

**Mayfield Village
Citizens Advisory Committee
Meeting Minutes
May 14, 2012**

The Citizens Advisory Committee met on Monday, May 14, 2012 at 7:00 p.m. at the Mayfield Village Civic Center. Chairman Brenda Bodnar presided.

Present:

Brenda Bodnar (Chairman)	Shirley Jay
Mary Singer	Steve Jerome
Merv Singer	Carole Marrie
Joan Catalano	Bob Haycox
Lorry Nadeau	Joe Doran
Kay Phillips	

Absent:

Sandy Batcheller
Marilyn LaRiche-Goldstein

Also Present:

Tom Marrie, Council Representative
Diane Wolgamuth, Director of Administration/Committee Secy.
Ronald Wynne, Finance Director

Village Financial Update

Mrs. Bodnar thanked Finance Director Ron Wynne for attending the meeting to provide a financial update. Mr. Wynne advised the Committee that the Village is in excellent shape and on sound footing. He reminded everyone that when the income tax increase was approved by voters in 2010, the Administration agreed to focus on five areas: infrastructure, debt, reserves, operations, and retaining and attracting employers. We have done that and it appears that the economy has started to turn around. At the same time, we continue to cut expenses.

Mr. Wynne reviewed with the Committee a handout (attached) which was published in the April *Voice of the Village*, and pointed out several key items. Of every property tax dollar collected by the County, Mayfield Village gets only 6.5%. The School District gets 62% and the County and the Library get the remainder. Mr. Wynne pointed out that property taxes, both residential and commercial, are a small percentage of the Village's revenue.

Mr. Wynne stated that in 2009, the Village was collecting approximately \$9.5 million in income taxes per year at a 1.5% rate. The Village expected to generate an additional \$3 million with the .5% tax increase. In 2010, revenues jumped to \$10.9 million and in 2011 to \$14.7 million. Mr. Wynne described that this increase was the result of more than the tax increase. He has forecasted \$13.2 million for 2012, but this is a conservative estimate of expected revenue.

Mr. Wynne described TIF revenues from larger development projects and explained that new tax dollars that come in are used to pay the debt incurred by the Village in support of the project. Annually, the Village currently receives \$950,000 in TIF revenue from Progressive, Governor's Village, Skoda Minotti, the Hilton Garden, and Heinen's. These funds pay the debt incurred for the widening of SOM, the ball fields, pool, North Commons, the fiber ring on Beta Park, the realignment of Raleigh Drive, etc. These TIF funds will be paid for up to 30 years—until these projects are paid in full.

Mr. Wynne reviewed Disbursements and explained that Capital Outlay includes capital projects, equipment purchases, and road projects. Debt Service is retirement of principal and interest on the Village's debt. The bottom of the first page of the handout shows the Village's financial position at the end of 2011 as \$8.5 million. This number represents the Village's reserves which have grown to this figure from \$957,000 in 2008 and \$1.7 million in 2009. Mr. Wynne stated that now the Village is better able to focus on projects that need to take place in the community.

Mr. Jerome asked why the Village would increase the reserves rather than pay down the debt. Mr. Wynne responded that the majority of the debt is fully-funded, meaning it is paid by TIF revenue and special assessments and he does not believe that it is sensible to use Village funds to accelerate payment on the debt when money is coming in to pay it.

Mr. Haycox asked if the Village was issuing any new bonds for upcoming projects. Mr. Wynne responded that he expects to be able to take care of projects with current cash flow.

Mr. Haycox asked if TIF revenue is essentially reimbursement from companies. Mr. Wynne explained that, for example, when Progressive built their second campus and the Village widened SOM Center Road, the Village borrowed money. The TIF revenue repays that debt.

Mr. Wynne reviewed the Capital Expenditures and Debt Administration included in the handout.

Mrs. Bodnar asked what would happen if the Village would lose 25% of its income. What is the contingency plan?

Mr. Wynne responded that part of the plan is the increase in the reserve levels. The State recommends two to three months of revenue which would be \$4.5 to \$5 million. We are currently substantially over that and expect to build upon that number.

Mrs. Bodnar asked if losing an employer who is paying a TIF would affect receipt of the TIF money. Mr. Wynne advised that the Village would still get the TIF revenue as it is based on the property taxes.

Mr. Haycox asked if the road work in North Aintree contemplated asphalt or concrete. Mr. Marrie advised that it would be the same as Aintree Park—asphalt. Mr. Jerome asked why Aintree North was being done before Kenwood and Mr. Marrie responded that the decision was based on the condition of the roads and Aintree was far worse.

Mrs. Bodnar asked if TIF revenue is taken into consideration when evaluating our credit rating. Mr. Wynne affirmed that TIFs are considered by Moody's.

Mr. Singer asked if the group of concerned citizens that had been so vocal last year is satisfied now. Mr. Wynne responded that he hasn't seen them recently which he takes as a sign that they are satisfied.

Mrs. Bodnar stated to Mr. Wynne that he has gained universal respect in the Village. He is doing a great job and makes everything very understandable. She appreciates that.

Approval of Minutes

Mrs. Bodnar asked if the Committee members had any changes to the Meeting Minutes from April 23, 2012. The Committee had no changes and the Minutes were approved as written.

Council Report

Mr. Marrie stated that he feels that the Village is much better off because of the efforts of Finance Director Wynne. There are always some people who are unhappy but Ron's ability to explain is amazing.

Mr. Marrie reported on the following items being addressed by Council:

- The Village is going to again offer the photoelectric smoke alarm program to residents for the same price. No sooner was the last program completed, there was a fire and the smoke alarms saved the lives of a family.
- The Civic Center parking lot is being re-striped with a different pattern to help solve the problem of cars traveling too fast to get to Heinen's.

- The new Library driveway was approved by P&Z. It will have lights and be wider on one side for pedestrian traffic.
- The Village will be planting about 50 new trees.
- The Village is selling off three old police cars.
- The Police Department collected over 80 lbs. of prescription drugs for disposal.
- Det. Smith was honored for over 50 years of service at the last Council meeting.

Community Partnership on Aging (CPA)

Ms. Wolgamuth advised the Committee that the Village-wide mailing and press releases had gone out, information on the new services being offered was in the April *Voice of the Village*, and materials were made available at the Pancake Breakfast. CPA Executive Director Stacey O'Brien has indicated that calls for service are being received and she will provide initial numbers soon. Ms. Wolgamuth suggested that, at that point, we can discuss what additional marketing is needed.

Village Hall Demolition

Ms. Wolgamuth advised the Committee that the demolition for the old Village Hall/Police Dept. complex is still being planned for this summer. Part of the planning includes determining how much asphalt is to be removed from the site. There has been much staff discussion and planning between the Service Director, Building Commissioner, Engineer, Planner, etc. Ms. Wolgamuth presented a preliminary site plan and described the proposed changes to the parking field for the Community Room. The site plan shows the elimination of two curb cuts and a substantial increase in green space. This plan is being refined prior to review with Council.

The Committee's reaction to the plan was very positive. Mr. Singer suggested that when placement of trees is being planned that the Village keep in mind the view for July 4th fireworks. The Committee also suggested that ingress and egress to the Community Room from the more western driveway on Wilson Mills Road is preferable.

Comments from Members

Mrs. Bodnar stated that she signed up to receive emails on the Hillcrest Patch website and now receives daily information. She also stated that Mayfield Heights has a "Do Not Knock" list to help stop solicitation. Mr. Marrie advised that Mayfield Village already has a similar program. The Police Dept. will provide you with no-solicitation stickers and they enforce it.

Mrs. Singer reported that the volunteers plan to place over 3,000 flags on May 26th. They plan to cover Whitehaven Cemetery, Union Cemetery and Mt. Sinai Cemetery. The program is on Sunday at 1:00 p.m. Mr. Marrie will be speaking on behalf of Mayfield Village. Mrs. Singer invited everyone to attend.

The meeting was adjourned at 8:05 p.m. The next meeting is scheduled for Monday, June 25, 2012 at 7:00 p.m.

Respectfully submitted by Diane Wolgamuth.

Financial Position

The Village's financial position in 2011 improved by \$3,858,326 or 83.0 percent as compared to 2010. The table below reflects the changes in the Village's financial position in 2011 and 2010 as well as our budget projections for 2012.

Changes in Financial Position

	2012 Budget	2011 Actual	2010 Actual	Change
Receipts:				
Property Taxes	\$676,000	\$693,984	\$681,587	\$12,397
Municipal Income Taxes	13,170,000	14,758,495	10,999,623	3,758,872
Hotel Taxes	185,000	235,559	194,531	41,028
Payments in Lieu of Taxes - TIF's	944,000	948,377	950,775	(2,398)
Charges for Services and Sales	1,340,585	1,356,864	1,603,688	(246,824)
Grants, Entitlements and Contributions	823,070	1,210,180	1,517,328	(307,148)
Franchise Taxes	40,000	55,561	36,032	19,529
Interest	5,110	2,946	78,116	(75,170)
Proceeds of Notes	2,400,000	2,900,000	3,400,000	(500,000)
Sale of Capital Assets	15,000	8,943	5,858	3,085
Miscellaneous	112,250	416,934	175,886	241,048
<i>Total Receipts</i>	<u>19,711,015</u>	<u>22,587,843</u>	<u>19,643,424</u>	<u>2,944,419</u>
Disbursements:				
General Government	3,020,602	2,386,524	2,500,053	(113,529)
Security of Persons and Property	5,569,090	5,361,210	5,175,646	185,564
Public Health Services	18,000	14,726	14,205	521
Leisure Time Activities	998,282	923,088	929,914	(6,826)
Basic Utility Services	270,400	245,284	222,439	22,845
Community Development	394,307	374,593	354,682	19,911
Transportation	2,285,931	2,134,222	2,080,824	53,398
Capital Outlay	2,160,000	2,277,047	5,293,202	(3,016,155)
Debt Service				
Principal Retirement	4,128,821	4,590,890	4,758,660	(167,770)
Interest and Fiscal Charges	377,377	421,933	475,363	(53,430)
<i>Total Disbursements</i>	<u>19,222,810</u>	<u>18,729,517</u>	<u>21,804,988</u>	<u>(3,075,471)</u>
<i>Increase (Decrease) in Financial Position</i>	488,205	3,858,326	(2,161,564)	6,019,890
<i>Financial Position, Beginning of Year</i>	8,504,714	4,646,388	6,807,952	(2,161,564)
<i>Financial Position, End of Year</i>	<u>\$8,992,919</u>	<u>\$8,504,714</u>	<u>\$4,646,388</u>	<u>\$ 3,858,326</u>

Mayfield Village
2012 Capital Expenditures Budget

Description

Replace Wiley Park Playground	\$20,000
Tree Maintenance/Replacement Program	\$20,000
Versalite Stage Extension	\$30,000
Renovation of Pool Bath House and Parkview Pool Playground	\$38,000
Refurbish Community Room, move Utilities	\$50,000
Repair Civic Hall Doors, Windows and Masonry Steps	\$55,500
Sidewalk Replacement Program	\$70,000
Trailer Relocation and Renovation	\$75,000
Highland Road Sidewalks	\$125,000
Village Hall Site Demolition	\$150,000
Library Driveway	\$175,000
Transfer to Green Corridor Construction Fund	\$175,000
Transfer to Sanitary Sewer Relief Fund	\$200,000
Equipment Purchases	
Administrative - File Server, Copiers, Computers, Software	\$55,000
Fire - Ambulance, Heart Monitor Defibrillator, Thermal Image Cameras, Air Packs (80% Grant)	\$263,500
Police - Patrol Cars, Pistols, Rifles, Radar Units, Radio Equip, Computers	\$144,000
Recreation - Concession Tables, Deck Chairs, ADA Lifts	\$13,000
Service - Snow Blower, Riding Mower, Service Director Auto	\$45,000
	\$520,500
2012 Road Program - North Aintree Subdivision	\$1,000,000
TOTAL	\$2,704,000

Debt Administration

The outstanding debt for the Village as of December 31, 2011 was \$13,267,634. This balance reflects a decrease of \$1,690,890 from the balance at December 31, 2010 of \$14,958,524. The Village's budgeted outstanding debt at December 31, 2012 is \$11,538,813.

Outstanding Debt at December 31

	<u>2012 Budget</u>	<u>2011 Actual</u>	<u>2010 Actual</u>	<u>Change</u>
Notes Payable	\$2,400,000	\$2,900,000	\$3,400,000	(\$500,000)
General Obligation Bonds	5,150,000	5,565,000	5,965,000	(400,000)
OPWC Loans	744,125	804,210	864,295	(60,085)
OWDA Loans	728,963	780,722	830,684	(49,962)
State Infrastructure Bank Loans	<u>2,515,725</u>	<u>3,217,702</u>	<u>3,898,545</u>	<u>(680,843)</u>
Totals	<u>\$11,538,813</u>	<u>\$13,267,634</u>	<u>\$14,958,524</u>	<u>(\$1,690,890)</u>