



AGENDA

**RECORDS COMMISSION
MAYFIELD VILLAGE, OHIO
Tuesday, July 9, 2019 – 12:00 p.m.
Wiley Park Pavilion – 610 SOM Center Road
Mayfield Village, Ohio***

- . Approval of Minutes – May 7, 2019
- . Revisions to Retention Schedule
- . Off-site storage update
- . Policy Revisions
- . Legislative Updates
- . Public Records Requests
- . Report on Shred Day – Saturday, May 18, 2019
- . Upcoming seminars
 - House Bill 9 Training – Monday, August 19, 2019
 - . 10:00-1:00 – Mayfield Village Reserve Hall
- . Any Other Matters
- . Adjourn

*In the event of inclement weather, a notice will be posted at the Pavilion and the meeting will be moved to the Civic Center, 6622 Wilson Mills Road, Mayfield Village, Ohio 44143.