

MINUTES OF THE REGULAR MEETING OF COUNCIL
Mayfield Village Civic Hall
Monday, August 15, 2011 - 8:00 p.m.

The Council of Mayfield Village met in regular session on Monday, August 15, 2011 at 8:05 p.m. at Mayfield Village Civic Hall. Council President Buckholtz called the meeting to order.

ROLL CALL: Present: Mr. Buckholtz, Mrs. Cinco, Mr. Marquardt, Mrs. Mills, Dr. Parker, Mr. Marrie, and Mr. Saponaro

Absent: None

Also Present: Mr. Wynne, Mr. Diemert, Mr. Cappello
Chief Edelman, Mr. Marrelli, Chief Mohr,
Mr. Thomas, Mr. Esborn, Mr. Dinardo,
Mrs. Kalina and Mrs. Betsa

The Pledge of Allegiance to the Flag was given.

OPEN PORTION

5-minute limit imposed by Chair. Those who wish to speak must first state their name and address.

There were no comments.

CONSIDERATION OF MINUTES:

Regular Council Meeting – July 18, 2011

Mrs. Mills, seconded by Dr. Parker, made a motion to approve the minutes as written.

ROLL CALL: AYES: All
NAYS: None

Motion Carried
Minutes Approved

Special Council Meeting – August 1, 2011

Mrs. Mills, seconded by Dr. Parker, made a motion to approve the minutes as written.

ROLL CALL: AYES: All
NAYS: None

Motion Carried
Minutes Approved

Special Council Meeting – August 8, 2011

Mrs. Mills, seconded by Dr. Parker, made a motion to approve the minutes as written.

ROLL CALL: AYES: All
 NAYS: None

Motion Carried
Minutes Approved

COMMENTS FROM MAYOR RINKER

There were no comments.

COMMENTS FROM COUNCIL PRESIDENT BUCKHOLTZ

Council President Buckholtz reported, Ed Hargate called me from Highland Heights and Patsy Mills just brought this to my attention, the Hillcrest Council of Councils would like to have a meeting on September 10th or 17th, like a workshop, requesting Mayors, Council members and Police and Fire Chiefs to attend regarding reverse calling, like Reverse 911, I think you have all heard about that. Highland Heights has something they call Code Red. It just has to do with doing it as an area rather than an individual. We can pass this out. We don't have to get into the details. We will pass it out.

Mr. Saponaro asked, is it Hillcrest Council of Council, or Highland Heights wants it?

Mrs. Mills replied, it's Hillcrest Council of Councils. They want to have a combined meeting with all the Chiefs to discuss this possibility, especially with Highland Heights already has it, Mayfield Heights is interested in it and he is extending an invitation for Mayfield Village thinking that we are all in the same area and in case of some type of disaster it could be utilized very well. That would be up to the Chiefs too because they are the ones that handle all this.

Council President Buckholtz added, he has thrown out some numbers where obviously it's a money savings which is part of the reason to do it. Part of it is because what happens in one community happens in another community and so forth. But I know that the County is working on some things and some of the groups and Chiefs know that we currently have things going, not specifically Reverse 911. I will talk to Ed and get more information.

Mrs. Mills stated, the main thing is, he wanted to get as many people there, so he wanted the dates, either the 10th or the 17th of September. He has to send the notices out for the meeting. He didn't know whether to have a breakfast, lunch or brunch. He would like to have it at Highland Heights Community Center.

Council President Buckholtz stated, we will get more information and pass it along.

DEPARTMENT HEAD REPORTS:

SERVICE – Douglas Metzung

There was no report.

BUILDING – John Marrelli

Mr. Marrelli reported, to catch up on a few things, the Center Elementary School addition is finishing this week. It should be done by Wednesday. The High School projects, which there are many, has just started. It will be ongoing for probably 24 months. It kicked off last week. Get ready for mud and a mess back there for the Fall season.

Mr. Saponaro asked, what are they doing John?

Mr. Marrelli replied, they are regrading everything. They are putting 4 additions on. They are remodeling all over the place. It's a huge huge project that's going to take at least 2 years.

The Village Plaza work is underway. Hopefully we will pick up some steam once the outside posts get done. It's going a little bit slow right now. They are waiting for some steelwork to get done that was not anticipated. Once that gets done, it should perk up.

ENGINEERING – Tom Cappello

Mr. Cappello reported, we have a pre-construction meeting on the road program this Friday. Once I get a schedule, I will inform Council.

LEGAL DEPARTMENT – Joe Diemert

There was no report.

FIRE – Chief Mohr

Chief Mohr reported that today was the first day in which residents could purchase photoelectronic smoke detectors. 41 have inquired about purchasing.

Council President Buckholtz asked, once again, you just have to call Village Hall?
Chief Mohr replied, yes, Village Hall.

FINANCE – Ron Wynne

Mr. Wynne reported that this Wednesday we are going to market to sell our Notes, the \$2.9 million in Notes. That will settle on August 31st. We will use those proceeds to pay off the existing Notes of \$3.4 million down \$500,000 from our Debt Retirement Fund.

POLICE – Chief Edelman

Chief Edelman added to the report on the High School construction. We anticipate parking to be a nightmare this year at football games. Bear with us. We are doing the best we can.

Mr. Saponaro asked, are they going to try to do off-site parking with a shuttle?

Chief Edelman replied, we are discussing how best to do that.

PARKS & RECREATION – Bill Thomas

Mr. Thomas just wanted to take an informal poll. Has everyone received their *Parks and Recreation* brochure in the mail? Mrs. Cinco replied, I got mine in the mail. Mr. Thomas continued, I put it out in different locations. I didn't want to put it out too soon because a resident will pick it up and the next day she has it in her mailbox.

ARCHITECT – Ron Dinardo

There was no report.

HUMAN SERVICES – Eunice Kalina

Mrs. Kalina reported that we have received bids from 5 contractors for snow removal. We are checking references and studying them before making a decision.

PLANNING DEVELOPMENT – Ted Esborn

There was nothing to report.

ADMINISTRATION – Diane Wolgamuth

There was no report.

STANDING COMMITTEE REPORTS:

Activities Committee – Mrs. Mills reported that the Friends of the Library's Ice Cream Social last Thursday, August 11th was very successful. Also, we had a successful Library meeting here at the same time. Busy place. Our next meeting for the Activities Committee will be September 7th.

Architectural Review Board – Mr. Marrelli reported that the last Architectural Review Board meeting was to finalize the Deacon's project. That's about done except for signage. Our next meeting for the Architectural Review Board will be this Thursday. That will be to go over the Village Plaza new business signage.

Board of Appeals - Mr. Marrelli reported that there was no meeting, so there's no report.

Cemetery – Mrs. Mills has approval from all three communities to start working on the monuments in the Cemetery. I am trying to get in touch with the gentleman that would be doing the work. The Garden Club is weeding and taking care of things there.

Citizen's Advisory Board – Mr. Marrie stated that there was no meeting. There is no report.

Commission on Aging – Mrs. Kalina stated that there was no meeting. There is no report.

Safety and Service – Mrs. Cinco stated that Safety and Service met on Monday, August 1st. At that time we discussed alerting radios for mutual aid cities, the road salt program, the road program and the snow program.

Finance Committee – Mr. Saponaro reported that the Finance Committee met last Monday and this Monday as well. This evening we had 6 expenditures that we approved. We had three additional items and four Ordinances that were approved as well. All should be on the agenda for this evening.

Historical Society – Mrs. Mills reported that the Historical Society is now the proud owner of the Hi-Bank sign from Wanda Hejcl's flower shop, the neon sign. When I received it we had to do some rewiring just to see if it would work and it did work. We sent it down to a firm in Solon who repaired it as far as giving us a brand new transformer. Also, as the letters meet, you have to black out the spaces between the letters. They did all that. They charged us about \$225 to do it all, which we thought was a very good price. It is really a beautiful sign one more time.

Council President Buckholtz asked, what does it say?

Mrs. Mills replied, Hi-Bank Florist.

Council President Buckholtz asked, and where is it?

Mrs. Mills replied, right now it's going to be in the lower level in the tool room until if and when we get her flower shop moved across the street and then we will decide. I think it's almost too nice to put out there because one time someone stole it out of the shop. We don't want that to happen. I don't know if they'll bring electricity to that little flower stand or not. Once we move it over to the site at the Historical House, we will have to wait and see.

Hillcrest Council of Councils – Council President Buckholtz has already provided the report..

M.A.R.C. – Dr. Parker stated, there was no meeting. There is no report. The next meeting is Thursday, September 1st at 7:00 p.m.

Ordinance Review Committee – Mr. Saponaro reported that there was no meeting. There is no report. The next meeting will be September 13th.

Planning and Zoning – Mr. Marquardt reported that Planning and Zoning had a workshop with Council in attendance on Thursday, August 11th to review the Library building and site plan.

Recreation Board - Mr. Marrie reported that there was no meeting during the summer. There is no report.

SPECIAL COMMITTEE REPORTS:

Information & Technology – There was no meeting. There is no report.

Records Commission – Mrs. Mills reported that tonight the Commission is asking Council to authorize the services of Shredding Network for off-site storage for our permanent records. Our next meeting will be at the Fire Station on September 21st at 12:30.

Community and Economic Development – Mr. Saponaro reported that our next meeting is 7:00 a.m. on Friday, August 26th.

OLD BUSINESS

- **Third Reading of Ordinance No. 2011-28**, entitled, “An ordinance revising the zone map of Mayfield Village so as to amend the use classification of 1.28 acres of land located on the south side of Wilson Mills Road east of SOM Center Road and known as Permanent Parcel Numbers 831-39-010 and 831-39-009 from its current classification of U-1 residential district to local business.” Introduced by Mayor Rinker and Council as a Whole. (First Reading – June 20, 2011; Second Reading – July 5, 2011)

Mrs. Mills, seconded by Mrs. Cinco, made a motion to enact Ordinance No. 2011-28.

Council President Buckholtz asked if there was any discussion. This legislation is being passed to go on to the ballot for the voters to vote on.

ROLL CALL: AYES: All
NAYS: None

Motion Carried
Ordinance Enacted

NEW BUSINESS

- **Motion to authorize expenditure in an amount not to exceed \$6,500 to Wiscomm LLC for purchase of automatic response radio alerting system.**

Mr. Saponaro, seconded by Mrs. Mills, made a motion to authorize expenditure in an amount not to exceed \$6,500 to Wiscomm LLC for purchase of automatic response radio alerting system.

Chief Mohr reported that these are radio receivers for Fire Department mutual aid.

Mr. Saponaro added, the Chief had gone back, the original bid was higher, he wanted to remove it from the agenda and go back and try to work on getting a lower bid which he achieved. This is the result of that.

Council President Buckholtz asked if there were any other questions. There were none.

Roll Call: AYES: All Motion Carried
 NAYS: None Expenditure Approved

- . **Motion to accept the bid of Cargill, Inc. of \$45.59 per ton for salt for the 2011-2012 winter season.**

Mr. Saponaro, seconded by Mrs. Mills, made a motion to accept the bid of Cargill, Inc. of \$45.59 per ton for salt for the 2011-2012 winter season.

Council President Buckholtz asked if there was any discussion. There was none.

Roll Call: AYES: All Motion Carried
 NAYS: None Bid Accepted

- . **Motion to authorize expenditure in the amount of \$2,543 to Heights Offset Printing for July issue of the *Voice of the Village*.**

Mr. Saponaro, seconded by Mrs. Mills, made a motion to authorize expenditure in the amount of \$2,543 to Heights Offset Printing for July issue of the *Voice of the Village*.

Council President Buckholtz asked if there was any discussion. There was none.

Roll Call: AYES: All Motion Carried
 NAYS: None Expenditure Authorized

- . **Motion to authorize utilization of the services of Shredding Network for off-site storage of permanent records.**

Mr. Saponaro, seconded by Mrs. Mills, made a motion to authorize utilization of the services of Shredding Network for off-site storage of permanent records.

Council President Buckholtz asked if there was any discussion.

Mr. Saponaro explained, this is what we have talked about in Finance and what Patsy was talking about during the report of the Records Commission regarding the 300 boxes we have on old city hall. We also have a number of those in secure storage in the Service Department. They have discussed what to do with those boxes. This is the company that provides services. We discussed off-site storage of those documents, retention policies, and things of that nature. This motion will allow the Commission to utilize the services of Shredding Network as they actually want to use

one service over the other. They will bring the amounts in front of us for approval in terms of dollars.

Council President Buckholtz asked if there is an amount.

Mr. Saponaro replied, right now this is just for them to be able to go through and discuss with them what this project will entail.

Council President Buckholtz asked, so it's kind of like consulting?

Mr. Saponaro replied, exactly.

Mrs. Mills added, Ms. Calta has gone over their contracts.

Roll Call:	AYES: All	Motion Carried
	NAYS: None	Utilization of Services of Shredding Network Approved

. **Motion to authorize expenditure in the amount of \$4,800 to F.P. Allega Concrete for sidewalk replacement at front entry of pool building.**

Mr. Saponaro, seconded by Mrs. Mills, made a motion to authorize expenditure in the amount of \$4,800 to F.P. Allega Concrete for sidewalk replacement at front entry of pool building.

Council President Buckholtz asked if there was any discussion.

Mr. Saponaro reported, this is a sidewalk that we have had an issue with for a number of years. It is in front of the pool. We pushed it off but right now when they poured the concrete it went out so far and the part that it went out beyond is the part that has basically collapsed. It is uneven and now becomes a safety issue. The bids have gone out. This was the best bid. It would be something that would be done in that timeframe between the closing of the pool which is August 21st and before the winter sets in. John pointed out that we only have two real small areas that we can really do any work at the pool. This is the time to take care of that. Based on the safety issues and things of that nature, and it is in the budget, we discussed this with Ron, we should approve this.

Roll Call:	AYES: All	Motion Carried
	NAYS: None	Expenditure Authorized

. **Motion to authorize expenditure in an amount not to exceed \$38,000 to Frost Building Maintenance for Civic Center Main Tower Cupola Alteration.**

Mr. Saponaro, seconded by Mrs. Mills, made a motion authorize expenditure in an amount not to exceed \$38,000 to Frost Building Maintenance for Civic Center Main Tower Cupola Alteration.

Council President Buckholtz asked if there was any discussion.

Mr. Marrelli explained, if you recall when we bought this building there was a cross on top of the steeple. There was a different cupola in the front on the east end.

Council President Buckholtz asked, more like a spire?

Mr. Marrelli replied, yes, it's called the bell tower. We had to get that one done because it was leaking and we were getting ready to work on remodeling the theater area. We took care of that one. We had the cross taken down off of what they call a spire. I put together a budget number to reroute this building with the hopes that if the bids came in low enough that I could pull out some money to finish and change the cupola and do the spire the way we intended to do it five years ago.

Mr. Saponaro asked, this is the other spire though?

Mr. Marrelli replied, yes. This is what we call the tower. This is like our main tower. There is still a bell in front. It doesn't ring anymore. What happened was and I will kind of criss-cross between this item and the next agenda item.

Council President Buckholtz stated, I was going to say, in a way it's tied to the next item.

Mr. Marrelli agreed. They do. They correspond with each other and are based on the budget. If we can get the shingles done and the cupola done all this Fall, then we are done with the top end of this building finally.

Mr. Marrie stated, under what you predicted.

Mr. Marrelli agreed. Yes, less money than I anticipated.

Mr. Saponaro stated, what John discussed in Finance with us because this was not on our Caucus for us to discuss prior to this,

Mr. Marrelli stated, because the bids hadn't come in yet.

Mr. Saponaro agreed. Ron did discuss this at the last Caucus and said this is what is coming, the bids did not come in. If you recall on the roofing which goes together with this, there was the initial bids. They were thrown out.

Mr. Marrelli stated, there was only one bid.

Mr. Saponaro, stated, right, \$196,000.

Mr. Marrelli stated, there was no competition.

Mr. Saponaro stated, so they went back. They had put aside how much for the maintenance for the roofing, the insulation and the cupola for the year?

Mr. Wynne replied, \$175,000.

Mr. Saponaro continued, so this was already anticipated with what we discussed. Basically at the end of the day they are able to get the roofing and the insulation done for \$96,000 and get this done for \$38,000 and we're still under the \$175,000 budget and this was part of the budgeted items.

Mr. Marrelli stated, also, the \$96,000 if you look at my memo, I have about \$18,000 in contingency money in case when the peel the slates off we run into framing issues or bad wood or anything. It may not go to \$96,000. I am hoping that it doesn't. I have some money in reserve in case we run into issues. I won't have to come back and say I need another \$2,000 or \$5,000 or whatever.

Mr. Saponaro asked, so you budgeted \$175,000 but in essence about \$134,000 to do the same job.

Mr. Marrelli replied, yes. Or less.

Council President Buckholtz asked if there were any further questions. I had a couple. Typically when things come in that much lower we look at that but I read your memo.

Mr. Saponaro stated, you have the cupola in here first so you may want to deal with the cupola. I don't know if you want to do both discussions.

Council President Buckholtz stated, well I was tying them both together only to say, because I am coming back to the cupola. Are they also waterproofing or whatever so in terms of the cupola, we don't have any problems? I wanted to say two things. This is why sometimes we always stress trying to get this stuff to Caucus first. I understand Joe's explanation of why it wasn't but then we work these questions through in terms of warranty, waterproofing, aesthetically it's going to be fantastic. I know five years ago it was considerably cheaper. In another five years it will be more expensive yet.

Mr. Marrelli clarified, this cupola job is to take down what's on there. Take it apart. Reconfigure it. Bring it back and put it back so that we can reutilize the base. It has to be removed and welded, bolted and then they come back and they waterproof the base and then they put the cupola back up like it's brand new. That's why the cost is higher, because we're not changing it. Not to say that if we didn't buy a whole new one, it might be \$50,000. So, we're reusing the base. The roofing part, we have had nothing but leaks from ice dams and gutters coming off and we tried gutter cables. We have no insulation in the ceiling in this building anywhere. Sitting down with this roofing contractor, he has sat down with Ron and myself because the bid was low. There's no comparison between the two bids. We wanted to make sure that this wasn't going to be, they are from Youngstown, nobody knows them, so we went through and did the due diligence. We have prevailing wage. We have insurance. We have the Surety Bond, Performance Bond. I called references which are County offices in Pennsylvania and both the

Solicitors had nothing but rave reviews on these guys and said they would never use anybody else. It sounds too good to be true. I mentioned that in the meeting, but I can't find any issues.

Dr. Parker asked, John, you just commented you could replace it for less?

Mr. Marrelli asked, replace what for less?

Dr. Parker replied, the cupola.

Mr. Marrelli replied, no, it would cost more.

Dr. Parker stated, oh, okay, the \$50,000 was \$50,000 more.

Mr. Marrelli replied, if we had to buy it brand new which would be throw away the old one and put in a whole new one. It's still more than the other one cost us because of the size.

Council President Buckholtz stated, that answers my questions. Any other questions? There were none.

Roll Call:	AYES: All	Motion Carried
	NAYS: None	Expenditure Authorized

. **Motion to accept the bid of Boak and Sons and to authorize an expenditure in an amount not to exceed \$96,000 for Civic Center Re-Roof.**

Council President Buckholtz reiterated that this amount includes an \$18,000 contingency.

Mr. Marrelli stated, yes, a 20% contingency.

Mr. Saponaro, seconded by Mr. Marquardt, made a motion to accept the bid of Boak and Sons and to authorize an expenditure in an amount not to exceed \$96,000 for Civic Center Re-Roof.

Council President Buckholtz asked if there were any further discussion. There was none.

Roll Call:	AYES: All	Motion Carried
	NAYS: None	Bid Accepted
		Expenditure Approved

. **Motion to acknowledge receipt of financial reports for July 2011 and to approve of same as submitted.**

Mr. Saponaro, seconded by Mrs. Cinco, made a motion to acknowledge receipt of financial reports for July 2011 and to approve of same as submitted.

ANY OTHER MATTERS:

Council President Buckholtz asked if there were any other comments.

Mrs. Betsa stated, just a reminder that the next Caucus will be on Tuesday, September 6th due to Labor Day. A reminder will be sent at the end of this month.

Mr. Marquardt stated, I am wondering how and why there was a Letter of Intent issued to SKF for \$50,000 without concurrence or approval by Council or even notification by Council for a week and half after it was issued. This seems to be highly irregular and there's no real explanation of it. This is a commitment of \$50,000 that was not approved.

Council President Buckholtz stated, we did discuss that. I can let Ted take the lead on that. Joe and I were at the meeting. It's not definitive. It's a Letter of Intent.

Mr. Saponaro stated, it's non-binding. There's nothing binding.

Mr. Marquardt asked, so why was there no notification to Council until August 5th?

Mr. Saponaro does not understand that because we were at our last meeting and the Mayor talked about it and Ted talked about it.

Mr. Marquardt stated, it was not discussed. It's not in the Minutes of the Caucus. It was not brought up whatsoever.

Mr. Saponaro stated, we talked about it on the floor.

Mr. Marquardt stated, not the Letter of Intent. The Letter of Intent was not discussed at Caucus. There was no mention that there had been any commitment of \$50,000 already made.

Mr. Saponaro stated, it's not a commitment. It's a non-binding agreement. We talked about the letter. We talked about it going out. I don't know if they called it a Letter of Intent, but they talked about a letter that the Mayor was going to send out.

Mr. Marquardt stated, not in the Caucus Minutes. The only time it was mentioned was in the Memo of August 5th which was a week and a half after the Letter of Intent was issued.

Council President Buckholtz asked, what's the date of the Letter of Intent?

Mr. Marquardt replied, July 26th.

Mr. Esborn stated, it was sent out in packets.

Mr. Marquardt stated, on August 5th.

Mr. Esborn stated, I thought we discussed it on the floor of Caucus as well, but if it's not in the Minutes.

Mr. Marquardt stated, not in the Minutes. It doesn't matter. It would have been after the fact anyhow.

Council President Buckholtz stated, I think it went out after the Planning and Development meeting.

Mr. Marquardt stated, it wasn't in the Minutes of the Planning and Development meeting either.

Mr. Saponaro stated, it may have been dated for the 26th. I don't believe it went out on that date.

Mr. Marquardt stated, that's the date. It was signed and dated on that date.

Mr. Saponaro stated, we did have a discussion in Caucus. I will look at the Minutes.

Mr. Marquardt stated, I looked at the Minutes. It's not in there.

Council President Buckholtz stated, you certainly read them close. I take your word for it that they weren't in the Minutes. That would not be correct if it was a binding agreement for sure, but I know how that went down and how we talked about it. It had something to do with the fragile nature of the deal but I know we have already discussed it, that how could \$50,000 make that big of a difference on a \$4 million to them, but for some reason it does and there was some timeframe issue.

Mr. Esborn stated, it certainly doesn't speak to when it was first discussed on the floor. I think the main purpose of the letter was to provide the owner with something for their negotiation process at the time. Again, it doesn't pertain to when it was discussed.

Council President Buckholtz stated, if the timing is as you say, then that could have been handled better.

Council President Buckholtz asked if there was anything else. There were no other matters before Council.

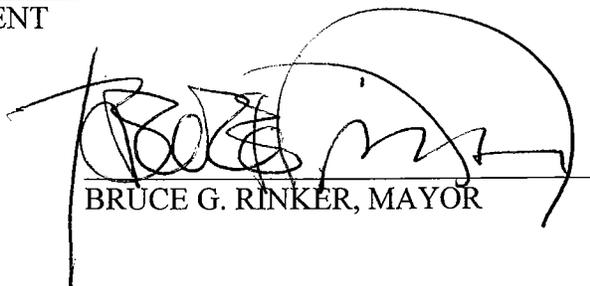
ADJOURNMENT

Mrs. Mills, seconded by Mrs. Cinco, made a motion to adjourn.

The meeting adjourned at 8:45 p.m. The next Council meeting is scheduled for Monday, September 19, 2011 at 8:00 p.m.



WILLIAM BUCKHOLTZ, COUNCIL PRESIDENT



BRUCE G. RINKER, MAYOR



MARY E. BETSA, CLERK OF COUNCIL