

# **MINUTES OF A COUNCIL CAUCUS**

**Mayfield Village Civic Hall**

**Monday, January 4, 2016 - 8:00 p.m.**

The Council of Mayfield Village met in Caucus Session on Monday, January 4, 2016 at Mayfield Village Civic Hall. Council President Saponaro called the meeting to order at 8:00 p.m.

ROLL CALL: Present: Mr. Jerome, Mr. Marrie, Mrs. Mills, Mr. Marquardt,  
Dr. Parker, Mr. Saponaro and Mr. Williams

Also Present: Mayor Bodnar, Mr. Wynne, Mr. Diemert, Mr. Cappello,  
Chief Edelman, Chief Carcioppolo, Mr. Marrelli,  
Mr. Metzong, Mr. Thomas, Ms. Wolgamuth  
and Mrs. Betsa

Absent: Mr. Esborn

## **MAYOR**

### **. Committee Appointments – 2016**

Mayor Bodnar stated, you should have all received Diane Wolgamuth's memo that explains the Committee appointments. For the most part, they are the same. The memo tells you who is not coming back and who the new appointees are. It contains some additional information on three of the appointees. Most of the Committees are full at this time. We do have space on Activities and on Parks and Recreation. If anyone is interested, let us know. We will work on getting some more people on those Committees.

Council President Saponaro asked, anything else? There was no further comment.

## **COUNCIL PRESIDENT**

### **. Council Committee Appointments – 2016**

Council President Saponaro stated, if any of the Council members have any questions and want to discuss these appointments, let me know. At this point, they stand unless someone tells me they want something changed or need it to be changed for whatever reason.

Mr. Williams stated, I am listed on the Sewer Liaison Committee. I should not be on it. I should also be off of Drainage and Infrastructure.

Council President Saponaro stated, you will be off of Drainage and Infrastructure. Dr. Parker will be on Sewer Liaison. That Committee has not met in over 10 years. Does anyone else have any adjustments or questions on that? There were none.

. **Appointments to Tax Review Board**

Council President Saponaro stated, Council has to appoint two people to the Tax Review Board. They do not have to be residents. They cannot be anyone who has been involved on Committees or Boards for the past 5 years. We had a couple of suggestions. One individual we have a call out to but we do need another individual. If there are any suggestions, let us know. Provide that information to me or Mary Beth. The appointments need to be made by the January Council meeting.

**FINANCE**

. **2016 Support for Finance and Payroll Systems (Creative Microsystems, Inc. – \$6,713)**

Mr. Wynne stated, this is our annual invoice for Creative Microsystems, the company that maintains our software for Finance and Payroll and also provides customer service support and upgrades to the system throughout the year. The cost is \$6,713. That cost represents a 5% increase over what we paid last year.

**POLICE DEPARTMENT**

. **CodeRed extension for 1/13/16-1/12/17 (\$4,510)  
CodeRed Weather Warning extension for 1/13/16-1/12/17 (\$2,500)  
(ECN Intermediate Holdings, Inc.)**

Chief Edelman reported, this is the last year of our 3 year contract. The cost is the same as it has been over the last two years.

. **Cleaning Services for Police Station – 2016 (Camco Cleaning Co. - \$7,884)**

Chief Edelman reported, this is an annual cost.

. **LEADS access fee with a DMVPN connection (Treasurer, State of Ohio - \$7,200)**

Chief Edelman reported, this is the Law Enforcement Automated Data Service. This is an annual cost.

. **R/M CAD System (TAC Management Co. - \$11,568.00)**

Chief Edelman reported, this is our Computer Aided Dispatch System. This is an annual cost.

Council President Saponaro asked, does anyone have any questions for the Chief? There were none.

**FIRE DEPARTMENT**

Chief Carcioppolo wished everyone a Happy New Year.

**SERVICE DEPARTMENT**

- . **Euclid Creek Watershed Coordinator Annual Appropriation – 2016  
(Cuyahoga Soil and Water Conservation District - \$5,500)**

Mr. Metzung reported, this is an annual appropriation. Euclid Creek provides us with our community outreach and education for our Phase II stormwater program.

- . **Cleaning Services for Civic Hall and Community Room – 2016  
(Camco Cleaning Co. - \$35,832)**

Mr. Metzung stated, as we discussed in Committee, this is a not to exceed amount. It will probably be a little less than that.

Mr. Metzung reported, due to the lack of snow, we might have used maybe 300 tons of salt so far this winter. We are obligated to accept 1300 tons yet this year. I hate to say it, but I am rooting for snow although it's certainly great on the equipment and less overtime.

Council President Saponaro asked, so we have to accept it?

Mr. Metzung replied, every year when you opt in, you bid for so much. You have to buy at least 90% of what your order is. We will go out to bid again in early April. You have to project what you are going to be looking to use. The last couple years we did summer salt fill because we had gotten into years where there was a big push for salt and salt prices were going up. The prices for the Summer fill-up the first year was lower. The next time we did it, the cost for filling up in the Summer was higher than it turned out to be in the Fall. We filled up everything we owned during the Summer fill-up. We now look to disburse some so we can get our winter salt in. We pay a surcharge for them to hang on to it. It gets a little messy when you try to take the delivery of it and you tarp it to keep it on-site. There is concerns with salt run-off. You have to deal with the EPA on how you are maintaining it. There's also a loss. It gets hard and clumpy. We thought it was just best to pay the surplus. We will see what happens.

**PLANNING DEPARTMENT**

- . **Relocation Assistance to Magnus Equipment**

Ms. Wolgamuth reported in Mr. Esborn's absence. Mr. Esborn has provided Council with a memo regarding a company named Magnus Equipment that is a manufacturer of equipment systems and components for a wide variety of industries. I am not sure exactly what that is, but they are interested in 600 Beta which is the remaining vacant building we have on Beta Drive.

They are looking to take 35,000 square feet. The current draft of their lease is for a 7 year term and they plan to bring 27 employees to Beta Drive. They anticipate some growth. They are looking for some tax abatement assistance on their income tax. Mr. Esborn has laid out their request and Council will be considering that at their next meeting.

#### **PARKS & RECREATION**

- **Residents' memberships to Progressive Fitness Center for 2016 (\$13,000 – pass through)**

Mr. Thomas reported, this is our annual pass-through for Village residents for a membership for Progressive Insurance. Council should have received a memo in their packet outlining the comparisons for each year. We collect the money and then get billed by Progressive to pay them quarterly.

Council President Saponaro asked, for the fitness center use?

Mr. Thomas replied, correct.

#### **LAW DIRECTOR**

- **Retention of Clerk of Council for 2016**
- **Retention of Finance Director for 2016**
- **Retention of Director of Law for 2016**
- **Retention of Village Engineer for 2016**
- **Retention of Prosecutor for 2016**

Mr. Diemert reported, all of the items listed are the normal ordinances for appointments of the Directors and the Clerk and Prosecutor. They are all fairly the same as before.

#### **ANY OTHER MATTER BEFORE COUNCIL**

Council President Saponaro asked, any other matters to be discussed? There were none.

There being no further matters, the meeting concluded at 8:10 p.m.

Respectfully submitted,

Mary E. Betsa, CMC  
Clerk of Council