MINUTES OF THE FINANCE CAUCUS MEETING
Monday, November 12, 2012 – 4:00 p. m.
Main Conference Room – Mayfield Village Civic Center

The Finance Committee meeting was held on Monday, November 12, 2012 in the Main Conference Room at the Mayfield Village Civic Center. Mr. Marrie called the meeting to order at 4:00 p.m.

Present:	Mr. Marrie and Mrs. Mills
Also Present:	Mr. Wynne, Mr. Metzung, Mr. Thomas, Chief Mohr Ms. Wolgamuth and Mrs. Betsa

1. 875 Joyce Road Sinkhole

Mr. Metzung stated, I passed around the quote from Camino Construction. I am still not moving forward with that as I am waiting for the County to locate the risers to the sewers and to camera the storm sewer for me so I can get a better idea of what is going on there.

Mrs. Mills asked, will that change the price of this? Mr. Metzung replied, no. It will be covered by a litany of prices.

Mrs. Mills asked, what do you want us to do? Mr. Metzung replied, just defer it for now.

Mr. Marrie asked, how much, $6,000? Mr. Metzung replied, yes.

2. Work at Wilson Mills and SOM in front of Community Room (King Excavating - $24,900; straw vote approved 10/24/12)

Mr. Marrie stated, this was discussed at Caucus. Is there anything to add to it? The work looks like it is done. Mr. Metzung replied, it was completed today.

Mr. Marrie asked, I do have a question, sitting on SOM with the gazebo to your right, you now have a big hump there. Why? I am baffled. Mr. Metzung replied, part of it is that area was leveled off in front of the gazebo. There's some mounding, the thought being it could serve as a raised area to observe the gazebo functions. Not so much to detract from that area, but to add to that area.

Mr. Marrie stated, we cannot use that gazebo as it was used in the past for people sitting there for concerts because they will be sitting on a hill. I knew you had to fill it in and level it but when I saw that big mound, I thought, holy smokes.

Ms. Wolgamuth stated, I spoke to the Mayor about it this morning. He is not pleased with how close it is to the gazebo. I think he expected more flat area before the mounding started. At this point, it's done. He talked to Tom Cappello over the weekend. Rather than having them come

back now, he's going to let it settle and look at it again in the Spring to see if we need to cut back on it a little further so we have more sitting area.

Mrs. Mills is concerned about the Tree Lighting coming up. What are we going to do? Mr. Metzung replied, we are going to use the parking lot. We are not going to lose that area.

Mrs. Mills asked, where are you going to put the tent? Mr. Metzung replied, we are looking at getting either a framed tent, the kind that has the frame built into the tent and using drums or something to hold it down.

Mrs. Mills stated, I talked to Jim about that when I saw what was going on. I said, we can't drive pegs in there or something to stabilize our regular tent into the new blacktop. That doesn't make sense. Jim said, we are working on it. We are trying to figure it out.

Mrs. Mills asked, what about the Menorah candle? Are we going to be able to light that too? Mr. Metzung replied, that won't be affected. Mrs. Mills asked, are you sure? Mr. Metzung replied, yes.

Mr. Marrie stated, it's closer up to Wilson Mills. Mrs. Mills asked, how are the people going to get to it? Mr. Thomas replied, they will park and walk over. Mr. Metzung added, you will have to walk all the way around.

Mrs. Mills stated, Bill you will have to explain this to everyone. We are going to have to figure it out for the people who are lighting the bulbs so they know what to do.

Mrs. Mills also suggested someone check with Danielle as to what the date of the lighting is.

Mr. Metzung suggested that maybe we move it to this side of the street this year. We will figure it out.

Mrs. Mills stated, it will all work out. We have a little loose ends happening right now. It will be fine.

Ms. Wolgamuth asked, what about where the pavers are? Mr. Metzung stated, that's where it's going. That's where the pavers are. The question is, when you have your ceremony, getting to that site. The Christmas tree lighting can be semi-remote because somebody flicks a switch and the light goes on. But this is something where everyone stands around the Menorah.

Ms. Wolgamuth stated, we will be doing the walkway, but that's not going to happen by them.

Mr. Marrie stated, it's not life threatening or anything. It's just a long walk.

Mrs. Mills stated, the people coming to the ceremony go outside and have Hanukah hymns. Then they come back in and have their donuts and coffee.

Mr. Thomas asked, what about the Center School choir? They are not going to be on the gazebo? Mr. Metzung replied, no. We are going to get some risers.

Mr. Thomas asked in the parking lot? Mr. Metzung replied, yes. Everything will be in the parking lot except for the tree.

Mrs. Mills suggested the choir be put in the corner of where the Community Room is. You will figure it out. You always do. It will be fine. But Bill, please check the dates. Thank you.

3. Concrete work at pool (Agresta - $15,000; straw vote approved 10/23/12)

Mr. Metzung reported, the repairs have been made. The concrete was poured on Friday. We are done. I talked to Mr. Agresta today about the final bill. It won't be over the $15,000. There was a little concern with that.

Mrs. Mills asked, he is going to hold it at $15,000? Mr. Metzung replied, yes.

Mr. Wynne asked, was it more involved than anticipated? Mr. Metzung replied, yes.

Mr. Marrie stated, the leak is a thing of the past.

Mr. Thomas thanked Doug. I am really excited. In addition to that, for 2013 budget, capital improvements, we are going to need to sandblast the bottom of the pool. I am going to try to get a cost on that before we start working on the 2013 budget. The other thing is, I think we are going to have to replace the poured in place in the pool itself down by the mushroom. We are going to need to look at repairing those and resealing the playground. I will try to get you cost factors on that. Hopefully we will be within our $20,000 budget. I will do what I can to get that information soon.

4. New radios (B&C Communications - $7,003.26)

Mr. Metzung reported, this for the Service Department, to get us compliant. The original quote we got from B&C was for $4,700. I wasn't happy to come to Council. When they came out, B&C came back and said, we need more.

Mr. Marrie asked, do they dictate what you need? Mr. Metzung replied, they know what we need more than we do.

Mr. Marrie asked, to be in Federal standard? Mr. Metzung replied, yes. They are putting this together. Apparently, we came up short a radio. We got another $1,700 that we need to finish in that regard. We do have an additional remote desk set for the Service Department office. We had one there years ago. We got rid of it. We are going to put it back in the Service Department and upgrade so we have that ability again. That is an additional we added. Now we are at $7,003.26.

Mr. Marrie asked, did this item ever go to Finance? Mr. Metzung replied, no. The item will be discussed at the next Finance Committee meeting.

5. Legislation amending Codified Ordinance Section 139.04 relating to the disposition of property held by the Police Department.

The Finance Committee passed on this item.

6. Legislation repealing Codified Ordinance Section 171.04 relating to certification of registration fee and posting for lodgings in the Village.

Mr. Wynne reported, this kind of fell on us by accident when we were pulling together information for a public records request. There is a $15.00 per year charge we should be charging hotels to be registered in the Village. On top of that they pay their 3% of revenue they bring in. The $15.00 hasn't been charged for years. At this point we felt it didn't make sense to charge.

Mr. Marrie asked, any other questions? There were none. This item will be sent on to Finance.

7. Amendment to Fidelity Deferred Comp. Plan

Mr. Marrie stated, this was covered in Caucus. Mr. Wynne, would you like to cover it again?

Mr. Wynne reported, this has no impact on us if someone gets called to active duty. It would impact us if the Village were making some kind of contribution out of our pockets on behalf of the employee in deferred comp. This basically says that if someone gets called into the Armed Forces and is killed in the line of duty that for the purposes of vesting and the wages used to calculate the amount of deferred comp payout, they would be treated as if they were still an active employee in the Village. They would get the maximum benefit.

Mr. Marrie asked, any questions? There were none.

8. Gates Mills EMS Agreement

Mr. Wynne reported, like I mentioned at Council Caucus, our current agreement expires at the end of this year. We are currently charging them $300,000 a year for the service we provide which they are very happy with and want to renew with us again. They requested we take a look at the pricing because they did some investigation on their part and felt that the rates were, based upon the number of runs that they had and the cost, they were paying a little bit over $1900 a run. Their investigation gave rates anywhere from the low $600 for a private ambulance service who would not be on call 24 hours a day 7 days a week to somewhere up around $1000 per run. We did some checking around. The Chief called a lot of his counterparts to find out what their aggregate cost is per run based upon their volume. We had prices ranging from $850 a call in

Lakewood to almost $1900 a call in Bay Village. Our rates are a little bit high. It's a function of the volume of runs in our department versus the volume of runs in the other departments. As the runs go up, the costs drive down. From a cost standpoint, it's high, but it's not terribly high.

We looked at a couple other communities that actually had agreements with other communities providing them with the similar type of service we are providing. Boston Heights gets their service provided by Macedonia and Chagrin Falls gets theirs provided by the Chagrin Falls Suburban Volunteer Firemen's Association. The rates they are paying per run are, Boston Heights is paying $900 per run and Chagrin Falls is paying $582 per run. We looked at that information and went back to the Mayor of Gates Mills and proposed a charge of $1250 per run which is 1/3 less than the $1900 they had been paying. He requested that we put caps on the low end and high end of the agreement to protect us and protect them. We came to terms on a low end cap of $175,000. That would be 140 runs at $1250 a run. With the history that Dave has put together of our service to Gates Mills with the exception of a couple years, most of the volume has been between 120-140 per year.

Mr. Marrie asked, Chief, at the time we were getting $300,000, you had a lot higher runs, am I correct?

Chief Mohr replied, yes. And the severity of the calls was before they realigned Mayfield Road. The terrific traffic accidents we were getting down there. We were putting a lot of effort into Gates Mills. What we were able to negotiate at the time reflected our activity in Gates Mills.

Mr. Marrie asked, for what you were putting in to it? Chief Mohr replied, correct.

Mr. Marrie asked, and now it looks like what they are going to pay now is what the average activity has been in recent years? Mr. Wynne replied, we had two years in a row that back to back there were 175-180 runs.

Chief Mohr replied, in 2004, we were up to 172 calls. Since then it has gone downhill every year. Will it go up? Potentially. Will it go down? I can't answer that.

Mr. Marrie stated, we are covered with the minimum/maximum situation. Mr. Wynne replied, yes. Mr. Marrie asked, you are comfortable with that? Mr. Wynne replied, yes.

9. Injury Leave – Permanent part-time employees

Mr. Wynne reported, we want to make an amendment to the Wage and Benefit Ordinance so that if one of our permanent part-time employees gets injured while on duty, they would continue to be paid until Workers' Compensation kicks in which would not be until day 8.

Mr. Marrie stated, I don't have a problem with it. I think it's good. Patsy? Mrs. Mills replied, fine.

10. Estate Tax Distribution

Mr. Marrie stated, this was covered in Caucus.

Mr. Wynne stated, we got $520,000, so when we pass the final year of transfers, we will be proposing that the transfer into the Sanitary Sewer Conversion Fund be increased by $500,000 from what we initially budgeted.

Mr. Marrie asked, will you put all $520,000 into the Sewer Fund? Mr. Wynne replied, $500,000. The year-end transfer will be $700,000 instead of $200,000.

Mr. Marrie asked, when you say sewer fund, this is the one we are going to do for Meadowood and Eastgate? Mr. Wynne replied, correct.

11. October 2012 Financial Report

Mr. Marrie asked, any comments? There were none. Patsy, are you all right with it? Mrs. Mills replied, yes.

ANY OTHER MATTERS

Mr. Marrie asked, any other questions or comments? There were none.

There being no further business, the meeting adjourned at 4:20 p.m.

Respectfully submitted,

Mary E. Betsa

Mary E. Betsa, Clerk of Council

Finance Caucus Committee
Meeting Agenda
Monday, November 12, 2012 – 4:00 p.m.
MAIN CONFERENCE ROOM
MAYFIELD VILLAGE CIVIC CENTER

Council Representatives
Tom Marrie, Chair
Patsy Mills
Dr. Stephan Parker
Nicholas Delguyd, Alt.

Department Heads
Rich Edelman
Ronald Wynne
Doug Metzung
John Marrelli
William Thomas
Dave Mohr
Diane Wolgamuth

Clerk of Council
Mary Betsa

Municipal Architect
Ron Dinardo

Meeting Convened at _____ p.m.

DISCUSSION ONLY

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2. Work at Wilson Mills and SOM in front of Community Room (King Excavating - $24,900; straw vote approved 10/24/12)
3. Concrete work at pool (Agresta - $15,000; straw vote approved 10/23/12)
4. New radios (B&C Communications - $7,003.26)
5. Legislation amending Codified Ordinance Section 139.04 relating to the disposition of property held by the Police Department.
6. Legislation repealing Codified Ordinance Section 171.04 relating to certification of registration fee and posting for lodgings in the Village.
7. Amendment to Fidelity Deferred Comp. Plan
8. Gates Mills EMS Agreement
9. Injury Leave – Permanent part-time employees
10. Estate Tax Distribution
11. October 2012 Financial Report

ANY OTHER MATTERS

Meeting Adjourned at _____ p.m.