

**MINUTES OF THE REGULAR MEETING
OF THE
CHARTER REVIEW COMMISSION**

**Monday, February 8, 2010 – 7:30 p.m.
Mayfield Village Civic Hall**

The first Regular Meeting of the Charter Review Commission was held on Monday, February 8, 2010 in Mayfield Village Civic Hall at the Mayfield Village Civic Center.

Chairman Caticchio called the meeting to order at 7:30 p.m. and asked for a Roll Call.

Present: **Pat Caticchio**
 Eric Jochum
 James Mason
 Shirley Shatten
 Paul Fikaris
 Randy Hyde
 Merv Singer

Absent: **Jim Farmer (Excused)**

Also Present: **Mary Betsa**

Chairman Caticchio asked the members if they all received and reviewed the Organizational Minutes of the Charter Review Commission held on February 1, 2010.

The Commission acknowledged receipt and review.

• **Review and Discussion of Charter**

Chairman Caticchio stated, what Mayor Rinker said and what was said by Joe, our Law Director, is all enlightening. They set out a lot of the points that we ourselves should be working toward in this period of time. One of the difficult things that this Charter Review Commission is going to have is knowing what in fact should we be doing?

First of all, Chairman Caticchio asked, how many of us here have actually been involved in the administration of some form of governance, either in this community or in any other community?

Mr. Mason replied, he has.

Chairman Caticchio asked, what was your experience?

Mr. Mason replied, he served on prior Charter Review Commissions and is presently involved with Eric on the Planning and Development Commission and is the Chair of the Civil Service Commission.

Chairman Caticchio asked Mr. Mason if he has had any experience with the actual administration of the Charter or any of the laws of Mayfield Village.

Mr. Mason replied, no.

Chairman Caticchio continued, have you dealt with enforcing or creating any ordinances?

Mr. Mason replied, no.

Chairman Caticchio asked, has anybody else had any experience?

Mrs. Shatten asked, on the Board of Appeals?

Chairman Caticchio responded, yes, the Board of Appeals, but that's a very limited area. He is thinking more in terms of the administration of the government itself such as Council member, being in Council or any of those.

There was no response.

Chairman Caticchio continued, all right. None of us has had those experiences. One of the problems we had at the last Charter review and the one prior to that because Jim and Eric and Chairman Caticchio were in both of the prior ones, was getting some input from Council, from the Mayor, the Law Director and also of course the heads of the Departments. The only response that received was from the Fire Department and Police Department. At that time, a letter was sent out to Mayor Rinker, Council, Commissions, Boards and Department Heads of Mayfield Village. We requested, by we, it's under Chairman Caticchio's name, but it actually comes from the Charter Review Commission to Mayor Rinker, Council, Commissions, Boards and Department Heads. We stated that we were in session and that we would like to have some input as to: "The Commission, desiring to have as much input as possible from those who are most intimately involved in the governance, and the operation of the Village, is hereby [sic] requesting your comments and opinions regarding the Charter as it affects the Village, its citizens, your function or department." We asked them to review the Charter and then either write a note to us with their observations or as a matter of fact come to the Charter Review Commission.

As you know, this is an open meeting, so we would just as soon have people come here and talk to us. As we said, the only two persons who responded were the Fire Chief and the Police Chief. They had some opinions on what should be done and what they were looking for. As a matter of fact, we did address those issues. Although we could not give them everything they wanted, we were able to clear up a couple of points.

Those of you who were on the Charter Review Commission, you may remember that we had 11 points which we sent to the voters and of those 11, 10 passed. The one that did not pass was a tie and it lost by default because it was a tie. That was the 10-year issue, which, by the way, if any of you were reading the Charter, you would find that on page 25 of the Charter, Article XI says, "In January 2005 and each 10 years thereafter, the Mayor and each member of Council shall appoint one elector..." That was a typographical error. When Chairman Caticchio was reading it, he went to see Mary Beth this morning and we checked back to the original documentation and she looked it up and advised that the error had been found some time back. Although it was never corrected in the printed Charter because there were too many copies already printed and they did not want to reprint the Charter, which Chairman Caticchio understands, when it gets reprinted next time, it will all be taken care of.

Mr. Mason said this won't be printed until after our work is done.

Chairman Caticchio stated, yes.

Chairman Caticchio continued, the way this was printed on a double sheet, that just made it that much difficult to amend.

Chairman Caticchio said, one of the things he requested that we should all read is the final report of Dr. Keller. Did everyone read it?

The members responded, yes.

The reason Chairman Caticchio asked the members to read it is because that's a good starting point. We are not here to make changes to this Charter for the sake of making changes. Even if we don't find anything that needs to be changed, we can say fine, the Charter looks good to us, no changes are necessary. In reading Dr. Keller's report, he suggested that we redraft some of the clauses, not the substantive part of the clause, but merely the way it is written. His opinion is that the Charter should be written in a simple direct manner broken down into direct paragraphs so that anyone can read it. To do that would really be quite a bit of work. Chairman Caticchio is not so sure that we alone would do it. We did spend about \$2,000.00 to have Dr. Keller review the Charter for us because we wanted to be sure ourselves that it was at least a functional document. Dr. Keller said that by and large it is. He does say that there's certain things he would suggest that we do but then on the other hand if we are going to do this, we are going to need someone to redraft this whole thing. Chairman Caticchio is not so sure we want to do that. It's been functioning now for us since 1974 pretty well but it's not a perfect document. Does anyone have any opinion as to whether or not we should proceed along those lines?

Mr. Singer asked, this evaluation of the Charter was in April 2005?

Chairman Caticchio replied, yes.

Mr. Singer asked, when did you make the changes to the Charter?

Chairman Caticchio replied, we had Dr. Keller's document before we finalized the changes that we wanted and submitted them to Joe, our Law Director, to draft the issues that were to go to Council and the electors.

Mr. Mason replied, this guy acted as a consultant to our Commission. We could engage someone to be working with us now, but you heard Joe saying last time, we have to have our work done by June 15. This is done before we submit anything to Council.

Mr. Hyde asked, were any of these alternative provisions adopted at all?

Chairman Caticchio replied, yes, 10 out of the 11 were adopted. If you notice, most of those revisions that we made, except for two or three, were really housecleaning changes in which we clarified points. We reviewed the areas which were no longer pertinent. There were things in the Charter which were there from the beginning and because a new Charter was created, some of the material in the Charter of course became obsolete after it was in use for a while.

Chairman Caticchio again put it to all the members whether or not we should try to be more aggressive this time and make some major revisions in this or just to do what we did last time, clean up what needs to be cleaned up and clarify certain points and then go through the same procedure as before.

Mr. Mason asked, isn't someone from Joe's firm supposed to be at these meetings with us?

Chairman Caticchio replied, not all the time, no. There will be someone here if we request them to be here, yes. At this meeting, Chairman Caticchio did not want anyone here because he wanted to discuss this all between ourselves.

Mr. Mason does not know if we are knowledgeable enough, even if we read this, to answer your question. Eric and Chairman Caticchio and he were here the last time around, but this gentleman was at Cleveland State and we retained him and he was going to give us a two thousand dollar document because that was what we retained him for. Mr. Mason does not know how to answer Chairman Caticchio's question. He asked the other members what they think. We went down this road five years ago.

Mr. Jochum agreed with Chairman Caticchio in that we probably could, if we wanted to go that route, rewrite each provision to make it, with the language, but do we want to get into that if the document works? Do we want to get into rewriting a whole document? If it's not broken?

Mr. Mason said, we said that last time.

Mr. Jochum added, we cleaned it up.

Mr. Mason continued, Joe even said, maybe he didn't word it right, but we would have had it as 10 years instead of five years. Mr. Mason would like to save the Village two grand unless you think we need to do this.

Chairman Caticchio stated the only way we need to at this point, that's why we pulled this one out and gave it to everyone was to, it's still valid in other words. It's still helpful. Joe's comments which we have, those are still valid. We don't have to go through those again. Chairman Caticchio's thinking here is if, and that's what he is trying to get a feel for, if we want to do anything to really draft, a major overhaul, if we want a major overhaul, -

Mr. Singer stated, he took his time and read the Charter very carefully. He could not see any reason to make any changes. If it's been this way for, how many years?

Mr. Hyde replied, they started reviewing it in 1961, so that means they've probably reviewed it 10, 11 times now?

Mr. Mason replied, every five years thereafter.

Chairman Caticchio asked Mr. Singer if this is the first time he has read the Charter.

Mr. Singer replied, he read part of it once before.

Mrs. Shatten stated, she read the smaller one.

Chairman Caticchio stated, it's all the same.

Chairman Caticchio asked Mr. Singer, as a layman, were you able to read it and were you able to understand it, most of it?

Mr. Singer replied, yes.

Chairman Caticchio asked Mr. Fikaris if he read all or parts of it.

Mr. Fikaris read all of it.

Chairman Caticchio asked, what do you think, is there anything there? Is it difficult to read? Would a regular person reading it not understand what it says?

Mr. Fikaris doesn't believe so. He's pretty regular.

Mrs. Shatten agreed. She thought maybe after 10 years things might change, but within a five year period, very little has changed, really.

Chairman Caticchio agreed. Things have not really changed that much.

Mr. Jochum thought the last Commission was pretty thorough.

Mr. Mason agreed.

Mr. Jochum added, we did clean up those provisions that we thought really needed to be cleaned up. It will be interesting to go through.

Mr. Mason asked, do you think we should send a letter still to the elected officials and Department Heads to at least invite them to give us comments?

Chairman Caticchio stated, right now we have been talking about the grammatical structure of the document itself, the readability of it. Then we step back and look for substantive points that might require change. That of course will require some input. That's the reason Chairman Caticchio asked how much experience this Commission has with the actual ongoing governance or operation of the Village.

Mr. Mason replied, none of us have that.

Chairman Caticchio stated, that's exactly correct. None of us have this.

Mrs. Shatten asked if they have ever had a Council person on this Commission.

Mr. Mason replied, they appoint us.

Chairman Caticchio stated, there can't be Councilpersons on this Commission.

Mrs. Shatten stated, you can't really have someone who's been in the government.

Mr. Mason said, they can come in and give us their input.

Chairman Caticchio stated, that's why when we sent this letter out, we sent it to everybody asking them to come in or to write what they think should be done.

Chairman Caticchio stated, we are not going to take a vote on it, but we are in agreement here then that we are not going to revise the document other than to find any substantive changes that we might be required to change.

Mr. Jochum stated, certainly if we miss something grammatically or whatever, we will, but we are not going to go into major overhaul.

Chairman Caticchio stated, that's correct.

Mr. Fikaris pointed out an example of what Dr. Keller suggested: "Article III, Section 2 is clearly expressed. Section 3 is another relatively dense paragraph. Breaking it into several paragraphs improves reading the Section." Would that be considered something major or could we, so you are saying let's not make any of these recommendations that have to do with things like that?

Chairman Caticchio replied, that's correct.

Mr. Fikaris said, okay, I understand.

Chairman Caticchio clarified, let's put it this way. The way it was originally created, whoever created it originally had their own style of expressing themselves. Chairman Caticchio always breaks down paragraphs into sentences. He is a minimalist, you would say. Sometimes people complicate just in the manner of the way they write. This is what we are talking about.

Mr. Jochum stated, those who have not served on this Commission will probably be surprised at the amount of time that we will spend in just doing what we need to do. If we were to do a major overhaul, Mr. Jochum is not sure we would have enough time.

Chairman Caticchio agreed. The other thing as Dr. Keller said, if you are going to do that, then you are going to need someone to redraft this whole thing. He pointed that out. He called it staff. We wouldn't need a staff, but we would need at least someone who would go through the whole document, a good grammar teacher, an English teacher would work.

Chairman Caticchio stated, what we are going to do then is we are going to review the Charter as we did last time and make the changes that are required to be made because the material itself is either obsolete, redundant or not applicable. At all times we will keep in mind what we have been advised by Joe and of course by Dr. Keller.

The first thing we should do is to send again a letter to Mayor Rinker, Council, Commissions, Boards, etc. and invite everyone to participate. The Department Heads of the Village are very important people. For some reason, the Council members themselves were very reluctant to give us any input. Chairman Caticchio is not so sure why that was. Maybe because they felt that they would be interfering with our process. We did have two Councilmen appear one night when we were considering, what was it - they got a little upset - we were considering the referendum zoning. We wanted to put the zoning amendments back in the hands of Council, not the voters. They were upset. We didn't follow through on it. We never attempted to change that, but the one change that was interesting was the one that was brought up by the Mayor, which was regionalization of the safety forces. He has a point.

Mr. Jochum stated, he does not think it affects the mutual aid.

Chairman Caticchio stated, the Mayor says he is in doubt. That could easily be clarified. Remember that was the one of the things that we absolutely discussed, that we did not want to interrupt the mutual aid issues. This is why the word was used to regionalize.

Mr. Jochum stated, it's Article V of the Charter, Section 9.1, page 17.

Chairman Caticchio said, you heard what the Mayor was saying, whenever you write something out, he was thinking in terms of writing something out or making changes to something which would have consequences which you did not anticipate. As an attorney, one of the things Chairman Caticchio found out is that it's very easy to change the actual meaning of a sentence or paragraph

without changing the words. All you have to do is change a comma or period and you can change the whole meaning of the paragraph. This is one that we should address and clarify.

Chairman Caticchio went to the dictionary and broke it down in its various parts. Everyone knows what a region is, right? What happens when you regionalize something? We use the word regionalize.

Mrs. Shatten asked, you are speaking for a whole area, right?

Chairman Caticchio replied, yes.

Mrs. Shatten said, you say area instead of region.

Mr. Mason said, five years ago when we were discussing this, and it's not any different today, we were talking about regionalism, regional government and today we are certainly talking about that with the new County Executive form of government going to be voted on later on this year. So, regionalism is still playing it. Five years ago when we were having this discussion, a couple members of this group were very concerned about losing our own police and fire.

Chairman Caticchio stated, those were the points.

Mr. Mason continued, that was the main topic. He does not know whether that'll be the topic when we start talking about that.

Chairman Caticchio stated, he was just looking at this from a technical point of view. He was really trying to determine what does the word "regionalize" mean? Well, when you go to the dictionary, you are going to get confused very quickly because regionalization happens on two levels. One is congregating or taking an area as you just said with different entities and making them one unit within a region. Then of course the aggregation of units, just the physical aggregation of units also means regionalization without any activity going out. We will come back to this later, the one thing we should do is simply add a sentence at the end of this Section 9.1 which merely says that this does not affect mutual aid contracts or something to that effect. That's all we need to do.

Mr. Mason asked, if you do that, it's his understanding, that goes to the voters?

Chairman Caticchio replied, that's right.

Mr. Mason said, okay. Just so we know. Any changes that we make has to be approved. Even if we change 'regionalized' to 'regionalization' or 'region', we tampered. That will become something that the voters will have to vote on.

Mr. Jochum knows we are going to revisit this. He has read this and has had a hard time seeing how mutual aid, how someone can think that that –

Chairman Caticchio stated, you remember our argument when the Mayor raised the same issue. He asked, what are you doing to us? We don't have the flexibility now to deal with adjacent communities for mutual aid. Chairman Caticchio said, well wait a minute, that's a contractual situation. That was our response. That was our thinking also that that was a contractual situation. However, he still does not feel comfortable with it.

Mr. Jochum said, it has not stopped them from doing it.

Chairman Caticchio replied, we will revisit that. We could easily clarify it.

Mrs. Shatten asked Chairman Caticchio to say his last sentence again, what he thought of adding.

Chairman Caticchio replied, that we would simply state that this paragraph shall in no way - Go ahead Eric, you're the lawyer.

Mr. Jochum said, to mention mutual aid, it will not affect mutual aid. The problem is then you run into is how do you define mutual aid.

Mr. Mason said, if we are going to get into this, we are going to need to have somebody from Joe's office here, aren't we?

Chairman Caticchio stated this is going to end up in Joe's lap anyway.

Mr. Mason said, for the ballot language, but we are going to need some guidance and counsel on this.

Chairman Caticchio stated, whatever we need, we will get. Chairman Caticchio does not want to bring them here for every meeting. We don't need that.

Mrs. Shatten agreed. But right now, we are using jails in different communities. We are doing all that right now. We are going against this now?

Chairman Caticchio replied, not to our way of thinking. The Mayor thinks that we may be doing, wondering if that isn't regionalization or part of regionalization. One of the things that has happened, not in the last five years, but the term "mutual aid" is now very well defined by usage. In other words, all of the communities are doing this. Everybody knows now what mutual aid means. Of course, we can clarify it further if we have to. The one thing Chairman Caticchio does not know, Eric, Jim, how is mutual aid structured between two communities? Of course our Law Director would have to be here to help us on that.

Mr. Mason agreed, he does not know.

Chairman Caticchio stated, he is just wondering. They must have some sort of an agreement in writing. That would have to be. Does that tie back to some State law? That's a possibility. It might tie back to State law that defines mutual aid in the laws of the State of Ohio.

Mr. Jochum stated, we know who will know, Joe or Diane.

Chairman Caticchio replied, of course. Again, even if we need somebody beyond that point, we can always hire them. If you remember and you read it in here, we have the power to request help in this endeavor of ours which the Village must pay for. We slipped that in last time.

Chairman Caticchio continued, one of the other things we slipped in to this thing which was a substantive change, that any new Council person has to go through a learning process, either seminars, or courses, like from Cleveland State on governance. Do we know if anyone has been doing it, if Council has been –

Mr. Mason replied, we have not had many new Council people, have we Mary Beth, in the last five years?

Mrs. Betsa replied, we have not had new Council people in the last five years.

Mr. Mason asked, has anyone ever been sent to a seminar or courses being given on governance?

Mrs. Betsa replied, Council does go on seminars and take courses on their own, for example, House Bill 9 training, public records, etc. But as far as courses on governance, there have not been any new Council members that would be required to take the courses.

Mr. Jochum asked if we do the State of the Village.

Mrs. Betsa replied, Mayor Rinker has provided a State of the Village report during Council meetings and in his *Voice of the Village* article.

Mr. Mason replied, very good.

Mrs. Shatten asked if those issues needed to go before the voters.

Mr. Mason replied, they did. They passed. The five to ten year did not pass because it was a tie.

Mrs. Shatten replied that she voted for it.

Mr. Mason said, thank you.

Mr. Jochum asked Chairman Caticchio if he wants a motion on the Minutes.

Chairman Caticchio replied, we should.

Approval of the Minutes of the Organizational Meeting - Monday, February 1, 2010

Mrs. Shatten made a motion that the Minutes of the Organizational Meeting of February 1, 2010 be approved as written. Mr. Jochum seconded. The motion was unanimously carried.

ROLL CALL: AYES: 7
 NAYS: 0

Motion Carried
Minutes Approved

Mrs. Shatten asked, while we are working on Section 9.1, why can't we just finish it right now with that idea you have and not have to come back to it again?

Chairman Caticchio replied, what we should do is get three or four issues we can send over to Joe to review at one time rather than just send him one at a time.

Mrs. Shatten stated, you should write down your idea right now.

Chairman Caticchio stated, it will be in the Minutes.

Mrs. Shatten replied, good because that was a good idea.

Mr. Mason asked if there was anything prior to that, Pat, that you had seen?

Chairman Caticchio replied, the only reason he chose that section was because the Mayor brought it up.

Chairman Caticchio stated, that gets us then to how we are going to break this thing down. The last time what we did was we broke it down by articles. In other words, we did so many articles for each meeting. Let's go back to the issue of meetings. We have the letter from Joe which states when he must have these things. Why don't we look at that now. Let's set up some goals tonight. In Joe Diemert's letter, the Charter Review deadlines were set forth.

Not all the Commission members were in possession of the letter sent by the Law Department. Mrs. Betsa left the meeting to make copies of the letter.

Chairman Caticchio asked the members if everyone is in agreement that Mary Beth send everything off by e-mail.

Mr. Hyde stated Joe wants everything by June 15th.

Chairman Caticchio stated the first thing Joe says is that the first General Election will be held on November 2, 2010. That's when the voters of course will vote on what we submit to them. Then the next item is September 3, 2010, that's when the amendments have to be delivered to the Board of Elections. There's a little flexibility on the rest of it. In order to facilitate providing the

amendments to Council, it is recommended that they be available for Council's consideration by at least Council Caucus in July which is scheduled for July 6th. So in other words, we really have to have everything to Council by July 6, 2010. Then, Joe wants at least 30 days for him to review them, so what he is saying, we should get it to the Law Department by June 15, 2010. We will summarize this for Mary Beth when she returns.

Mrs. Betsa returned from copying the letter from the Law Department for the Commission members.

Chairman Caticchio summarized to Mrs. Betsa what was discussed while she was out of the room. We were discussing Joe's deadlines. Take Joe's Charter Review deadlines, the letter, and include it as part of the record. (See attached.) The dates thereon are what we are aiming for to comply with his letter.

Mrs. Shatten asked if some of the articles are longer and will take more time.

Mr. Mason said, some are longer, some are pretty routine.

Mrs. Shatten said, the first ones we should just fly through tonight.

Chairman Caticchio said, Article I and II, we are not going to do anything with those at all. He had some legal matters before the Village of Hudson at the time that they annexed a township next to them. Because they were over 5,000 people, they renamed the Village, "The City of Hudson Village." It wasn't very long before nobody used that. They just went with the City of Hudson.

Mr. Mason said, if you are going to change anything in Article III, you would have to bring that before Council and discuss that with them, the terms of Council and the composition.

Chairman Caticchio wanted to go back a little bit first before we get into breaking down the Charter and how we are going to review it. As a lawyer, he never reinvents the wheel. We are one of the world's biggest plagiarists, so, he is going to plagiarize his own letter and we will send this out to Mayor Rinker, Council, the Commissions, Boards and Department Heads. This went under his name as Chairman.

Chairman Caticchio read it to the Commission, "On February 16, 2005, the quinquennial (every fifth year) the Charter Review Commission of Mayfield Village was convened and is now in session. The Commission, desiring to have as much input as possible from those who are most intimately involved in the governance and the operation of the Village is hereby requesting your comments and opinions regarding the Charter as it affects the Village, its citizens, your function or department. Please review the portions of the Charter that affect your office or department and advise the Commission in writing and deliver it to the Commission's secretary" – at that time it was Donna Roman – "within 10 days after receipt of this letter. If you wish, you may personally appear before the Commission at an appointed time or make an oral presentation. Again, contact our secretary for scheduling of your appearance. Thank you for your cooperation. Your input will be greatly appreciated." Does anyone have anything they would like to add to this?

Mrs. Shatten asked, did you say 'to make an oral presentation'?

Chairman Caticchio replied, yes.

Mrs. Shatten asked, you don't want anything written?

Chairman Caticchio replied, it doesn't matter which way they do it. We had a hard enough time just contacting these people to get them to do something, so let's give them as much flexibility as they want.

Mr. Hyde ---- let's say, if you have no comments, please put that in writing on your letterhead and deliver it.

Mrs. Shatten added, then we know that they read it.

Mr. Hyde said, we know they read it, that's right. They got their opportunity. We have them on the record as saying, fine.

Chairman Caticchio said, people don't like doing that.

Mr. Hyde stated, you can always ask them.

Chairman Caticchio asked the Commission for any comment on that. Is that something we would like to do, ask them to send us –

Mr. Singer asked, don't we need a receipt from them that they have read it?

Mr. Jochum stated, it may not be a bad idea.

Mrs. Shatten agreed that it would be a good idea.

Chairman Caticchio stated, okay. We will ask them to reply that if they have no comments, please reply on your letterhead to the Charter Review Commission.

Mrs. Shatten said, say it on your letterhead, that is good.

Mr. Jochum said, you are right. Because then we can move forward on something and say, hey, they said they don't have anything.

Chairman Caticchio stated, okay, ask them to reply on their letterhead if they have no contribution to make or something to that effect. Any other comments?

The Commission members were in agreement.

Chairman Caticchio asked, then you give me the authority to rewrite this letter and we will get it out to everyone?

There was no objection.

Chairman Caticchio asked if anyone has an annual calendar by the month.

Mrs. Betsa gave Chairman Caticchio an annual month by month calendar through December.

Chairman Caticchio stated, okay, today is February the 8th. Are we all agreed that we are going to have a meeting every other week and then we can decide at that meeting if we need to have another one and if we should meet in the following time?

The Commission members were in agreement.

The following meeting dates were scheduled:

Monday, February 22nd
Monday, March 8th
Monday, March 22nd
Monday, April 12th
Monday, April 26th
Monday, May 10th
Monday, May 24th
Tuesday, June 8th

Mr. Jochum stated, that gives us eight meetings. That should be plenty.

Chairman Caticchio stated, if something happens on the 8th and we need a meeting before submitting it to Joe, we will do it, but we will worry about it then.

Mr. Mason asked, you are submitting things periodically to Joe?

Chairman Caticchio stated, that's what we should be doing so that he doesn't get everything all at one time.

Mr. Jochum asked, we didn't do that last time?

Chairman Caticchio replied, no.

Mr. Jochum stated, we should do that. That's a good suggestion.

Chairman Caticchio stated, the last time we just gave it to him all at one time.

Mr. Jochum stated, we went through it and pulled out things that we wanted to then go back. That's why we didn't submit it as we went through because later on near the end, didn't we go back and review it?

Chairman Caticchio replied, we reviewed the whole thing. That's the way we did it then. If we submit them now, say two or three at a time, couple of things at a time, he's not so sure we are going to have that many this time.

Mrs. Shatten read the dates again: February 22nd, March 8th and 22nd, April 12th and 26th, May 10th and 24th and June 8th.

The 8th is the only scheduled Tuesday. All the rest are Mondays.

Mr. Jochum asked, 7 or 7:30?

Mr. Hyde replied, 7 would be better.

Mr. Singer agreed.

Mr. Jochum stated, it would get us home earlier too.

Mr. Mason said to Chairman Caticchio, we should keep these to 9:00 p.m.

Mrs. Shatten asked, if we miss things, we miss them, right?

Chairman Caticchio replied, right. As long as there's a quorum.

Mr. Jochum said, if you have a conflict, you can't make every meeting.

Chairman Caticchio said, it's no big deal because you will have the Minutes of the prior meeting. You will be able to catch up.

Chairman Caticchio will take this letter, revise it and get it to Mary Beth and then she can type it up and send it out with copies to all of the members here.

Chairman Caticchio said, you were saying that we didn't need to look at Article III.

Mr. Mason said, we can look at it.

Chairman Caticchio said, we made three changes in Article III the last time, the Clerk of Council, Salaries, Bonds and Compensation and Mandatory Referral of Ordinances. These were things that were housekeeping.

Mr. Mason said, okay. He was looking more at terms.

Chairman Caticchio said, we are not going to change anything substantive.

Chairman Caticchio suggested that for the next meeting the members go through Articles I, II and III. Articles I and II are very simple. Article III is the longest one.

Mrs. Shatten asked, why can't we do it today and get it over with? Some are going to take a lot of time. These are easy.

Chairman Caticchio stated, it's 25 minutes to 9 already.

Chairman Caticchio asked if anyone else had any other comments about procedures here or how we should handle it. Obviously, he would like everyone's input.

Mr. Jochum asked, we are going through each provision?

Chairman Caticchio stated, the way we did it last time, we took a block at a time, read it at home ourselves, and then came in and discussed it here. Chairman Caticchio does not think it would be a good idea to try and read it and discuss it at the same time. It wastes too much of our time to do that.

The members agreed.

Chairman Caticchio suggested the Commission go through Article III for next time.

Mr. Mason asked, we signed off on I and II already?

Chairman Caticchio replied, we will go I, II and III. Number I and II we are not going to make any changes, but let's go through it so we can take them off of our list.

Mr. Jochum stated, make notes and then be ready to present if you have any questions or concerns.

Chairman Caticchio agreed, let's do it that way. Your questions will probably be as important as your input. As a matter of fact, they might be more important. Not only do we want to get your comments or observations, we also want your questions. Something you don't understand. Why are we doing this? Why does it exist in this manner?, etc., etc.

Chairman Caticchio stated, our job is to go through the whole thing. From the beginning to the end. This is one of the reasons why we wanted it every 10 years. Should we present that again?

Mr. Hyde stated, he already asked Joe to start working on the language. Last time he said it said, it meets every 5 years and now should it meet every 10 years. What it just should have asked is, shall it meet every 10 years?

Mr. Mason asked if we should ask Joe to be with us while we are doing these three Articles.

Chairman Caticchio stated, if you guys want someone, by all means we will have the Law Director here. What he would like to do is create a list of questions we can submit to them for things we don't understand. Keep in mind these guys are going to get paid for coming. That's all right. We have a budget. As a matter of fact, with them, we have no budget. They will come when we ask them to come, right Mary Beth?

Mrs. Betsa replied, yes.

Mrs. Shatten said, if we don't think we are going to have difficulties, she does not know why we think we need to have them.

Mr. Mason asked, so we will be basically covering the first 9 pages.

Chairman Caticchio replied, yes, let's go through Articles I, II and III.

Chairman Caticchio marked up his Charter and highlighted some things. He wants to see if there are any questions that he would like the members to keep in mind. There was nothing on the Articles the members will be discussing at the next meeting.

. **Any Other Matters**

Chairman Caticchio asked if there was anything else. There were no comments.

. **Adjournment**

Mr. Hyde made a motion to adjourn the meeting. Mr. Jochum seconded. There was no opposition.

There being no further business, the meeting concluded at 9:00 p.m. The next meeting of the Charter Review Commission was scheduled for Monday, February 22nd at 7:00 p.m.

Respectfully submitted,

Mary E. Betsa, Secretary
Charter Review Commission