

**MINUTES OF A COUNCIL CAUCUS**  
**Monday, January 4, 2010 at 8:00 p.m.**  
**Mayfield Village Civic Hall**

The Council of Mayfield Village met in Caucus Session on Monday, January 4, 2010 at 8:00 p.m. Council President Bill Buckholtz presided.

ROLL CALL: Present: Mr. Buckholtz, Mrs. Cinco, Mr. Marquardt,  
Mrs. Mills, Mr. Marrie and Mr. Saponaro

Absent: Dr. Parker

Also Present: Mayor Rinker, Mr. Wynne, Ms. Calta, Chief Dearden,  
Mr. Metzung, Mr. Marrelli, Mr. Cappello, Chief Mohr,  
Mr. Dinardo, Mr. Thomas, Mrs. Kalina and Mrs. Betsa

**MAYOR**

• **Committee appointments**

Mayor Rinker is deferring to Council on all of the Committee appointments. Mary Beth provided all of you with the rosters that we have had from the past year.

There are going to be some changes. We received a letter today from Wes Marrotte indicating that he was resigning immediately. Mayor Rinker has not had a chance to talk with him. He knows that P&Z, just looking at the e-mail traffic, people will miss Wes. He is the proverbial gadfly. Mayor Rinker suspects that given his circumstance he feels the responsibility may dictate this more. Mayor Rinker is openly asking anyone who has contact with him to follow up. We should not be too hasty. But at least be cognizant that there's that very potential change in a number of different committee's representation. It affects probably three or four different committees and boards.

Beyond that, as Mayor Rinker has every year, any new faces, people that you run across, neighbors or friends that have identified someone or someone you think would be interested, steer them on board. A lot of times people are just diffident and need that little extra nudge from one of us to say, look, we're not that important, we're not that special, but it means a lot when you get involved. It really usually goes from there. We have all shared that kind of experience where we might have been shy initially but we lost our shyness pretty quickly. Mayor Rinker encourages everyone to get names to Mary Beth so that she can get the word out.

Mayor Rinker also suggested to Diane Wolgamuth and Bill Thomas with Parks and Recreation and Activities, with your respective boards or organizations, Citizen's Advisory is another one,

any one of these where you are involved, check with the people there. Check over the roster twice. It's always nice to have someone get a call from, again, one of us. Parks and Recreation, Activities, talk to those people, say, look, we want to invite you back again, but wanted to talk with you ahead of time. That personal contact is huge. Usually it's no more than a 2-5 minute phone call, but if you connect with people, they always like to know that they are being accounted for. It tends to get people to wake up to the fact that when they get that notice in the mail, they will be there for the organizational meeting at the end of the month. That's a general protocol issue.

Mr. Marrie asked if Wes is not going to be able to serve because of health. Mayor Rinker replied he has indicated that neither he nor the Mrs. drive, they depend on others. Reading between the lines which is probably what Mayor Rinker shouldn't do, his hunch is that he's feeling self-conscious about it. That should not be the stumbling block. It's pretty terse otherwise. It's very polite, very straightforward, but Mayor Rinker thinks we need to follow up first. Just be aware of that. He just saw the letter this afternoon.

Mrs. Mills said his wife is not too well either. She's on oxygen 24/7. Both of them have medical problems.

Mayor Rinker does not want to make it an awkward thing either way, but if there's a chance to follow up, Mayor Rinker would be happy to talk with him. If no one else has talked with him, he will follow up this week.

Council President Buckholtz stated that Joe was looking at the Committee term expiration list. Charter Review Commission needs some new members.

Mr. Saponaro stated that Chris Carryl moved out of Mayfield Village. He will need to get someone to replace him. Mr. Saponaro will talk to the potential replacement and ask them if they can serve on Charter Review and then will give the information to Mary Beth.

Mayor Rinker said, with Charter Review, the Mayor and each member of Council appoints an individual to serve.

Council President Buckholtz stated we will get that all together. When do they meet?

Mayor Rinker replied they get going pretty quickly. They have to review and make a recommendation by May or June. Ms. Calta added, any legislation has to go to Council and then get on the ballot. Mayor Rinker stated it will go through three reads before it goes on the ballot. If memory serves, the recommendation should be made by the end of May.

Council President Buckholtz asked if this committee meets every five years. Mayor Rinker replied, yes.

Mrs. Cinco asked if Council should contact their individual appointees.

Mayor Rinker stated it wouldn't hurt. It's your discretion if you have someone else in mind.

## **COUNCIL PRESIDENT**

- **Council Committee appointments**

Council President Buckholtz reported that after discussion, there are a few minor changes.

On Beautification, Council President Buckholtz asked Tom Marrie if he would be the representative and Council President Buckholtz would be the alternate. Council President Buckholtz said to Mr. Marrie that he is usually there anyway with Carole. Council President Buckholtz suggested that Mr. Marrie be the representative with Mr. Saponaro and Council President Buckholtz will just be the alternate.

Joanne Cinco asked to be the alternate on Citizen's Advisory. Dr. Parker is not here obviously to discuss it, but Council President Buckholtz does not see a problem there. We will tentatively most likely make that change.

The only more substantive change would be Joe Saponaro would like to be on Planning and Zoning. Mr. Marquardt would move to Finance. Council President Buckholtz went over this with Mary Beth now. That would be a swap right there. Mr. Marquardt could stay as alternate on Planning and Zoning. We have yet to see whether Joe or Steve will be the alternate on Finance.

The only other things we discussed that came up is 2020. While it is still a committee and you don't know what the future holds, we could pass ordinances to revoke certain committees, but they can just sit. Council President Buckholtz talked to Mary Beth. We don't have to have them on the monthly agenda for reporting purposes.

Mrs. Mills asked if we still need SOM Widening. We still have the question of lighting down SOM. That is still out there.

Council President Buckholtz stated that is why we will still leave those committees. It's probably more cumbersome to try to revoke the committee then just leave it off the agenda and then it's there. Like Sewer Liaison, we don't need a monthly report on that, but we will need the committee. Drainage and Infrastructure is the same thing. We may not be advertising programs at this time so we don't really need it on the monthly report.

Mayor Rinker stated he would just like to interject on those last four. With SOM Widening and 2020, we are likely to look more and more to the Planning Development Committee to take on those tasks more. That's starting to take more shape, better structure between Dave Hartt and Ted Esborn. Already we have gotten about two or three items where they will be presenting reports, both Planning Development and Planning and Zoning. That's just Mayor Rinker's hunch. That's a direction that's likely to head in. The Infrastructure Committee is one that lays dormant for a while, but as we have said before, NEORS is really pressing to step into stormwater management. There's already litigation that Summit County has weighed in on.

When that all shakes out, Mayor Rinker thinks we are going to find that those stormwater issues are going to come back to the floor pretty quickly. Sewer Liaison would also be along that line.

Council President Buckholtz said, don't forget, infrastructure, the program we have been running may be put on hold, the way we were running it, but the concept is, the stormwater management is not going away. Maybe that committee will be taking on different issues and handling them a different way.

Council President Buckholtz continued, the one interesting thing and we kind of brought it out as an experiment a couple years ago was the dual Finance Committee which kind of led to the dual Safety and Service Committee. Council President Buckholtz talked to everyone. The way that happened really was we were having so many caucuses turn into special meetings that the only way we could really deal with having the financial end of it looked at was to add that other Finance. Council President Buckholtz talked to Finance Director Ron, explaining how that happened. Everything's supposed to come to Caucus and then be sent on to Committee.

Everyone is willing to try for less meetings. That would put Safety and Service back on the Monday of Caucus and Finance Committee back on the night of the regular meeting. If we should have something of the nature that needs to be voted on during the night of Caucus and we make Caucus into a Special Meeting and it needs to be discussed and it warrants some discussion by the Finance Committee, we can always call a special meeting of the Finance Committee at that time. The lines of communication the way they have been with Ron, that may not even be necessary. Everything seems to be coming out on time. In a few emergency situations, they are emergency situations, so what are you going to do anyway. So, if everyone's agreeable to trying that, we will go back. That alleviates any conflicts too, with Bill being the alternate representative on P&Z and still being on Finance because those are the opposite nights.

Council President Buckholtz asked if that sounds good to everyone. There was no objection.

#### **POLICE DEPARTMENT**

- . **First quarter maintenance agreement for CAD records system and police car MDT systems (TAC Computers - \$2,835.00)**
- . **First quarter fees for CRIS (\$3,760.00)**

Chief Dearden reported that as was discussed in Finance and Safety and Service, these two items are service agreements to maintain the TAC computers for our CAD software, our MDT software and records management software. At the request of the Finance Department, we have submitted a purchase order to cover just the first quarter of 2010. We will resubmit a purchase order every three months.

The second item is our first quarter fees for membership into Cuyahoga Regional Information Systems. They also serve as our regional interconnect with the Law Enforcement Data System out in Columbus. Again, those fees reflect the first three months of 2010.

Council President Buckholtz suggested these two items be sent on to Finance Committee for their recommendation.

#### **LAW DIRECTOR**

- **Legislation adopting the Mayfield Village Green Corridor Plan**

Ms. Calta explained this legislation. There was a motion on Council's December agenda to approve the recommendation of P&Z. NOACA would prefer a piece of legislation documenting that approval. We put together that ordinance for consideration by Council at its January meeting.

- **Retention of Village Engineer for 2010**
- **Retention of Law Director for 2010**
- **Retention of Prosecutor for 2010**
- **Retention of Human Services Director for 2010**
- **Retention of Council Clerk for 2010**
- **Retention of Architect for 2010**

Ms. Calta stated that legislation will be prepared for each of the above for Council consideration at its meeting in January. Drafts will be in packets. The Animal Warden will be included as well.

Council President Buckholtz stated this should be looked at during the Finance Committee for their recommendation.

#### **ANY OTHER MATTER BEFORE COUNCIL**

Council President Buckholtz asked if there was anything else. There were no further matters.

With regard to the Council calendar for 2010, Mr. Saponaro stated that he sent an e-mail to Mary Beth on this. One of the Council meetings are scheduled for the week of Christmas. Mr. Saponaro suggested to Mary Beth that we possibly alter that week because it's a tough week of meetings.

Council President Buckholtz stated that he does not have a problem with that. Does everyone else have thoughts on that? It often turns out to be a big meeting. Historically it ends up that inevitably there is something that needs to be passed by the end of the year. We could either leave it as is with the idea that it is subject to move or we could move it up a week. The problem is if there is a later item, such as a grant which needs to be in before a certain period of time. We can always convene on a Tuesday or another night to get together for one last meeting of the

year. It's easier to just leave it there or move it up a week. We would have Caucus on the 6<sup>th</sup> and the meeting will be on the 13<sup>th</sup>.

Mr. Marrie suggested that we go ahead and move it up. If you have anything at the last minute, call a special meeting on the 20<sup>th</sup>.

Council President Buckholtz stated he has no problem with that. Does anyone else? There was no objection.

Mr. Saponaro said that way if we have it scheduled for the 13<sup>th</sup>, we could keep open the 20<sup>th</sup> just in case.

Council President Buckholtz said he has no problem with that if you want to send out a reminder on that.

Council President Buckholtz reminded everyone that the January Council meeting is scheduled for Tuesday.

Council President Buckholtz asked if there was anything else. There were no further matters.

Council President Buckholtz welcomed everyone to the new year.

There being no further business, the meeting adjourned at approximately 8:20 p.m.

Respectfully submitted,

Mary E. Betsa, Clerk of Council