

MINUTES OF A COUNCIL CAUCUS
Monday, March 1, 2010 at 8:00 p.m.
Mayfield Village Civic Hall
Mayfield Village Civic Center

The Council of Mayfield Village met in Caucus Session on Monday, March 1, 2010 at 8:00 p.m. Council President Bill Buckholtz presided.

ROLL CALL: Present: Mr. Buckholtz, Mr. Marquardt, Mrs. Mills,
Mr. Marrie, Dr. Parker and Mr. Saponaro

Absent: Mrs. Cinco

Also Present: Mayor Rinker, Mr. Wynne, Ms. Calta, Chief Dearden,
Mr. Metzung, Mr. Marrelli, Mr. Cappello, Chief Mohr,
Mr. Thomas, Mrs. Kalina and Mrs. Betsa

IN COMMITTEE (STATUS)

. Update from the Healthcare Task Force Committee

Mr. Wynne reported that the Committee met this morning with our insurance consultant who has gotten the quotes back from various insurance carriers. The Task Force took everything under advisement this morning. We have another presentation from OME-RESA on Wednesday of this week and then the Task Force will be in a position by the end of this week or early next week to make recommendations to Council as to what benefit plan we should consider going with. Our renewal date is April 1st.

Mayor Rinker said it looks like we may be going down not up.

Mr. Wynne stated the quotes that came back from Anthem which is our current carrier for our existing plan reflected a 7% increase. The plans we are currently looking at are more in the lines of a reduction of \$50,000-100,000 from our current premium costs. It is going to potentially impact benefits a little bit to employees in the way of deductibles or out of pockets which we are not accustomed to having. This is the direction we need to keep moving in.

Mayor Rinker stated the whole idea of the Task Force is it gives the employees a chance to have some control over the direction where this goes. It's a dialogue.

Mr. Wynne added, we did get a quote from Aetna. We are awaiting confirmation of the numbers. Aetna quoted a plan better than the existing plan we have at a cost of \$70,000 less than what we are currently paying.

Council President Buckholtz asked if there were any questions.

Dr. Parker agreed with Mayor Rinker. The Committee gets them involved in the process so that they can actually understand what the difficulties in dealing with these insurance companies can be as opposed to just hearing, "here it is".

Council President Buckholtz asked who is represented on that Task Force.

Mr. Wynne replied, Janice Reale from accounting, Diane, myself, Paul Matias from Police, Cheryl Garinger from Fire, Sharon Cinkan from Dispatch and Ken Shrefler from Fire.

Council President Buckholtz asked if there were any other outstanding committee reports that we need to be updated on. There were none.

BUILDING DEPARTMENT

- . **HVAC Preventative Maintenance Program (8/1/09 to 1/31/10)
(Brennan & Assocs. - \$2,750.00)**

- . **HVAC Preventative Maintenance Contract (3-1-10 to 2-28-11)
(Brennan & Assocs. - \$5,500.00)**

Mr. Marrelli reported that this is the continuation of the Preventative Maintenance Program from August of 2009 to January 31, 2010 for Brennan and the new contract which starts March 1st through February of 2011. There's a number of pages of explanations of what it is they do on both programs. They have been doing this work before Mr. Marrelli came here. They have a long history with the equipment. They know it real well. We need to pass that to keep the contract going.

Council President Buckholtz asked, so we are paying for the end of last year, beginning of this year.

Mr. Marrelli replied, yes. We are finishing up their last contract and starting a new one.

Dr. Parker asked if that will be paid in two installments.

Mr. Marrelli replied, yes.

Council President Buckholtz asked if there were any other questions. There were none. Council President Buckholtz requested these items be sent to the Finance Committee.

MAYOR

Just for everyone's benefit, Mayor Rinker stated, we are going to the May ballot. He has prepared an article for the VOV. Diane Wolgamuth and Ron have been pretty busy working on developing data for charts. Tomorrow night, Citizen's Advisory meets, a return engagement for discussion follow-up from last month's meeting. What we are hoping to do is get insight from them as to whether or not we are on the right track as least as far as our disseminating

information. We also have four Ward-connected public Town Hall meetings. The first one is March 22nd. Those will be published on our new website which opened up today. You will have a chance to look through the new website and see how that functions for providing information for all of us, for our residents as well. We are posting it on there. We will have these meetings in the *VOV*. Mayor Rinker's goal is to have these be designed to focus on a Ward as the host for each one of these meetings. We will probably split between this room, maybe the auditorium depending on the usage and the turnout. These are not exclusively four Wards. We identified them for each of the Wards. It seemed like an obvious logical way to break up the geography. These will be open to the public in general. These will be published in the newspaper as well. Mayor Rinker encourages Council representatives to show up at least for your respective Ward, one or two of these. He hopes to have Department Heads there. It will essentially be Ron and Mayor Rinker giving the overview up front, but then opening it up for questions and answers. We expect for people to be frank and open about the discussion. We hope to have answers to all of the questions people have.

Mr. Marrie asked Mayor Rinker if he will be following up with a direct mailing.

Mayor Rinker said probably about a couple days after the *VOV* arrives, we will have a mailing or probably two referencing these sessions.

Council President Buckholtz asked, in a ballpark figure, unless you know it exactly, there were two numbers that he remembers being in the brochure and in the presentation. One was a \$3 million number. It was representing approximate revenues from people that do not live in the Village but work in the Village?

Mr. Wynne replied, \$3.7 million is the total impact of the income tax increase.

Mayor Rinker asked for clarification.

Council President Buckholtz stated, the question is, there were two numbers, there was a very large number, there was a relatively small number. One represented the amount of tax this would raise from people who live outside of the Village that work here and the other number represented Village residents.

Mayor Rinker said, you are not asking the right question. It will generate over \$3.1 million all tolled from income tax total. But the breakdown then is, of that 90% is non-resident revenue. The other 10% is broken into two 5% increments. Roughly 50-50 increments between residents themselves and businesses within the Village. That's part of the documentation we are providing.

Council President Buckholtz stated the reason he brought that up in the nature of an informal Caucus session is when we first discussed that he found that to be the most potent piece of information in the flier. He suggested at Citizen's Advisory that we make it as big as possible. He did manage to have a conversation with a prominent Mayfield Village resident. He wishes he could quote his part of the conversation, but it wouldn't be appropriate, until he just stated this fact and immediately he said, "oh, that's really smart". That was the end of that.

Mr. Marrie said, that's why it is so important to get it to the homes.

Council President Buckholtz stated for people who are interacting with people, some have a total misconception. They were mixing it up with property tax. It was that simple just to say, "here's the breakdown" and here's what it is going to generate for the Village from non-residents. That was totally not understood by this particular individual, an entire street and an entire neighborhood. He is going back to educate all his neighbors.

Mayor Rinker stated, for everyone's benefit, anecdotally what we are getting is the same kind of feedback from people. When we focus on basically who's paying for it, that changes people's preconception drastically. We are getting this out in the VOV and in a direct mailing. It's what we want people to recognize and then we are able to provide a lot more information on what all this goes for. We also have the public meetings. Hopefully the information we send out will be as enlightening as you have described it.

Council President Buckholtz asked if there were any further comments. There were none.

COUNCIL PRESIDENT

Council President Buckholtz thanked Tom Marrie, Council Pro Tem, for filling in for him at the last Council meeting.

ADMINISTRATION

. Anti-spam and anti-virus protection (Message Labs - \$3,960.00)

Dr. Parker stated, this seems like a lot of money. He knows it has done a lot of good.

Mr. Wynne said this is software we are provided with to protect us from spam and viruses.

Mr. Saponaro asked if this is for all of the users.

Mr. Wynne replied, this is for every computer in the Village.

Mr. Saponaro asked if that is what the 120 means. They are talking about mailboxes.

Council President Buckholtz said it could be e-mails.

Mayor Rinker suggested we provide a little synopsis. Get that in the packets this weekend and then everyone can review it.

Mr. Saponaro knows it is vital. He stopped using his Village e-mail a couple of years ago because he would get 40 e-mails each day that were spam.

Mr. Wynne stated, the 120 refers to the number of e-mail addresses in the Village.

Council President Buckholtz does not see the need to send it through IT. It is necessary.

Dr. Parker said he just didn't understand how it breaks down per computer.

Mayor Rinker stated, point well taken. We will get a response. Jeff can prepare a memo with further explanation.

Council President Buckholtz asked that we get something out on it and place the item on the Finance agenda.

. **Donation for maintenance and preservation of Bennett Van Curen Museum
(Mayfield Township Historical Society - \$2,500.00)**

Mr. Saponaro asked Mrs. Mills if Highland Heights ever contributed.

Mrs. Mills replied, no, but she has a letter going over to them. She talked to one of the Council people on Saturday. They are not aware of this. Letters have been going to the Mayor of Highland Heights. They must be on his desk somewhere. She will take care of this.

Mr. Saponaro asked Mrs. Mills to let him know if she needs any help with this.

Mrs. Mills replied, Ron also said he would help me with this too. We are going to work on that very seriously. They have not donated since 1997. That was because one of the Council people at that specific time said that the Historical Society had a lot of money and they shouldn't give any more.

Mr. Saponaro asked what area the Historical Society covers.

Mrs. Mills replied, Mayfield Village, Highland Heights and Gates Mills. Gates Mills declines because they say that they have their own historical society which composes of one room in a basement somewhere. However, when they need any information, they come to us.

Mr. Saponaro asked if they get charged for the information.

Mrs. Mills replied, no, but we should.

Dr. Parker asked how much our donation is.

Mrs. Mills replied, \$2,500.00. We have a new President who is very very aggressive at this time. She hopes they don't wear him down. We are doing a lot of different things this year to collect money. We will have a big quilt show in this room. Mrs. Mills is going to bring in vendors. We have to make more money. We have to generate more capital.

Dr. Parker said it seems like their assets have increased significantly.

Mrs. Mills replied, no. When this all happened with Highland Heights, we had quite a bit of money in CD's. When you look at the information, we don't.

Dr. Parker asked if they had these CD's prior and it has just been a carryover.

Mrs. Mills replied, yes.

Dr. Parker said, it's a good cause.

Mayor Rinker said it's not only a good cause. The sweat equity in this is enormous. He knows of a few other organizations as accomplished as this one. It's a poster child for how volunteer groups can really come together and tap the resources of human talent. A lot of the stuff that has been done there has been because of folks that do it directly.

Mrs. Mills said when we need maintenance, like we had to call an electrician due to trouble with our florescent lights upstairs - they found it was a breaker - that cost us \$300.00. We tried desperately to figure it out before we even called an expert in on it and we couldn't do it. The thing about all of this, we end up with about 80-90 members at the end of the year. We should have more. Everyone here should send \$10.00. That would help. If this organization would ever collapse, it goes to Mayfield Village, period. They will be the caretakers from that point on. We don't want to give it up. We want to keep it rolling as much as we can.

Along that line, Mayor Rinker stated we are looking at relocating Wanda's flower shop somewhere on the grounds. We are looking at seeing if we can get some funding because we are going to be trashing that driveway with all of the construction. The goal is to bump the driveway southward and capture more greenspace, more lawn area, north of the driveway in the existing parking lot area. We can probably trim the profile of this parking to about half of what it is and still meet the needs of the area. In the long term, we hope to create much more of a nice campus setting for the police station, the Historic House and the grounds there so that it provides a real nice frontage for the Service Department.

Mrs. Mills stated when we have our Regional meetings and bring in other historical societies from Northeast Ohio or wherever they come from, they are amazed and jealous of what we have because they don't have the facility that we have to take care of. We have had Western Reserve Historical Society there for a luncheon. Their comment was how well it was run, how clean the building was and how well organized we were. If Western Reserve Historical Society is telling us that, we are doing something right. Mrs. Mills is proud of all of the people that work down there. It's all volunteer hours.

Mr. Marrie said, it is mind-boggling the things they have done and built down there.

Mrs. Mills said, it really is. This past week we had 44 children from St. Francis come in for a tour of the House. The kids were very good. We have done Center School. We have Lander and Millridge to do yet. Gates Mills has not responded. Mrs. Mills will talk to Dr. Price about getting them on board. When we have these tours, all volunteers are there about 8 hours. No salaries.

Mrs. Mills stated, if you could consider that, we would really appreciate it.

Council President Buckholtz asked that this item be sent to Finance.

. **Memorandum of Understanding with OneCommunity**

Council President Buckholtz asked Mr. Esborn to report on this.

Mr. Esborn stated the Memorandum of Understanding is something that Diane Calta, Doug, Diane Wolgamuth, Ron and he have been working on since last week with OneCommunity. It was basically sparked, as stated in the memo, by the first subscriber we had on the fiber ring, QED. Their subscription came together very quickly. They got their building owner to pay for the lateral connection. They are being connected right now. They will be paying a very low, very competitive monthly fee for internet. OneCommunity is billing on our behalf. OneCommunity is going to take a portion of what they receive to cover the cost of maintaining those accounts. The rest of the money is going into a fund that we have always intended to be used to sustain the whole fiber ring project. This Memorandum of Understanding details out how we are going to do that. In addition, in the wake of QED coming on, OneCommunity is looking for a way to jumpstart the project and get over probably the biggest barrier which is the cost the properties have to connect to the fiber. They said, you know, it's of value to us if you make the second half of the fiber ring payment early. If you do that, we will set a chunk of funds aside and you can offer to make the upfront payment for the properties and then the users can pay it back over time along with their monthly fee. The Memorandum of Understanding details that. We had a lot of discussion today and last Friday. We are still working on the document. Originally it read a little bit too much like a loan. We don't really see it as that. We are changing the wording a bit. Mr. Esborn wanted to get it in front of everybody.

Council President Buckholtz asked if there were any questions.

Mayor Rinker stated, last count he heard that there are 56-57 employees now at QED.

Council President Buckholtz asked what the average cost of the lateral is. Is it a per foot charge?

Mr. Esborn replied, we tried to nail down per foot charge but OneCommunity doesn't like to estimate. So much of it depends on what the foot is made of. Average is probably \$8,000-12,000 for a building on Beta.

Ms. Calta added, 700 Beta was a lot less though.

Mr. Esborn stated, 700 Beta was a strategic building. We were looking at that building since the summer because we knew that they already had conduit running from the building to the street. We knew early on that that was a target.

Council President Buckholtz asked what the price of that was.

Mr. Esborn replied, \$3,500. It was a big step that QED negotiated with the owner of that building.

Council President Buckholtz stated, this is a big step in terms of we could set up a pool to move people forward who want to do the lateral. Realistically, this could be as few as four or five and as many as ten depending on the terrain.

Mr. Esborn stated, it is important to note that this is going to be something we move forward case by case. That showed as we were dealing with QED. You mentioned with the laterals, every property is going to have its own situation. Even though we put together this Memorandum of Understanding looking long term, each time you work with properties, we are going to need to look at a lot of specifics that are going to be unique to them.

Mayor Rinker said, it is a by-product of that kind of dialogue. It gives us a lot more connectivity with each individual property. Going forward, the working relationship, the opportunity to develop economic development strategies with individual property owners also goes up. It's a good mechanism that way.

Mr. Marrie said, but it's not a loan. It reads that way.

Mr. Esborn replied, correct. It read that way. We had a conference call with OneCommunity. They misunderstood and thought we would prefer it that way. They thought we would want them to actually take a sum of money and put it aside into a separate account for us to use and then we would owe that money.

Mr. Marrie said, that's what it says. We would have to pay it back in 12 months.

Mr. Esborn replied, that's specifically the sentence, the part of the Memorandum we are looking to reword. We read that and said that's not really how we envisioned it. We worked out much of that with them over the phone today. It's going to be something located in our account with them and more than being a separate account, a reserve fund. It's going to be a matter of debits and credits to our account.

Mr. Saponaro asked Mr. Esborn to come to Finance. That would be important.

Mr. Esborn will be at Finance.

Council President Buckholtz asked if we ever addressed this with the police station. Is that still the lateral connectivity?

Chief Dearden replied, we are still working on it.

Council President Buckholtz just wanted to make sure that was out on the table. That wasn't part of the design plan, but you certainly are going to be connected with the fiber.

Council President Buckholtz sees no reason for this to go to the IT Committee. This should go straight to Finance. Council President Buckholtz thanked Ted for his report.

Council President Buckholtz asked if we have the funds available for this.

Mr. Wynne replied, yes.

FINANCE

. Final appropriation budget

Mr. Wynne reported that in December, Council passed legislation providing for a temporary appropriation for 2010 for the first three months. This is simply the legislation for the final budget based upon the detail he provided everyone last month.

Council President Buckholtz asked if there were any questions or comments. There were none.

POLICE DEPARTMENT

. Yearly SPAN dues (\$17,000.00)

Chief Dearden reported that the SPAN Council of Governments met last week. The Mayors approved the 2010 budget for SPAN which will require a \$17,000 contribution from each community for 2010.

Mr. Saponaro asked what it was last year.

Chief Dearden replied, \$14,000. It was \$14,000 again this year, but the additional is a special assessment of \$3,000 that is needed to upgrade some of the communication repeater equipment at some of the repeater sites.

Mr. Saponaro suggested when we write it out, we put it at \$14,000 plus the \$3,000 assessment. That's a better way to look at it. Specify what the assessment is for. How many communities contribute?

Chief Dearden replied, 6.

Council President Buckholtz referred this item to the Finance Committee.

FIRE DEPARTMENT

. Annual MARCS Radio Fees (Treasurer of State – not to exceed \$7,280.00)

Chief Mohr reported this is a \$5,820 annual renewal which is the same it has been for the last four years.

Council President Buckholtz asked what the figure is.

Chief Mohr replied, \$5,820. The Finance Director budgeted \$7,280.

Another item which will be on the Finance Committee agenda is our annual renewal of our LifePac 12 Physiocontrol Monitor Defibrillator Maintenance Contract for \$2,897.

Mr. Metzung reported that the additional money for the MARCS radio is budgeted for his MARCS radio. That is where that comes out of.

SERVICE DEPARTMENT

- **Snowplow brake repair (Mainline Truck - \$3,300.85)**

Mr. Metzung stated the brakes have been repaired. Thank you. It actually came in at \$3,100 something.

- **2010-2011 Salt-Sodium Chloride**

Mr. Metzung reported we will be looking for a resolution of support for next year's ODOT salt program so that we can sign up with the State again for the same reason we signed up this year. All of the consortiums fell apart two years ago. We couldn't get salt. Everyone he knows is working with the State of Ohio. It came down \$10.00 a ton last year.

- **Turfgrass fertilizer for sports fields (\$3,360.00)**
- **Trugreen fertilizer for Village-owned properties (\$6,160.00)**

Mr. Metzung reported for the last few years we have been separating the sports fields that we do internally. We use Trugreen for the rest of the areas that we have the contractor do. Both unit prices are the same as last year. The only difference is is the Turfgrass fertilizer for our sports fields. We had to add \$880 for grub control that we ran into some problems with last year.

PARKS & RECREATION

- **Summer camp employee ordinance**
- **Parkview pool employee ordinance**

Mr. Thomas reported that for the last nine years, Sports-N-More has been co-sponsored by Mayfield Community Education and Mayfield Village. The School has asked if we would take over the program entirely. As a result of that, we are now paying for the teacher's salaries and the transportation. We have a rental fee of \$3,000 for the use of the facilities. We have been doing that since January 1st with all of our programs. We pay a facility fee. We are including that all in our expenses for this year. Ron and he talked about it in August.

Mr. Thomas stated we will also be getting all of the revenue that comes with that camp. We should be generating a profit between \$12,000-15,000. We also have two of our older

counselors that have taken on an additional role as head girl and boy counselors. Mr. Thomas has adjusted their hourly rates in the counselor's salary range.

As far as Junior Camp is concerned, it goes from -0- to \$3,554 or -0- to \$4,275. That will be based on come June 4th where we stand with enrollment. We lost about \$1,000-1,500 last year. Mr. Thomas is determined that we are not going to lose any money this year in any of our camps. As a result, Mr. Thomas is working with the two Co-Directors to work with us on the enrollment that we have. If our enrollment is really low, he would recommend we cancel the camp. If enrollment is somewhere in the 25-30 summer campers, we will adjust their salary accordingly and make sure that we at least break even for this camp.

Mr. Thomas said the pool salaries are the same as 2009.

Mr. Marrie asked Mr. Thomas, we are paying for the teachers, but the school is going to charge us rent?

Mr. Thomas replied, it's the whole package. They are part of the Mayfield Village staff. If we are taking over the camp, we are taking over all expenditures. We have a bottom line. Historically we split the expenses and the revenue.

Dr. Parker asked why they decided not to do it this year.

Mr. Thomas replied they wanted to, we had been managing it primarily.

Dr. Parker said, if that's the case, then all they have to do is let us manage it. It made what, \$10,000-12,000 last year?

Mr. Thomas replied, it made \$12,000.

Dr. Parker asked, why wouldn't they just want to maintain status quo and make their \$6,000?

Mr. Thomas said, they don't want the expenses.

Dr. Parker asked if we are going to incur the expenses.

Mr. Thomas said, all of the expenses will be incurred by us.

Dr. Parker asked, but they still made money. They had cost and expenses, but they still made money and we took on the burden.

Mr. Thomas said, this was all part of the community education program. They wanted to get out of some programs.

Council President Buckholtz suggested Mr. Thomas prepare something for Finance. On the pool positions, go over the staffing and the rationale for the staffing and what really truly is the legal

versus the preferred, number of lifeguards, number of people on the premises, shifting. Some of the departments we have had, they have redone the way they do shifts.

Mr. Thomas said we have slashed management hours in half. Frank Zako, for example has taken the chairmanship at John Carroll University in Physics and Math. As a result of that, we are not rehiring his position. The four administrative staff that we have will now be consuming all of those hours. Mr. Thomas is going with one pool manager and assistant manager for each shift.

Dr. Parker asked for clarification on consuming those hours. Are you saying they are going to work as many hours as they worked last year?

Mr. Thomas replied, they are actually working less hours. We can put something together for everyone.

Council President Buckholtz asked if this was discussed in Rec Board.

Mr. Thomas replied, Rec Board is aware of it.

Council President Buckholtz stated that is another place to read the Minutes or get input.

HUMAN SERVICES

Mrs. Kalina reported that we are going to participate in a program with Home Instead Senior Care called "Operation Medicine Cabinet". It will be Saturday, May 8th. They will use our parking lot. They are going to publicize it as will we. They have 8 locations going on that day for people to bring in old or expired medications. They don't want you flushing them down the toilet or throwing them in the garbage.

Mrs. Mills asked what time this will take place.

Mrs. Kalina replied, 9:00-2:00. She is pleased they asked us and that we got approval. It is a very worthwhile program.

Also, we still have that corn beef lunch for St. Patrick's Day on March 15th. However, we have not had the response that Mrs. Kalina thought we would thus far. Unless we get a significant number of people, she will cancel it.

With regard to the Senior Snow Removal Program, we probably had more calls last Friday than we had all winter put together. Mrs. Kalina had a talk with one of the contractors today about it.

Mayor Rinker asked, generally speaking we have had good feedback this year, correct?

Mrs. Kalina replied, we have. Up until last Friday, we had hardly any calls.

ANY OTHER MATTER BEFORE COUNCIL

Council President Buckholtz asked if there was anything else.

Mrs. Eisenberg asked if the informational meetings about the tax levy will be before or after the filing.

Mayor Rinker replied, it has already been certified. The 22nd of March is the first one.

Mrs. Eisenberg asked, what if you find out that people are not happy about this.

Mayor Rinker replied he guesses they will vote their displeasure. Which is why we are trying to provide as much information as we can so people can have an informed decision.

Mrs. Eisenberg asked if anyone has asked Progressive and some of the businesses we have here at the Village what they think about it.

Mayor Rinker replied, yes. We are not getting great feedback. We are not getting any feedback, but we have been trying for the last two months. We were just talking about that tonight and redoubling that effort. We have been trying to get the word out to a number of main entities. The answer is yes.

Council President Buckholtz asked if there were any further matters. There were none.

There being no further business, the meeting adjourned at approximately 8:45 p.m.

Respectfully submitted,

Mary E. Betsa, Clerk of Council