

MINUTES OF A COUNCIL CAUCUS
Monday, January 3, 2011 at 8:00 p.m.
Mayfield Village Civic Hall

The Council of Mayfield Village met in Caucus Session on Monday, January 3, 2011 at 8:00 p.m. in Mayfield Village Civic Hall. Council President Bill Buckholtz presided.

ROLL CALL: Present: Mr. Buckholtz, Mrs. Cinco, Mr. Marquardt, Mrs. Mills,
Mr. Marrie, Mr. Saponaro and Dr. Parker

Absent: None

Also Present: Mayor Rinker, Mr. Wynne, Ms. Calta, Chief Dearden,
Mr. Metzung, Mr. Marrelli, Mr. Cappello,
Chief Mohr, Mr. Thomas, Mr. Dinardo,
Mr. Esborn, Mrs. Kalina and Mrs. Betsa

Council President Buckholtz welcomed everyone and wished them a Happy New Year.

IN COMMITTEE (STATUS)

. **Safety and Service Committee**

Mrs. Cinco reported that Safety and Service met this evening. Everything that was discussed is on the agenda this evening.

MAYOR

. **Committee Appointments**

Mayor Rinker asked Mrs. Betsa when Committee appointments have been scheduled. Mrs. Betsa replied, Tuesday, January 18th during the Regular Council meeting.

Council President Buckholtz stated, we used to do three meetings, but we are combining them.

Mayor Rinker stated, we will be inviting people to come in to be sworn in on the 18th. That gives us very little time. We go through this drill every year where either recommendations that you have or residents that you know that you think would be interested in serving on certain Committees. Any suggestions, Diane Wolgamuth will circulate. We have a few changes with some people who have dropped out of Committees and a couple of others who are coming in. She will provide that notification to Council. In the meantime, don't be shy. Let Bill know, let Mary Beth know or even Diane, but just get the word back in because we always want to make

sure we get our mailing list set and that we send these things out and get people notified that they are supposed to show up and be present and accounted for on the 18th. Thanks.

COUNCIL PRESIDENT

. Council Committee Appointments

Council President Buckholtz stated, there is always an easy way and a harder way to do things. The easy way is most people like what they have and want to stick close to that.

One thing that I started looking into, just out of curiosity and I have been speaking with Diane Calta about this in terms of what our Codified Ordinances require. I have spoken to Diane Wolgamuth about maybe identifying the difference between Council Committees that actually function as a subcommittee of Council versus Committees that are more volunteer Committees of the public. I have spoken to the Mayor as well. This may not lead anywhere. It may just be an exercise in futility and everyone will just keep the appointments about the same, but it came up as how do we have three representatives on this Committee and two representatives on this Committee and one on this? In some ways the questioning of the Ordinance of Beautification jogged the fact that, what is required in terms of Committees and in terms of Committees that we report on at every meeting? So, I just wanted everyone to know that I will be calling around to people and just making sure of where we are at and I will do that realizing that next Monday is a Finance meeting so we won't leave that hanging. Everybody that goes into that meeting will know where they are at, assuming they are still on that Committee. Several people have brought these questions. I am just throwing it back at Council that if you have some opinions or questions that you have ever had like, why do we do it this way, this might be the time to ask and look at it.

Mr. Saponaro stated, the other thing is, if they are not codified by ordinance, certainly there should be a guideline or something along those lines. We should make sure that we do put guidelines so that it can be referred to in case there is an issue or just historically it is good to have to make sure that we know what the function of a particular Committee may be.

Council President Buckholtz replied, if we can and I only say it that way because again there is some disparity in life. I will just use the example of Beautification versus Recreation. Recreation was always a Committee where the Council rep just kind of sits in the background and is called upon by Recreation if they want some input, like how do we approach Council or what's the mechanism? The Council Representative reports back to us and sits in the meeting to answer questions of the Committee as opposed to Beautification. There was a question of who was the Chairman? It shouldn't be the Council Rep. I'm not picking on that Committee, but I am just saying. So, in general, first we divide them up and see, what are these volunteer resident-oriented public –

Mr. Saponaro stated, except the Beautification Committee, no one Chairs it. No one puts the agenda together. Part of it is housekeeping and it's a difficult function. They would rather carry out and do some of the other type of work.

Council President Buckholtz stated, well those are the kinds of things that we need to look at. I totally agree. I am looking for input on that this week. We will be talking

ADMINISTRATION

- **Annual Subscription and Fiber Maintenance Fee (OneCommunity - \$15,000)**

Mr. Esborn reported this is an annual payment that we have made in the last few years. It is the same price that we have had since 2005 for the amount of bandwidth that we have. We now have subscribers on the fiber ring and the internet access that they have comes from the internet that we pay for covered in this. Also, the new phone system that we have, we rely on the bandwidth. OneCommunity is a provider for both the County and the Village. Our arrangements with them and our continuing subscription with them is really beneficial.

Council President Buckholtz was somewhere with the Owner, Founder or CEO of OneCommunity a couple of weeks ago and mentioned we were a Charter member. He was well aware of that and all excited about our involvement and he said, oh, by the way, we have tons and tons of grant money. Mr. Esborn agreed. Council President Buckholtz stated, I know you are, but keep your eye open for grant money, the kind that we don't need matching funds for.

- **Annual Funding Allocation for Euclid Creek Watershed Coordinator for 2011 (Cuyahoga SWCD - \$4,500)**

Mr. Metzger stated, this was discussed last year. We did not sign up the first year of their new contract. Last year we did. We agreed to five years to work with Euclid Creek. We work with Euclid Creek pretty closely on our public education and public involvement. They came in and did a rainbarrell workshop for us here in the Village. That's the area of their real expertise. Public education is one of our six mandatory goals that we have to do for our Phase II Stormwater.

Council President Buckholtz asked if there were any questions. There were none.

- **Postage for all departments for 2011 (United States Postal Service - \$25,000)**

Mr. Wynne reported that this is an annual requisition for postage for the mailing of the *Voice of the Village, Parks and Recreation* brochure and any other special mailings that need to go out to the community.

Council President Buckholtz asked, is this just regular postage, or can you print postage on computers? Is that money saving? Mr. Wynne replied, this is through the postage machine. The postage is printed on the envelope.

FINANCE

Mr. Wynne stated, late entry. We currently offer our employees the opportunity to participate in a deferred compensation program through the State of Ohio. A group of employees have expressed interest in another plan that's offered by Lineweaver Financial Group. The Law Director and I have a copy of the plan document and are taking a look at it to see what we need to do to be able to adopt that as another option for the employees to invest in.

POLICE DEPARTMENT

Chief Dearden stated all four items below are annual housekeeping items.

- **Maintenance Agreement for phone/radio recorder for 2011 (Stephen Campbell & Associates - \$2,500)**

This is a proprietary system which they have developed. We are at their mercy to continue maintenance on this equipment.

- **CAD/TAC Fees for 2011 (TAC Computers - \$11,340.00)**

This is an annual maintenance fee for the CAD Records Management System software that is employed by the Police Department. We have no ability to bring in another vendor to maintain this system.

- **CRIS Fees for 2011 (Cuyahoga Regional Info System - \$15,024)**

This is the Regional Law Enforcement Information Data System for Cuyahoga County. It also serves as a conduit to Ohio LEADS which is a State Law Enforcement Data System. The fees for CRIS for 2011 are just over \$1200 a month. For the year, it's \$15,024.00 CRIS also handles as part of their fee our monthly reminder envelope sent out to parking violations that have not been paid. There are a number of services that they provide us.

- **Jail Fees for 2011 (City of Bedford Heights - \$10,000)**

As mentioned to Safety and Service, as we did last year, \$10,000 is not expected to be our total cost for the year. I will be coming back probably June or July and asking for an additional amount. For 2010, our prisoner fees were approximately \$19,000.

Mrs. Cinco stated all of the above items were discussed at Safety and Service and passed on to Finance.

Council President Buckholtz asked if the maintenance fee of \$2,500 for the phone/radio recorder is for the full year. Chief Dearden replied, yes, it's a full year.

Council President Buckholtz asked if there were any questions. There were none.

SERVICE DEPARTMENT

Mr. Metzger informed Council that the Ohio EPA has recommended Mayfield Village to the US EPA for the 319 Grant to redo the parking lot at Wiley Park. We will find out from the US EPA in May or June. All word is that when you make this step you are going to get it. I look forward to getting that project done. Mr. Saponaro congratulated Mr. Metzger. Mr. Marrie stated, nice going.

PARKS & RECREATION

- **Fireworks for 4th of July Celebration (Zambelli - \$14,600)**

Mr. Thomas reported, we are approximately 6 months away from the 4th of July Celebration. We are starting the planning process. This is the second year with Zambelli as far as the contract is concerned. We need approval on the \$14,600 by March 1st. We need to let them know whether or not we are going to shoot the fireworks off.

Council President Buckholtz asked, was that a multi-year contract? Mr. Thomas replied, yes, three years. Council President Buckholtz asked, freezing the price? Mr. Thomas replied, yes, that's correct.

Mrs. Cinco stated, there was more information on that that came out in Safety and Service, due to the development of Center School, Dave do you have some information on that?

Chief Mohr did not have any information.

Chief Dearden stated, I can speak for that. We had a pre-construction meeting with the company that's going to be doing the addition to Center School. The addition is going to be off the rear of the School. Lieutenant Girbino, the Fire Prevention Officer for the Village was in attendance. We had some questions and concerns as to ensuring that the setback from the new building will be suitable for the fireworks display. Lieutenant Girbino was going to check on those measurements to make sure that they were still going to be compliant for this year. I am certain he will get back to us accordingly on that.

Council President Buckholtz thanked Chief Dearden. Any other questions on the fireworks? There were none.

- **2011 Memberships for Residents (Progressive Fitness Center – not to exceed \$38,000)**

Mr. Thomas reported that these are the fees we pay every year. We do get billed by Progressive quarterly. On the back of the purchase order, this is the information that I give to you every year in regard to how many passes we sold. This \$38,000 is a pass-through. We may not need that amount. I don't know exactly what the amount was for 2010, but I am sure it was not \$38,000.

We based it on 2009 fees. This is a pass-through. Individual residents from the Village who sign up pay us and then in turn we pay Progressive on a quarterly basis.

HUMAN SERVICES

Mrs. Kalina reported that we are finishing up the opt outs for the Snow Removal Program. Their deadline was December 31st. We do have a few stragglers that have paperwork missing, only about 4-6. We should be just about done.

LAW DIRECTOR

- **Retention of Village Engineer for 2011**

Ms. Calta deferred to Mr. Cappello. Mayor Rinker asked, same rates? Mr. Cappello replied, yes.

- **Legislation Repealing Chapter 907 of the Village's Codified Ordinances pertaining to the Beautification Committee**

Mr. Saponaro discussed this at the last Council meeting. This has been vetted through the Beautification Committee and Ordinance Review. It was recommended that the Chapter be repealed in its entirety with the understanding that there will be guidelines established by the Beautification Committee under which they will operate. This will be reviewed annually.

ANY OTHER MATTER BEFORE COUNCIL

Council President Buckholtz asked if there was anything else. There were no further comments.

There being no further business, the meeting adjourned at approximately 8:20 p.m.

Respectfully submitted,

Mary E. Betsa, Clerk of Council