjourned at 4:30 p.m.

Respectfully submitted,


Mary E. Betsa, Clerk of Council

**Finance Caucus Committee
Meeting Agenda
Monday, February 13, 2012 – 4:00 p.m.
MAIN CONFERENCE ROOM
MAYFIELD VILLAGE CIVIC CENTER**

Council Representatives

**Tom Marrie, Chair
Patsy Mills
Dr. Stephan Parker
Nicholas Delguyd, Alt.**

Department Heads

**Rich Edelman
Ronald Wynne
Doug Metzung
John Marrelli
William Thomas
Dave Mohr
Diane Wolgamuth**

Clerk of Council

Mary Betsa

Municipal Architect

Ron Dinardo

Meeting Convened at _____ p.m.

DISCUSSION ONLY

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2. Main Server Replacement (not to exceed \$25,000: Thinsolutions - \$4,185.00; Dell - \$20,082.55).
3. Equipment for new police cars (State Wide Emergency Products - \$21,191.00).
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12. Village Engineer Legislation – 2012.
13. Law Director Legislation – 2012.
14. Healthcare Task Force Update.
15. HVAC Preventative Maintenance Contract (3/1/12-2/28/13 - \$4,396.00)

16. Bureau of Workers' Compensation – Yearly Assessment (\$91,831.12)

17. Monthly Financial Report.

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